

**THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL UNTIL APPROVED  
BY THE BOARD AT THE SUBSEQUENT MEETING.**

**BROWARD COLLEGE  
Minutes Of The Meeting Of The Board Of Trustees  
August 29, 2023**

**I. CALL TO ORDER**

The regular meeting of the District Board of Trustees of Broward College was called to order at 1:02 p.m. on Tuesday, August 29, 2023 by Chair Zachariah P. Zachariah, Jr. at the A. Hugh Adams Central Campus, 3501 Davie Road, Building 19, Room 104, Davie, FL 33314. In attendance were Chair Zachariah P. Zachariah, Jr. (physical), Vice Chair Akhil K. Agrawal (physical), Trustee Alexis Yarbrough (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti (physical), General Counsel Lacey D. Hofmeyer (physical), and President Gregory A. Haile, J.D. (physical).

Chair Zachariah inquired whether the Board had quorum for this meeting. General Counsel Hofmeyer explained that typically the Board consists of five members and today all five members are present; therefore, the meeting has quorum.

**II. PLEDGE OF ALLEGIANCE**

Chair Zachariah welcomed everyone to the August meeting of the District Board of Trustees and called on Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs, Student Services, and College Operations to lead in the Pledge of Allegiance.

Chair Zachariah welcomed and recognized the Student Government Association Central Campus President, Mr. Juan Galindo, who joined the Board of Trustees meeting under the Student Trustee Initiative.

**III. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE**

Chair Zachariah stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended the following items: Item III, preliminaries were removed from the agenda. Item IV-1, a recommendation that the Board of Trustees accept the amended minutes to the December 2022 minutes of the regular meeting of the Board of Trustees and append the email attached thereto, was added to the agenda. Item VI-1, a presentation on Financial Update and Performance Metric Peer Comparison, was modified to add Vice President Renee Law as a presenter and back-up documentation. Item VI-2, a presentation on BC Online: Overview and Financials, was modified to revise the presentation slides. Item VII-A-3, a recommendation that the Broward College Board of Trustees establish its FY2023-2024 Board meeting schedule, was added to the agenda. Item VII-A-4, a recommendation that the Broward College Board of Trustees authorize the engagement for legal services with law firm Gray Robinson for a review of the President's Contract. Item VII-A-5, a recommendation that the Broward College Board of Trustees approve a resolution to direct the President to propose a job description for a Chief Operating Officer, to propose a slate for a search committee for the position, and to contract with a national search firm for the position, was added to the agenda. Item IX, information items, were modified to revise the formal titles.

Chair Zachariah called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Vice Chair
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

#### IV. APPROVAL OF THE BOARD OF TRUSTEES MINUTES

Chair Zachariah called for a motion to approve the minutes of the regular meeting of June 27, 2023. Trustee Agrawal made the motion with a second by Trustee Yarbrough. Chair Zachariah called for any discussion of the motion to approve the minutes. Chair Zachariah requested to amend the minutes to have his abstention form appended to the minutes from the June 27, 2023 meeting. Chair Zachariah moved to amend the minutes, and Trustee Yarbrough seconded. The motion to amend the minutes passed unanimously.

Chair Zachariah then called for a vote to approve the minutes as amended. The motion passed unanimously.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Chair
<b>SECONDER:</b>	Alexis Yarbrough, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

Chair Zachariah called for a motion to approve the amended minutes of the December 6, 2022 regular meeting of the Board of Trustees to append Vice Chair Agrawal's email correspondence to the minutes. Trustee Yarbrough made the motion with a second by Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Alexis Yarbrough, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

#### V. PUBLIC SPEAKERS

Chair Zachariah called on Lacey D. Hofmeyer, General Counsel and Vice President for Public Policy & Government Affairs for registered speakers.

Ms. Hofmeyer stated that there were no registered speakers.

#### VI. PRESENTATIONS

1. Financial Update and Performance Metric Peer Comparisons - *Back-up Added*  
**Presenter(s):** Rabia Azhar, Vice President, Procurement and Chief Financial Officer  
Renee Law, Vice President Strategy, Assessment, and Research

Rabia Azhar, Vice President, Procurement and Chief Financial Officer and Renee Law, Vice President, Strategy, Assessment, and Research, gave a presentation on a Financial Update and Performance Metric Peer Comparisons.

