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BY THE BOARD AT THE SUBSEQUENT MEETING.**

**BROWARD COLLEGE
Minutes Of The Meeting Of The Board Of Trustees
April 25, 2023**

11:00 AM STUDENT FORUM - NORTH CAMPUS

The Student Forum meeting of the Board of Trustees of Broward College was called to order at 11:20 a.m. on Tuesday, April 25, 2023 by Chair Zachariah P. Zachariah, Jr. at the North Campus, 1000 Coconut Creek Boulevard, Building 46, Room 152, Coconut Creek, FL 33066. In attendance were Chair Zachariah P. Zachariah, Jr. (physical), Vice Chair Akhil K. Agrawal (physical), Trustee Alexis Yarbrough (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti (physical), General Counsel Lacey D. Hofmeyer (physical), and President Gregory A. Haile, J.D. (physical).

Chair Zachariah called the April 2023 Board of Trustees North Campus Student Forum to order.

Dr. Jamonica Rolle, Vice Provost of Academic Affairs, welcomed everyone to the April 2023 Board of Trustees North Campus Student Forum and introduced Dean Luz Negrón-Alvarez, Dean of Student Services. Dean Negrón-Alvarez welcomed everyone once again and stated that she was honored and proud to support the Student Government Officers to share their presentation and student experiences. Dean Negrón-Alvarez introduced Ms. Estherling Charles, North Campus Student Government President. Ms. Charles and other members of the North Campus Student Government gave a presentation that highlighted all the college-wide accomplishments for the North Campus throughout the year. Some of these accomplishments are the involvements of student organizations and clubs that help students connect with each while on campus to succeed in their classrooms and after college to get jobs.

Dean Negrón-Alvarez opened the forum for questions and answers from the students to address the Board of Trustees. Angies Mejia, student at the College Academy at Broward College, expressed her concern regarding the failure to close the College sooner during the April flooding that occurred in Broward County. Ms. Mejia also proposed that a Student Advisory Council be created for emergency preparedness for each campus. President Gregory Haile responded that even though the College could have done better, the storm caught everyone by surprise. Dr. Jeffrey Nasse, Senior Vice President and College Provost for Academic Affairs added that he likes the idea of the Student Government to be involved in the decision-making process for emergency planning. Student J.D., Secretary of the Gender Sexuality Alliance Club for North Campus, wanted to know more about how certain legislation regarding the transgender community would affect Broward College. President Haile responded that the state is still in the middle of a Legislative session and the process is still evolving. The College would look for this legislation and discuss once the Session was concluded. Cheryl Deseem, Vice President of the Student Psychology Club, wanted to know if the College can install video cameras in the parking lot of North Campus due to car accidents. Dr. Jeffrey Nasse responded that the College would look into different types of technology to have cameras in the parking lot. Finally, Dr. Jamonica Rolle, shared some North Campus highlights and concluded the Student Forum.

The Student Forum was adjourned at 12:15 p.m.

1:00 PM REGULAR MEETING**I. CALL TO ORDER**

The regular meeting of the Board of Trustees of Broward College was called to order at 1:07 p.m. on Tuesday, April 25, 2023 by Chair Zachariah P. Zachariah, Jr. at the North Campus, 1000 Coconut Creek Boulevard, Building 46, Room 152, Coconut Creek, FL 33066. In attendance were Chair Zachariah P. Zachariah, Jr. (physical), Vice Chair Akhil K. Agrawal (physical), Trustee Alexis Yarbrough (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti (physical), General Counsel Lacey D. Hofmeyer (physical), and President Gregory A. Haile, J.D. (physical).

Chair Zachariah inquired whether the Board had quorum for this meeting. General Counsel Hofmeyer explained that typically the Board consists of five members and today all five members are present; therefore, the meeting has quorum.

II. PLEDGE OF ALLEGIANCE

Chair Zachariah called on Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs to lead in the Pledge of Allegiance.

III. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE

Chair Zachariah called for a motion and acknowledgment of the public notice. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner

IV. APPROVAL OF THE BOARD OF TRUSTEES MINUTES

Chair Zachariah called for a motion to approve the minutes of the regular meeting and workshop of March, 2023. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. The motion passed unanimously.

District Board of Trustees - Student Forum and Regular Meeting - Mar 28, 2023 11:00 AM

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner

V. PUBLIC SPEAKERS

Chair Zachariah called on Lacey D. Hofmeyer, General Counsel and Vice President for Public Policy & Government Affairs for registered speakers.

Ms. Hofmeyer stated that there were no registered speakers.

VI. PRESENTATIONS

1. Tracking Progress: A Board of Trustees Institutional Scorecard

Presenter(s): Renee Law, Vice President Strategy, Assessment, and Research

Renee Law, Vice President of Strategy, Assessment, and Research gave a presentation on Tracking Progress: A Board of Trustees Institutional Scorecard.

Trustee Mario Zanotti asked how the College measures the job placement rate in regards to employment illustration given in the presentation. Vice President Renee Law responded that the information is given to the College from the Department of Economic Opportunity that calculates the rate by the total numbers of individuals seen in the presentation and confirms the individuals who are employed.

Vice Chair Agrawal asked about the questions regarding student enrollment and job placement. Vice President Renee Law responded that the College is looking into a variety tactics to get more students enrolled by using student perspectives, focusing on multiple teaching modalities, and investing in classroom enhancements to increase credit completions.

Trustee Cindy Kushner asked what are the different directions and tactical actions that the College is taking to impact student enrollment. Vice President Renee Law responded that the College is learning from assigned tactical teams to determine what works best in order to decide on those investments.

Chair Zachariah asked how might the College increase student enrollment to affect the numbers presented on the scorecard. Vice President Janice Stubbs, Vice President of Student Services responded that the College implemented a customer relationship management (CRM) tool. That tool is used for data gathering and for email campaigns to target different Broward College student populations. The goal with that system is to reach potential students with meaningful messages to increase enrollment. Vice President Isabel Gonzalez, Chief of Staff and Vice President for Communications and Community Relations added that the CRM is and will be the College data gathering tool and will be able to measure how the College's targeting efforts or working or not working in order to increase credit hour enrollment.

Trustee Alexis Yarbrough asked to see the College's enrollment numbers compared to all the Florida College System institutions. She also asked, aside from the tactical teams, who is responsible for enrollment data and communication to the Board. Vice President Isabel Gonzalez responded that the key metrics that the College uses for purposes on enrollment and operations is brought by the tactical teams. Trustee Yarbrough responded that she expects the President to bring information to the Board as opposed to a College team. President Gregory Haile confirmed all recommendations go through him. Trustee Zanotti added that the College should look into areas of where the economy is growing so the College can focus on these programmatic needs. The Board is there to provide support to the College.

VII. ACTION AGENDA

A. *Academics*

1. Recommendation that the Broward College Board of Trustees authorize the bid waiver (educational materials) and amendment with Elsevier to pay for December 2022 exams. Fiscal Impact: Estimated \$66,010.00 (cumulative \$523,117.00).

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Zachariah called for a motion to authorize the bid waiver (educational materials) and amendment agreement with Elsevier to pay for December 2022 exams. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. Chair Zachariah declared a conflict of interest and abstained from voting.

Trustee Kushner asked if this contract payment is for past or future December exams. Dr. Jamonica Rolle confirmed that this contract is to pay for the past December 2022 exams. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner
ABSTAIN:	Chair Zachariah

- 2. Recommendation that the Broward College Board of Trustees authorize the memorandum of understanding with the Florida Atlantic University Board of Trustees to share costs associated with the integration of University/College Library services on A. Hugh Adams Central Campus. Fiscal Impact: Estimated \$1,522,827.75.

Presenter(s): Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

Chair Zachariah called for a motion to authorize the Memorandum of Understanding with the Florida Atlantic University Board of Trustees to share costs associated with the integration of University/College Library services on A. Hugh Adams Central Campus. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough.

