

**THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL UNTIL APPROVED BY THE BOARD AT THE SUBSEQUENT MEETING.**

**BROWARD COLLEGE  
Minutes Of The Meeting Of The Board Of Trustees  
May 23, 2023**

**I. CALL TO ORDER**

The regular meeting of the Board of Trustees of Broward College was called to order at 1:03 p.m. on Tuesday, May 23, 2023 by Chair Zachariah P. Zachariah, Jr. at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Zachariah P. Zachariah, Jr. (physical), Vice Chair Akhil K. Agrawal (physical), Trustee Alexis Yarbrough (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti (physical), General Counsel Lacey D. Hofmeyer (physical), and President Gregory A. Haile, J.D. (physical).

Chair Zachariah inquired whether the Board had quorum for this meeting. General Counsel Hofmeyer explained that typically the Board consists of five members and today all five members are present; therefore, the meeting has quorum.

**II. PLEDGE OF ALLEGIANCE**

Chair Zachariah called on Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs to lead in the Pledge of Allegiance.

**III. PRELIMINARIES**

**A. Preliminaries**

President Haile called on Dr. Mildred Coyne, Senior Vice President, Workforce Education and Innovation who recognized Lori Chevy, Market President and Sandra Juliachs, Market President from Bank of America for the AACC Award for Outstanding College Corporate Partnership.

President Haile also called on Nancy Botero, Vice President, Advancement and Executive Director of the Broward College Foundation who recognized Jim LaBate, Philanthropist as a Donor Recognition.

**IV. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE**

Chair Zachariah stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended to remove the presentation on Enrollment: Trends and Opportunities.

Chair Zachariah called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. The motion passed unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED AS AMENDED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Akhil Agrawal, Vice Chair  |
| <b>SECONDER:</b> | Alexis Yarbrough, Trustee  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Akhil Agrawal, Vice Chair  |
| <b>SECONDER:</b> | Alexis Yarbrough, Trustee  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

## V. APPROVAL OF THE BOARD OF TRUSTEES MINUTES

Chair Zachariah called for a motion to approve the minutes of the regular meeting and workshop of April 25, 2023. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. The motion passed unanimously.

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| <b>RESULT:</b>   | <b>ACCEPTED [UNANIMOUS]</b>  |
| <b>MOVER:</b>    | Akhil Agrawal, Vice Chair  |
| <b>SECONDER:</b> | Alexis Yarbrough, Trustee  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

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| <b>RESULT:</b>   | <b>ACCEPTED AS AMENDED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Akhil Agrawal, Vice Chair  |
| <b>SECONDER:</b> | Alexis Yarbrough, Trustee  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

## VI. PUBLIC SPEAKERS

Chair Zachariah called on Lacey D. Hofmeyer, General Counsel and Vice President for Public Policy & Government Affairs for registered speakers.

Ms. Hofmeyer stated that there were no registered speakers.

## VII. PRESENTATIONS

1. Enrollment: Trends and Opportunities - *Removed*  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs
2. Legislative Update  
**Presenter(s):** Lacey Hofmeyer, General Counsel and Vice President, Public Policy and Government Affairs

Lacey Hofmeyer, General Counsel and Vice President of Public Policy and Government Affairs, gave a presentation on a Legislative Update.

Chair Zachariah asked how the new foreign country legislation statute affects the college. Vice President Hofmeyer responded if the College chooses to continue to pursue International Centers in countries of foreign concern, then the College would need to ask the State Board of Education to approve the agreement by December 1, 2023. Chair Zachariah asked how this bill will impact the students. Dr. Jeffrey Nasse responded that there is a financial investment from the foreign institution and the effect on foreign students that has to be analyzed from a “teach out” perspective. Dr. Moore added that the College has contracts with institutions that can expire

before the December deadline and that we should consider the impact that this can have on the students that are enrolled in these programs. The College should also consider then financial impact to the College’s revenue from international education centers. Chair Zachariah asked about whether there was any movement on the state allowing College’s into the state healthcare system. Vice President Hofmeyer responded that language exists such that a supplemental health care study will be conducted by OPPAGA in order to provide a report on the costs to bring each institution into the state health care plan. President Haile also added that the Council of Presidents and Education Commissioner had a meeting to include healthcare costs as their number one priority. Vice Chair Agrawal asked what will happen next year with the state funding and costs and how can the college build on the success of gaining more funding. Vice President Hofmeyer responded that the College along with the Florida College System will be looking for enough funding to bring us into the state health care plan with no negative impact on funding and also working with the Governor's office to highlight the jobs in demand to come to a number to feed into the newly implemented funding formula for the Florida College System. President Haile commented that the way the funding model is built and the intent of the system to gain the Governor’s support for the Legislative Session.