Trustee Yarbrough asked how the operating expense and revenue will look in the future of the budget. Vice Chair Agrawal asked if the budget includes in the revenue section the funds from Covid-19 for three years. Chief Financial Officer Azhar confirmed that information is correct. Trustee Zanotti commented that the best way to look at the future of the budget would be to compare operating expenses to recurring revenue on a

month-to-month basis and to cover the operating expenses with revenue. Trustee Yarbrough asked how the recurring revenue will look like in the future. Trustee Zanoliti also asked on the future cash flow projection over 2 to 3 years. Chief Financial Officer Azhar responded that the College will be gathering different resources that includes tuition and fees, grants, investments, and foundations. Chief Financial Officer Azhar also added that the college will be presenting financial updates to the Board on a monthly and quarterly basis. Vice Chair Agrawal commented in the subject of strategic initiatives for students per faculty that he would like to see a better ratio in efficiency service. Trustee Yarbrough asked who pays for the College Foundation. Chief Financial Officer Azhar responded that Fund 1 pays for the Foundation salaries. Trustee Kushner asked how the head count is calculated in the performance metric analysis. President Haile explained that the head counts, and credit hours reflects the full-time equivalent enrollment students. Vice Chair Agrawal asked if the analysis and efficiency metrics should include full time students. Vice President Law responded that the analysis includes individual fulltime students and basic enrollment. President Haile added that by using this data the college can look forward to include a strategic plan for students to go full time instead of part time for a higher graduation rate. President Haile also thanked the entire team for all their hard work on this presentation.

2. BC ONLINE: Overview and Financials - *Back-up Updated*

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs  
Priscilla Suarez, Dean, Online Campus/E-Learning

Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs and Priscilla Suarez, Dean, Online Campus/E-Learning, gave a presentation on BC Online: Overview and Financials.

Trustee Zanoliti asked if BC online students graduate quicker than students attending classrooms and if the college advocate for more online courses. Dr. Nasse confirmed that the exclusive online students do graduate quicker, and the population does prefer more online courses, which the College is aware and is accommodating the community to enroll for more online courses. Trustee Kushner asked if the online courses require professors to train and teach differently than in-classroom courses. Dr. Nasse responded that professors could do both online and classrooms, but training is required to teach online. Trustee Zanoliti asked about the BC online seating availability what is a good benchmark rate. Dr. Nasse responded that normally anything over 8 out of 10 seats is a solid benchmark but part of having this type of success is having enough properly trained faculty to teach those sections. Chair Zachariah asked if the number of equivalent metrics for non-online students are available. Dr. Nasse responded that the College has a efficient number but will come back with the correct information. Trustee Kushner asked what is the retention ratio for online students versus in-classroom students. Dr. Nasse responded that the retention rate is lower for online students because students in online courses tend not be as successful as other modalities. Chair Zachariah asked if the same courses being taught from online versus in-classroom in terms vary in how difficult they are. Dr. Nasse responded that it depends on the specific course and all the different challenges that online courses present especially mathematics. President Haile commented that certain students can only take so many online credits as possible depending on their lifestyle. Trustee Yarbrough commented on the quality and the delivery of the education being offered by the College and how the College can increase the retention rate by also providing quality education. Dr. Nasse added that he agrees with everything Trustee Yarbrough commented on and the delivery of quality education. Dr. Richard Pulido commented that the faculty continues to be part of this dialogue as it relates to changes in modalities and adapt to changes in both in-classroom and online courses. Chair Zachariah commented the importance on getting feedback from the employers and the quality that students are giving in their future jobs. Vice Chair Agrawal added that there is a large demand for online education and that the College should take more advantage to service the community.

**VII. ACTION AGENDA**

**A. Board**

1. Election of the Chair for The District Board of Trustees of Broward College, Florida - *Item Moved to Action Agenda*

Chair Zachariah explained that at the first meeting of the fiscal year, Florida Statutes and Board policies require that the Board elect a Chair and a Vice Chair. Chair Zachariah opened the floor for nomination of the Board Chair position. Vice Chair Agrawal nominated Trustee Yarbrough. Chair Zachariah called for a vote to accept Trustee Yarbrough’s nomination as Chair of the Board. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Vice Chair
<b>SECONDER:</b>	Zachariah Zachariah, Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanoliti, Kushner

2. Election of the Vice Chair for The District Board of Trustees of Broward College, Florida - *Item Moved to Action Agenda*