Trustee Kushner asked how the college determined the 1.5 million dollars cost of this contract. Dr. Stephanie Etter responded that actual budget of this contract is 6 million dollars, but the 1.5 million dollars is only for the college's percentage of use. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner

B. Administration

- 1. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority for the HVAC Energy Management Systems Services (ITB-2021-051-EH) contract with Thermal Concepts, Inc. and Pilar Services, Inc. to procure HVAC maintenance service and repair equipment. Fiscal Impact: Estimated \$827,000.00 (cumulative \$6,027,000.00).

Presenter(s): Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Zachariah called for a motion to authorize an increase in fiscal authority for the HVAC Energy Management Systems Services (ITB-2021-051-EH) contract with Thermal

Concepts, Inc. and Pilar Services, Inc. to procure HVAC maintenance service and repair equipment. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough.

Trustee Yarbrough asked how this contract increased again from the previous contracts linked to this agreement. Mr. Klindt responded that the college received additional State and Federal funds for these types of contracts that can allow the college to spend more funds if approved by the Board. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alexis Yarbrough, Trustee
SECONDER:	Akhil Agrawal, Vice Chair
AYES:	Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner

- 2. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority to the E&I Cooperative Services Contract EI00063-Cloud Solutions and Services Distributor with Carahsoft Technology Corporation and the agreement with Informatica, LLC for the purchase of a cloud data management and data integration tool. Fiscal Impact: Estimated \$900,000.00 (cumulative \$3,230,557.53).

Presenter(s): Raj Mettai, Vice President, Information Technology

Chair Zachariah called for a motion to authorize an increase in fiscal authority for the E&I Cooperative Services Contract with Carahsoft Technology Corporation, and agreement with Informatica, LLC for the purchase of a cloud data management and data integration tool. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. Chair Zachariah declared a conflict of interest and abstained from voting. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner
ABSTAIN:	Chair Zachariah

- 3. Recommendation that the Broward College Board of Trustees authorize the contract renewal with LinkedIn (RFP-2020-003-JH) for computer based learning services for one additional year. Fiscal Impact: \$88,400.00 (cumulative \$682,808.00).

Presenter(s): Raj Mettai, Vice President, Information Technology

Chair Zachariah called for a motion to authorize the contract renewal with LinkedIn (RFP-2020-003-JH) for computer-based learning services for one additional year. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. Chair Zachariah declared a conflict of interest and abstained from voting. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner
ABSTAIN:	Chair Zachariah

VIII. CONSENT AGENDA

Chair Zachariah asked if anyone would like to remove any items from the Consent Agenda for separate discussion.

Hearing none, Chair Zachariah called for a motion to approve the Consent Agenda. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. The motion passed unanimously, and a list of those items are:

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Akhil Agrawal, Vice Chair
SECONDER:	Alexis Yarbrough, Trustee
AYES:	Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner

A. Administration

1. Recommendation that the Broward College Board of Trustees authorize the March 2023 warrants. Fiscal Impact: \$26,251,446.00.
Presenter(s): Rabia Azhar, Vice President, Procurement and Chief Financial Officer
2. Recommendation that the Broward College Board of Trustees authorize the disposal, trade-in, donation or sale-by-bid of all the surplus property assets for the months of June 2022 through December 2022. Fiscal Impact: None.
Presenter(s): Rabia Azhar, Vice President, Procurement and Chief Financial Officer
3. Recommendation that the Broward College Board of Trustees approve the 2024-2025 Administrative and Instructional Calendars. Fiscal Impact: None.
Presenter(s): Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
4. Recommendation that the Broward College Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel. Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Talent and Culture
5. Recommendation that the Broward College Board of Trustees approves Part II of the 2022-2023 Annual Equity Report. Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Talent and Culture

IX. INFORMATION ITEMS

President Haile reported on recent events at Broward College and awards given to Broward College and its employees. He discussed items relevant to events and happenings at the College over the last month.

X. ADJOURNMENT

Gregory A. Haile, J.D.
President, Broward College

Zachariah P. Zachariah, Jr.
Chair, Board of Trustees