**VIII. ACTION AGENDA**

**A. Academics**

1. Recommendation that the Broward College Board of Trustees authorize the agreement with Honorlock, Inc. (ITN-2022-071-JH) to provide remote proctoring services. Fiscal Impact: Estimated \$2,400,000.00 spent over three years.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Zachariah called for motion to authorize an increase in fiscal authorize the agreement with Honorlock (ITN-2022-071-JH) to provide remote proctoring services. Trustee Kushner made the motion with a second by Vice Chair Agrawal. The motion passed unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Cindy Kushner, Trustee   |
| <b>SECONDER:</b> | Akhil Agrawal, Vice Chair  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

**B. Administration**

1. Recommendation that the Broward College Board of Trustees authorize the bid waiver (information technology) and the renewal agreement with WolffPack, Inc. for financial aid software. Fiscal Impact: Estimated \$222,500.00 spent over three years (cumulative \$697,500.00).  
**Presenter(s):** Raj Mettai, Vice President, Information Technology

Chair Zachariah called for a motion to authorize an increase in fiscal authorize the bid waiver (information technology) and the renewal agreement with WolffPack, Inc. for financial aid software. Trustee Kushner made the motion with a second by Vice Chair Agrawal. The motion passed unanimously.

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Cindy Kushner, Trustee   |
| <b>SECONDER:</b> | Akhil Agrawal, Vice Chair  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

2. Recommendation that the Broward College Board of Trustees authorize the one-year renewal agreement with Beber Silverstein Group, Pace Communications Group, Starmark International Group, and Benjamin Solution Group, LLC (ITN-2018-007-ZR) through June 25, 2024 for advertising, media and communication services. Fiscal Impact: Estimated \$1,800,000.00.

**Presenter(s):** Isabel Gonzalez, Chief of Staff and Vice President for Communications and Community Relations

Chair Zachariah called for a motion to table the one-year renewal agreement with Beber Silverstein Group, Pace Communications Group, Starmark International Group, and Benjamin Solution Group, LLC (ITN-2018-007-ZR) through June 25, 2024 for advertising, media and communication services. Trustee Yarbrough moved to table the item for further consideration until the next meeting, and the motion was seconded by Trustee Agrawal. The vote on the motion to table the item was unanimous.

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| <b>RESULT:</b>   | <b>TABLED [UNANIMOUS]</b>  | <b>Next: 6/27/2023 1:00 PM</b> |
| <b>MOVER:</b>    | Akhil Agrawal, Vice Chair  |                                |
| <b>SECONDER:</b> | Alexis Yarbrough, Trustee  |                                |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |                                |

**IX. CONSENT AGENDA**

Chair Zachariah asked if anyone would like to remove any items from the Consent Agenda for separate discussion.

Hearing none, Chair Zachariah called for a motion to approve the Consent Agenda. Vice Chair Agrawal made the motion with a second by Trustee Yarbrough. The motion passed unanimously, and a list of those items are:

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| <b>RESULT:</b>   | <b>ADOPTED [UNANIMOUS]</b>   |
| <b>MOVER:</b>    | Akhil Agrawal, Vice Chair  |
| <b>SECONDER:</b> | Alexis Yarbrough, Trustee  |
| <b>AYES:</b>     | Chair Zachariah, Vice Chair Agrawal, Trustee Yarbrough, Trustee Zanotti, Trustee Kushner |

**A. Academics**

1. Recommendation that the Broward College Board of Trustees authorize the sabbatical leave awards for recommended faculty during the 2023-2024 academic year. Fiscal Impact: Estimated \$70,954.00.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

2. Recommendation that the Broward College Board of Trustees authorize the Curriculum Committee recommendations. Fiscal Impact: None.

**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

**B. Administration**

1. Recommendation that the Broward College Board of Trustees accept the grant agreement for the Florida Postsecondary Comprehensive Training program (FPCTP) Seahawk Navigating Education for Student Transition (NEST) Program. Fiscal Impact: Revenue \$1,500,000.00.  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
2. Recommendation that the Broward College Board of Trustees adopt the clerical correction to the Fiscal Impact with the Florida Department of Economic Opportunity for the Florida Job Growth Grant for Commercial Driving License Program. Fiscal Impact: Revenue \$6,700,000.00.  
**Presenter(s):** Kareen Torres, Vice President, Workforce Education and Innovation
3. Recommendation that the Broward College Board of Trustees accept the grant agreement with the Federal Aviation Administration for the Aircraft Pilots Workforce Development Grant for the Drone Racing Operations and Navigation Education (DRONE) Project. Fiscal Impact: Revenue \$500,000.00.  
**Presenter(s):** Kareen Torres, Vice President, Workforce Education and Innovation
4. Recommendation that the Broward College Board of Trustees authorize the write-off of unpaid debt that has been deemed uncollectible. Fiscal Impact: \$13,363.94.  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs
5. Recommendation that the Broward College Board of Trustees authorize the April 2023 warrants. Fiscal Impact: \$23,960,347.00.  
**Presenter(s):** Rabia Azhar, Vice President, Procurement and Chief Financial Officer
6. Recommendation that the Broward College Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel. Fiscal Impact: None.  
**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture
7. Recommendation that the Broward College Board of Trustees authorize the renewal of administrator contracts for 2023-2024. Fiscal Impact: None.  
**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture
8. Recommendation that the Broward College Board of Trustees authorize the approval of the non-standard administrative contract for certain College personnel. Fiscal Impact: None.  
**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture

**X. INFORMATION ITEMS**

**XI. ADJOURNMENT**

There being no further business and no objection to adjourn, the meeting was adjourned at 3:02 p.m.

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Gregory A. Haile, J.D.  
President, Broward College

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Zachariah P. Zachariah, Jr.  
Chair, Board of Trustees