Procedures for Students

Establishment of New Student Organizations

1. Students need to check the current organization roster at the appropriate campus/center Student Life office to avoid duplication of student organizations.
2. Students seeking to establish a new organization must visit the appropriate campus/center Student Life office to obtain a New Student Organization packet.
3. Students must follow all guidelines listed in the New Student Organization packet, including but not limited to the following:
   a. At least 10 currently enrolled student members
   b. Student must identify a faculty/staff member to serve as an advisor
   c. Provide a Student Organization constitution conforming to the guidelines provided in the New Student Organization packet
4. New Student Organizations will be considered active after approval from the appropriate campus/center Director of Student Life.

Student Participation in Student Government

1. All students are eligible to participate in Student Government as a general member, students seeking to participate in Student Government must:
   a. Visit the appropriate campus/center Student Life office and complete a Student Government membership application
   b. All student applicants will be contacted by the Student Government officers on their campus/center with further instructions

Elections and Eligibility to Serve in Student Government

1. Visit your campus/center Student Life office in the winter term for election dates and deadlines
2. Complete an elections packet and submit to the appropriate campus/center Student Life Director
   a. Criteria and eligibility information will be available in the election packet provided
3. Leadership opportunities include, but are not limited to the following:
   a. Meeting with campus administration
   b. Local and Statewide leadership conferences
   c. Conducting student surveys on your campus/center and presenting student concerns to the Board of Trustees
   d. Serve on campus/college-wide committees

Student Organization Eligibility Violations

The student life offices will work with student organizations to bring them into compliance with the rules established in College Policy and Procedure regarding the establishment and continuation of student organizations at Broward College. When after notification, student organizations fail to conform to the requirements established, the Student Life Director on the campus/center may suspend the eligibility of the student organization to be registered as a Broward College student organization until such time as all requirements are fulfilled.