

**THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL UNTIL APPROVED BY THE BOARD AT THE SUBSEQUENT MEETING.**

**BROWARD COLLEGE  
Minutes Of The Meeting Of The Board Of Trustees  
December 4, 2023**

**I. CALL TO ORDER**

The regular meeting of the District Board of Trustees of Broward College was called to order at 1:00 p.m. on Monday, December 4, 2023, by Chair Alexis Yarbrough at the Willis Holcombe Downtown Center, 111 East Las Olas Boulevard, Building 33, Room 1208, Fort Lauderdale, Florida 33301. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (physical), Trustee Akhil K. Agrawal (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti-Cavazonni (remote), and General Counsel Levi Williams (physical).

Chair Yarbrough inquired whether the Board had quorum for this meeting. General Counsel Williams confirmed that the meeting has quorum.

**II. PLEDGE OF ALLEGIANCE**

Chair Yarbrough called on Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs, Student Services, and College Operations to lead in the Pledge of Allegiance.

**III. PRELIMINARIES**

Chair Yarbrough welcomed and recognized the Student Government Association Central Campus President, Mr. Juan Galindo, who was joining the Board of Trustees Meeting under the Student Trustee Initiative.

**IV. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE**

Chair Yarbrough stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended the following items: Item 9.A.16 was added to the agenda; item 9.A.18 was added to the agenda; item 9.B.6 was added to the agenda; item 9.B.7 was added to the agenda; item 10.A.17 was added to the agenda; item 10.A.18 was added to the agenda; 10.A.21 was added to the agenda.

Chair Yarbrough called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**V. APPROVAL OF THE BOARD OF TRUSTEES MINUTES**

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of October 24, 2023, and the Board of Trustees workshop meeting of October 24, 2023. Vice-Chair Zachariah moved to amend the minutes to include his abstention form to the Regular Meeting of October 24, 2023 as an appendix to the minutes and called for a vote to approve the minutes as amended. Trustee Agrawal seconded the motion. The motion passed unanimously.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

## VI. PUBLIC SPEAKERS

Chair Yarbrough called on Mr. Levi Williams, General Counsel for registered speakers. Mr. Williams stated that there are registered speakers.

Mr. Williams stated that there were no registered speakers.

## VII. PRESENTATIONS

### 1. Monthly Financial Update Presentation

**Presenter(s):** Rabia Azhar, Vice President, Procurement and Chief Financial Officer

Rabia Azhar, Vice President, Procurement and Chief Financial Officer gave a presentation on the monthly financial update.

MS. AZHAR: Good afternoon, Madam Chair, Board of Trustees and colleagues. I am presenting the October financial statements for the fiscal year end of '22, '23, and '24. We begin with credit and non-credit based enrollment head count. The blue shows the credit based head count and the orange shows non-credit based head count. From the State Reporting Year '19 to '23, the College experienced a decline in credit-based enrollment of 18,361, representing a reduction of 28.5 percent. During the same period, the College had an increase in non-credit based enrollment of 1,077, which represents a growth of 14.6 percent. From State Reporting Year '19 to '23, the College experienced a decline in total enrollment of 24 percent, and a decline in tuition and fees, all funds, of 23 percent, resulting in an average revenue per student increase of around one percent. As of October 31<sup>st</sup>, 2023, the credit-based head count is 41,751, and the non-credit based head count is 3,504. Please note that State Reporting Year '24 is still underway, and State Reporting Year '23 may be adjusted slightly once the state finalizes our submissions for the year. This slide represents revenues from all funds from fiscal year '19 to October 31<sup>st</sup>, 2023, and it's categorized from the bottom up as follows. The dark blue is tuition and fees. Dark orange is HEERF funds. Dark gray, state appropriations. Light gray is gifts, grants, and contracts. Light orange is federal and state financial aid. And light blue is other revenue, which includes auxiliary enterprises, capital improvement fees, and investment income. The increase in other revenue in fiscal year '23 represents deferred maintenance funding of \$24,000,000. Please note that total revenue received from HEERF funds from fiscal year '20 to '23 is approximately \$197,000,000 across all funds. Here, we see revenues from Fund 1, our Operating Fund, from fiscal year '19 through October 31<sup>st</sup>, 2023. Categorized from the bottom up, we've got tuition and fees, including scholarship allowances in dark blue. The orange represents HEERF funds. Dark gray is state appropriations, including general appropriations and lottery. The light gray is gifts, grants, and contracts. And the light blue is other revenue, which includes investment income, interest and dividends. Please note that during this period, tuition and fees showed a decrease of \$19,000,000, and lost revenue recovery received from HEERF funds was approximately \$53,000,000. During this period, when looking at tuition and fees versus state appropriation as a percentage of total revenue, with and without HEERF, the proportions are as follows. With HEERF in fiscal year '19, tuitions and fees were 44.74 percent, and state appropriations were 48.22 percent of total revenue. In fiscal year '23, by comparison, tuition and fees were 32.35 percent and state appropriations were 50 percent of total revenue. We've got that notated at the bottom. Without HEERF, during the same period in fiscal year '19, tuition and fees were 44.74 of total revenue, and state appropriations were 48.42. And in fiscal year '23, tuitions and fees were 35.48 percent and state appropriations were at 54.84 percent of total