Chair Zachariah opened the floor for nomination of the Board Vice Chair position. Vice Chair Agrawal nominated Trustee Zachariah. Chair Zachariah called for a vote to accept Vice Chair Agrawal's nomination as Vice Chair of the Board. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Vice Chair
<b>SECONDER:</b>	Alexis Yarbrough, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanoliti, Kushner

3. Recommendation that the Broward College Board of Trustees establish its FY2023-2024 Board meeting schedule. Fiscal Impact: None. - *Add-On*  
**Presenter(s):** Lacey Hofmeyer, General Counsel and Vice President, Public Policy and Government Affairs

Chair Yarbrough called for a motion to establish its FY2023-2024 Board meeting schedule. Vice Chair Zachariah made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanoliti, Kushner

4. Recommendation that the Broward College Board of Trustees authorize the engagement for legal services with law firm Gray Robinson for a review of the President's Contract. Fiscal Impact: Up to \$65,000.00 - *Add-On*  
**Presenter(s):** Trustee Zachariah P. Zachariah, Jr.

Chair Yarbrough called for a motion to authorize the engagement for legal services with law firm Gray Robinson for a review of the President's Contract. Vice Chair Zachariah made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

5. Recommendation that the Broward College Board of Trustees approve a resolution to direct the President to propose a job description for a Chief Operating Officer, to propose a slate for a search committee for the position, and to contract with a national search firm for the position. Fiscal Impact: Undetermined. - *Add-On*  
**Presenter(s):** Trustee Akhil Agrawal

Chair Yarbrough called for a motion to approve a resolution to direct the President to propose a job description for a Chief Operating Officer, to propose a slate for a search committee for the position, and to contract with a national search firm for the position. Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

## **B. Academics**

1. Recommendation that the Broward College Board of Trustees authorize the amendment to the agreement with Florida International University for the STEM (ACCESS) project to enable a co-teaching model. Fiscal Impact: Estimated \$97,000.00 (cumulative \$340,537.50).  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize the amendment to the agreement with Florida International University for the STEM (ACCESS) project to enable a co-teaching model. Vice Chair Zachariah made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

2. Recommendation that the Broward College Board of Trustees adopt Policy 6Hx2-4.32 Writing Credit. Fiscal Impact: None.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to adopt Policy 6Hx2-4.32 Writing Credit. Trustee Kushner made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Cindy Kushner, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**C. Administration**

1. Recommendation that the Broward College Board of Trustees authorize the contract with the Morganti Group, Inc. for Construction Management at Risk Services for project (RFQ-2023-076-OA) Central Campus Relocate IPS Driving Range. Fiscal Impact: Estimated \$5,700,000.00.  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Yarbrough called for a motion to table the contract with the Morganti Group, Inc. for Construction Management at Risk Services for project (RFQ-2023-076-OA) Central Campus Relocate IPS Driving Range. Chair Yarbrough made the motion with a second by Trustee Kushner.

Vice Chair Zachariah declared a conflict of interest and abstained from voting. The motion passed unanimously.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 9/26/2023 1:00 PM</b>
<b>MOVER:</b>	Alexis Yarbrough, Chair	
<b>SECONDER:</b>	Cindy Kushner, Trustee	
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner	
<b>ABSTAIN:</b>	Zachariah	

2. Recommendation that the Broward College Board of Trustees ratify the renewal agreement with Avirom & Associates, Engenuity Group, Inc., and Keith & Associates, Inc. (RFQ-2020-063-EH) to provide land surveying services college-wide. Fiscal Impact: Estimated \$325,000.00.  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Yarbrough called for a motion to ratify the renewal agreement with Avirom & Associates, Engenuity Group, Inc., and Keith & Associates, Inc. (RFQ-2020-063-EH) to provide land surveying services college-wide. Vice Chair Zachariah made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

3. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority and the bid waiver (piggyback) with Backflow Prevention Plumbing Services and Green Team Services Corp. (ITB No. 12384-303) to provide backflow prevention and plumbing services college-wide. Fiscal Impact: Estimated \$300,000.00 (cumulative \$550,000.00).  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Yarbrough called for a motion to authorize an increase in fiscal authority and the bid waiver (piggyback) with Backflow Prevention Plumbing Services and Green Team Services Corp. (ITB No. 12384-303) to provide backflow prevention and plumbing services college-wide. Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

4. Recommendation that the Broward College Board of Trustees authorize the contract renewal and fiscal increase with The Green Experts, Inc. (ITB-2019-107-OA) for tree trimming and removal services in preparation for hurricane season and on an as-needed basis for college-wide landscape projects. Fiscal Impact: Estimated \$300,000.00 (cumulative \$841,000.00).

