

Policy Manual



Title: Religious Observances	Number: 6Hx2-4.20
Legal Authority: Fla. Statutes 1006.53	Page: 1 of 1

GENERAL STATEMENT

Broward College (the “College”) values the right and freedom of religious choice by all individuals. Accordingly, the College will see not to schedule major college events, such as major class assignments, major examinations and official ceremonies, on major religious holy days, whenever possible. The student is responsible for making up missed classwork as quickly as possible. Reasonable alternatives shall be provided for students to carry out their responsibilities as students when their religious observance, practice and belief interfere with admission, registration, class attendance, examinations, class work assignments and participation in official ceremonies.

THE POLICY and THE STUDENT

Students shall notify instructors in advance of absences to observe religious holy days in their own faith and the absence shall be considered as a non-penalized absence. However, if non-penalized absences occur on the first day of class, students shall notify their instructors of the reasons for their absences at the next class meeting. Students shall be held responsible for the material covered during their absences and shall be granted a reasonable time to make up any work or tests missed for non-penalized absences.

Students may seek redress when they believe they have been unreasonably denied educational benefits because of their religious beliefs or practices by following the procedure for resolving grievances set forth in Broward College Policy 6Hx2-4.19 *Grades and Grade Appeal Process*.

THE POLICY and THE FACULTY and STAFF

When possible, faculty shall provide reasonable alternatives for students to carry out their responsibilities as students when their religious observance, practice and belief interfere with admission, registration, class attendance, examinations, class work assignments and participation in official ceremonies.

IMPLEMENTATION and OVERSIGHT

All absences shall be subject to the provisions of Broward College Policy 6Hx2-4.18 *Class Attendance*.

VIOLATIONS

Violations of this policy may result in disciplinary action up to and including termination.

- For non-represented employees, action will be taken pursuant to the terms and conditions of the relevant employment contract, if applicable.
- For full-time Faculty, refer to the Collective Bargaining Agreement between The Board of Trustees of Broward College and United Faculty of Florida, Broward College Chapter.

History: Issued as Policy 4.28 on September 17, 1991; revised and re-numbered on April 16, 1997; December 11, 2012

Approved by the
Board of Trustees

Date
12/11/2012

President's Signature

Date
12/11/2012