revenue. Please note that other revenue in fiscal year '23 is increased due to an increase in investment returns and interest and dividends related to market performance. CHAIR YARBROUGH: Can I ask a question? I'd like you to go all the way through, but I don't want to lose this. On the previous slide and this slide, there's a significant decrease in tuition and fees. Is that a collection issue because we haven't finished this year yet, I mean, that's a pretty big difference. MS. AZHAR: It's because we haven't finished the year yet. CHAIR YARBROUGH: Thank you. VICE CHAIR ZACHARIAH: Okay if I just ask a quick question on the next slide? The the only question is on the state appropriation. All the numbers look like they're trending in terms of what we would expect full year, if you were taking a half year. Is it a timing issue? Because the state appropriations number looks like it's a third versus everything else, because it looks almost like essential half. Is that a timing issue or do we expect a pretty big shortfall in state appropriations? MS. AZHAR: No, state appropriations should be higher than we are last year. VICE CHAIR ZACHARIAH: Okay. Thanks. MS. AZHAR: We now move to the consolidated balance sheet. Starting from the first line, current assets, we see an increase of 70.8 million, due to cash and cash equivalents related to our loss revenue recovery. There is also in that line appropriations for deferred maintenance and funding for building 56 and 57. The increase in non-current assets, the line right below, is 2.3 million, and it's mainly due to restricted investments related to market performance. Increase in capital assets net of 12.1 million is mainly due to construction in progress for several projects that include remodeling of Central Campus Student Services, the parking garage repair, Buildings 19 and Building 46. There is also an increase in current liabilities right below that of 6.5 million, and that is related to the health insurance reserve; also, healthcare claim payments and timing of payments in progress from the previous slide. The increase in non-current liabilities of 49.8 million is related to the actuary evaluation for potential liabilities as a result of the previous year's change in the amortization method. And this also impacts deferred inflows and outflows resources for the College. The increase in capital assets net of 12.6 million is due to construction in progress, as mentioned below, that flows into that net asset line. And it's, once again, for Central Campus Student Services, parking garage repairs, Buildings 19 and 46. The increase in restricted net assets of 42,000,000 is due to the deferred maintenance funds that were appropriate to the College. We also see an increase in unrestricted funds of 24.5 million, which is mainly due to the increase in received from property recovery. Moving on to the profit and loss statement, the increase in operating revenue of 6.9 million when compared to the fiscal year is related to tuition and fees resulting from a growth that we're seeing in FTE as compared to the previous year, and grants and contracts, including the Promise Neighborhood Grant, the Luca Grant, and Florida Job Growth Grants. Operating expenses remain consistent at approximately \$94,000,000, and there's an increase in non-operating revenue of 1.4 million, which is mainly related to state appropriations associated with the Florida College Program Fund. The increase in other operating revenues and expenses of 15.2 million is related to capital appropriations associated with the remodel of North Campus Buildings 56 and Building 57. We move to the budget to actuals for Fund 1, the Operating Fund. And as of October 31<sup>st</sup>, revenue actuals total 68.4 million dollars, or 105 percent of budget, due to timing of student tuition fees and general appropriations received. Total expenses are within budget at 69.2 million, or 91 percent. Please note that personnel expenses for Finance Management totaled 7.5 million dollars, or 153 percent of budget, and that is due to the fiscal year '24 health insurance reserve increase of \$2,000,000. And current expense actuals for Finance Management also were 167 percent of budget, at 8.4 million dollars. And that was due to the local contribution of 8,000,000 for North Campus remodel of Building 56 and 57. Budget to actuals for Fund 201 and Fund 3. As of October 31<sup>st</sup>, '23, revenue actuals for Fund 201 totaled 2.4 million, or 168 percent of budget. And that's mainly due to student activity fees. And expenses total 1.2 million and are aligned at 68 percent of the budget. Revenue actuals for Fund 3 totaled 3.2 million, or 143 percent of budget, and that's due to timing of the revenue received in Fund 3. And expenses totaled 1.9 million, or 71 percent of budget. This slide as of October 31<sup>st</sup>, 2023, provides a detail for Fund 7, and you have spent approximately 3.7 million dollars of the total budget as of October 31<sup>st</sup>, 2023. And that's everything for me. Any questions? TRUSTEE AGRAWAL: Question. Based on where we are compared to our budget so far in the year, do you see anything that are significant risks to the budget that we should be aware of or be thinking about. MS. AZHAR: No. TRUSTEE AGRAWAL: Revenues or in receipts or in expenses in any of the funds? MS. AZHAR: No, when I look at the