**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Yarbrough called for a motion to authorize the contract renewal and fiscal increase with The Green Experts, Inc. (ITB-2019-107-OA) for tree trimming and removal services in preparation for hurricane season and on an as-needed basis for college-wide landscape projects. Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

5. Recommendation that the Broward College Board of Trustees authorize the one-year renewal agreement with Crown Castle International Corporation (ITB-2019-068-JH) for internet circuit services in various college-wide locations. Fiscal Impact: Estimated \$81,840.00 (cumulative \$402,700.00).

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs  
Brian Harrison, Chief Technology Officer

Chair Yarbrough called for a motion to authorize the one-year renewal agreement with Crown Castle International Corporation (ITB-2019-068-JH) for internet circuit services in various college-wide locations. Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

6. Recommendation that the Broward College Board of Trustees authorize the amendment to the agreement and first renewal with Turnitin (RFP-2020-023-JH) for grading and plagiarism services. Fiscal Impact: Estimated \$110,147.00 (cumulative \$384,647.00).

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs  
Brian Harrison, Chief Technology Officer

Chair Yarbrough called for a motion to authorize the amendment to the agreement and first renewal with Turnitin (RFP-2020-023-JH) for grading and plagiarism services. Trustee Agrawal made the motion with a second by Trustee Kushner. Trustee Agrawal stated that he has asked that the College get away from no bid contracts, and instead use state of Florida contracts to piggyback from or the College should engage in its own procurement of such items. Chair Yarbrough mentioned that she is still working through the Contract and Procurement Committee on creating a more streamlined process. She hopes that this evolves into a place where the Board is comfortable with the timeline for each procurement. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 7. Recommendation that Broward College Board of Trustees authorize the renewal and bid waiver (Information Technology) with Workday to utilize the Deployment Tenant to perform testing of various release enhancements used by various departments. Fiscal Impact: \$43,200.00 (cumulative \$2,416,440.00).  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs  
Brian Harrison, Chief Technology Officer

Chair Yarbrough called for a motion to authorize the renewal and bid waiver (Information Technology) with Workday to utilize the Deployment Tenant to perform testing of various release enhancements used by various departments. Trustee Agrawal made the motion with a second by Trustee Kushner.

Vice Chair Zachariah declared a conflict of interest and abstained from voting. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

- 8. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority for the CSPi Technology Solutions (ITN-2017-043-ZR) agreement, which provides the College with IT professional services, hardware, and software support. Fiscal Impact: Estimated \$670,000.00 (cumulative \$11,730,058.11).  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs  
Brian Harrison, Chief Technology Officer

Chair Yarbrough called for a motion to authorize an increase in fiscal authority for the CSPi Technology Solutions (ITN-2017-043-ZR) agreement, which provides the College with IT professional services, hardware, and software support. Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.



<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Vice Chair
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 9. Recommendation that the Broward College Board of Trustees ratify the agreement with US Omni & TSA Consulting Group for plan administration of the College's voluntary 403(b) and 457(b) retirement plans. Fiscal Impact: Estimated \$12,000.00 per year for three years.

**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture

Chair Yarbrough called for a motion to ratify the agreement with US Omni & TSA Consulting Group for plan administration of the College's voluntary 403(b) and 457(b) retirement plans. Fiscal impact is estimated at \$12,000 per year. Trustee Agrawal made the motion with a second by Trustee Kushner. Chair Yarbrough asked what this contract was for, and Vice President Galvin explained that this company assists the College with distributing payroll funds to the retirement companies used by employees and with required compliance regarding the same. Chair Yarbrough asked whether this could be done in house. Vice President Galvin said no, we do not have the expertise and it would not be efficient to hire someone with the expertise. Chair Yarbrough asked how we selected this vendor. Vice President Galvin said that we were happy with the services, but would have to check how this was procured. Trustee Agrawal expressed his appreciation to College administration into the transparency into the process.

Vice Chair Zachariah declared a conflict of interest and abstained from voting. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

- 10. Recommendation that the Broward College Board of Trustees authorize the agreement with Projects to a T for a wide array of professional services including, copy editing, document creation/design, and project management consultation. Fiscal Impact: Estimated \$22,000.00.

**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture

Chair Yarbrough called for a motion to authorize the agreement with Projects to a T for a wide array of professional services including, copy editing, document creation/design, and project management consultation. Trustee Agrawal made the motion with a second by Trustee Kushner. Chair Yarbrough asked how we came to determine the College needed these services. Vice President Galvin stated that this contract was for services as needed. This contract supports the internal culture magazine for employee communications, as well as other targeted communications. Chair Yarbrough asked whether we could do this internally, and Vice President Galvin said that it would depend on the bandwidth existing designers, but it could be done internally. Chair Yarbrough said that we could support this for now, but in the future we need to look at our communications team handling such requests. Trustee Kushner said that this contract was on an as needed basis to provide a service. Chair Yarbrough said she recognized that, but she said that the internal communications team, rather than external vendors should be working on this. This is an issue of message control, that she has addressed with the President in the past. The motion passed unanimously.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Akhil Agrawal, Trustee  
**SECONDER:** Cindy Kushner, Trustee  
**AYES:** Agrawal, Yarbrough, Zanotti, Kushner  
**RECUSED:** Zachariah

11. Recommendation that the Broward College Board of Trustees authorize the agreement with TSE Consulting to provide advocacy services through bid waiver exemption (professional services). Fiscal Impact: \$40,000.00.  
**Presenter(s):** Lacey Hofmeyer, General Counsel and Vice President, Public Policy and Government Affairs

Chair Yarbrough called for a motion to authorize the agreement with TSE Consulting to provide advocacy services through bid waiver exemption (professional services). Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Akhil Agrawal, Trustee  
**SECONDER:** Cindy Kushner, Trustee  
**AYES:** Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**VIII. CONSENT AGENDA**

Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion.

Hearing none, Chair Yarbrough called for a motion to approve the Consent Agenda. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously, and a list of those items are:

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Akhil Agrawal, Trustee  
**SECONDER:** Zachariah Zachariah, Vice Chair  
**AYES:** Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**A. Administration**

1. Recommendation that the Broward College Board of Trustees authorize the write-off of unpaid debt that has been deemed uncollectible. Fiscal Impact: \$5,569.40.  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs
2. Recommendation that the Broward College Board of Trustees authorize the June 2023 warrants. Fiscal Impact: \$33,773,492.00.  
**Presenter(s):** Rabia Azhar, Vice President, Procurement and Chief Financial Officer
3. Recommendation that the Broward College Board of Trustees authorize the July 2023 warrants. Fiscal Impact: \$25,058,293.00.  
**Presenter(s):** Rabia Azhar, Vice President, Procurement and Chief Financial Officer

4. Recommendation that the Broward College Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel. Fiscal Impact: None.  
**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture
5. Recommendation that the Broward College Board of Trustees accept the grant award to CyberTech for cybersecurity technician training to students. Fiscal Impact: Revenue \$324,191.00.  
**Presenter(s):** Kareen Torres, Vice President, Workforce Education and Innovation
6. Recommendation that the Broward College Board of Trustees accept the grant award with the National Science Foundation for the Drones to Avionics Pathway Grant Project. Fiscal Impact: Revenue \$454,038.00.  
**Presenter(s):** Kareen Torres, Vice President, Workforce Education and Innovation
7. Recommendation that the Broward College Board of Trustees authorize the increase in fiscal authority by \$94,261.00 for the sub-recipient agreement with the School Board of Broward County for the Civic Career Pathways Academies Grant. Fiscal Impact: Revenue \$1,199,095.00.  
**Presenter(s):** Kareen Torres, Vice President, Workforce Education and Innovation
8. Recommendation that the Broward College Board of Trustees accept the revisions to Policy 6Hx2-2.03 Accreditation. Fiscal Impact: None.  
**Presenter(s):** Renee Law, Vice President, Strategy, Assessment, and Research

## IX. INFORMATION ITEMS

President Haile reported on recent events at Broward College and awards given to Broward College and its employees. He discussed items relevant to events and happenings at the College over the last month. Chair Yarbrough mentioned that the Board needs to be informed more often about many of these events, particularly the ones that occur at the College.

The Board College addressed the information items listed on the agenda, and the board requested information on the following items:

12. Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Jeffrey Nasse exercised the authority delegated by the Board to execute the agreement with American Program Bureau, Inc. for keynote speaking event at the Seahawk Convocation. Fiscal Impact: Estimated \$10,000.00. **Sponsor(s):** Janice Stubbs, Vice President of Student Services

Chair Yarbrough asked about how the College found this speaker and on what he intends to speak. Vice President Stubbs explained that convocations were occurring for students on each campus. This speaker is a coach and speaks on how to manage one's mental health. This contract is being paid by the College's suicide prevention grant. Chair Yarbrough asked what the grant was for, and Vice President Stubbs explained that the grant was for mental health support, and includes funds for employee training regarding students in crisis. Chair Yarbrough asked how much was the grant, and Vice President Stubbs responded that the grant was for \$125,000. Chair Yarbrough asked how the College decided to spend the grant funds. For the convocation, the College was looking for a coach to speak to students. Chair Yarbrough asked how we as the Board knows the College is utilizing these grants funds in the best way possible. The College just received a renewal, and the grantor has been impressed with our use of the funds.

16. Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Sophia Galvin exercised the authority delegated by the Board to execute the settlement agreement with John Dunnuck. Fiscal Impact: \$56,449.33. **Sponsor(s):** Lacey Hofmeyer, General Counsel and Vice President, Public Policy and Government Affairs

Chair Yarbrough asked about the basis for this settlement. President Haile stated that the settlement was based on the amount of time that the College was otherwise obligated to pay the employee based on the new contract that was accepted by the employee. General Counsel Hofmeyer explained that the employee had been offered a contract in April, the employee accepted the offer of the contract, and then the College determined that it no longer needed the position, and a settlement discussion ensued. Vice President Galvin stated that at the time the offer was made in April, the College believe that the position would be needed. However, the thinking evolved, and under the reorganization, the College determined that the position was no longer needed. President Haile stated that the position the employee held was Senior Vice President of Operations and Finance prior to this and it was being eliminated under the reorganization.

Chair Yarbrough expressed her concern that in April she was not informed that a reorganization was occurring or that new offers were being made in senior management positions. President Haile expressed some concern about discussing something that led to a settlement in this forum, but he would like to have the conversation on an individual basis. Chair Yarbrough expressed concerned that this demonstrates lack of focus on what is actually needed to run the College. General Counsel then explained the process by which standard contracts are created and how managers decide whether or not to renew contracts, speaking as a department head. General Counsel also explained what Florida law provides regarding severance for public employees. General Counsel Hofmeyer explained that she supported Vice President Galvin in settlement discussions, who engaged in such discussions with Vice President Dunnuck. Trustee Agrawal stated that while the College did not exactly pay him severance on this first contract, it was as if we did giving him 120 days' notice, and then paid him on the second contract as well for the 120 days' notice. General Counsel explained her legal analysis regarding the operation of the two contracts and how the College determined analyses the amount of the offer. Chair Yarbrough explained that bottom line she has serious concerns of clarity of thinking about how this particular situation came about, which required this resolution.

## X. ADJOURNMENT

There being no further business and no objection to adjourn, the meeting was adjourned at 4:54 p.m.

The video can be found here: [https://broward-edu.zoom.us/rec/play/0FQTfPr7uoYY66540TuTY9LC327-EqY\\_uAEFR-kg4TL4-IXuy0PobF0YNM4oQqcZIE17Sj71AZpZ1zNM.kuh83gS2WFDtMOJW?canPlayFromShare=true&from=share\\_recording\\_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2FdCR71xraAbWSf3YtntGZfBwj2\\_qTpMVK2qmOSTrT0xZhxa5AsUTVyhaMa\\_Rq9eEr.tv5QHCTYAG11Nses](https://broward-edu.zoom.us/rec/play/0FQTfPr7uoYY66540TuTY9LC327-EqY_uAEFR-kg4TL4-IXuy0PobF0YNM4oQqcZIE17Sj71AZpZ1zNM.kuh83gS2WFDtMOJW?canPlayFromShare=true&from=share_recording_detail&continueMode=true&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2FdCR71xraAbWSf3YtntGZfBwj2_qTpMVK2qmOSTrT0xZhxa5AsUTVyhaMa_Rq9eEr.tv5QHCTYAG11Nses)

---

Gregory A. Haile, J.D.  
President, Broward College

---

Alexis Yarbrough  
Chair, Board of Trustees