balance sheet, almost every significant category is good. It's an increase. We're showing increase in revenue, we're showing expenses aligned or lower. Anything that's over is either due to the timing of a large payment. I don't see anything that is alarming or of concern that we're going to go over budget in those areas. I see tuition and fees trending a little bit higher, and we will continue to monitor that. TRUSTEE AGRAWAL: In Slide 1, same question about timing at this time of the year. I know that it's hard to know what's going to happen in the future but is it going to be in the right place to where we expect it to be in enrollment. MS. AZHAR: Yes, we're doing a little bit better. When we looked at FTE, we're showing a growth of a little bit over four percent as compared to the previous year at this time. And if I were to only look at this technically, since we have budgeted lower, four percent lower than the previous fiscal year, that's an eight percent swing. But we will continue to monitor this as we go through the process. TRUSTEE AGRAWAL: And that would be wonderful. MS. AZHAR: Any other questions? TRUSTEE KUSHNER: So I just have one question with the contracts that were not budgeted and the other departments. I know they're adjusting their budgets in order to accommodate the unbudgeted contracts. I just want to make sure there's no concerns there or expected concerns. I discussed earlier about including the amounts that you're requesting from each of them so that we could at least just compare it, because we don't adjust our budgets on a monthly or a quarterly basis. So I know you're monitoring that. I just wanted to make sure there are no concerns on your part. MS. AZHAR: No, reallocations between cost centers under a department is a very customary course of business. So I don't really have any concerns about that. That's normal within the business cycle. And, no, I don't have any concerns about that. I don't see anything out there that's significant enough for us to warrant additional analysis or I don't see it happening all the time. I believe there's only one contract that we saw that required a reallocation, no additional budget. If there is anything that is requested in terms of additional budget that we did not anticipate, that would most likely come to the board as a temporary amendment, and I don't see that as of today or right now. TRUSTEE KUSHNER: Thank you. MS. AZHAR: Any other questions, Thank you.

## 2. Student Information System Update

**Presenter(s):** Raj Mettai, Chief Information Officer

Raj Mettai, Chief Information Officer gave a presentation on the Student Information update.

MR. METTAI: Good afternoon, Chair Yarbrough, Trustees, Dr. Bryan. This is the monthly update on the SIS system. In the last workshop meeting on SIS, there were some questions that came up, and I would like to address them. The first question was can we engage any external organizations that are recently doing any publication process so that we could use them as feedback for our system. In the last presentation, we engaged with three public institutions that recently adopted a new SIS system, Dallas college and Metropolitan Community College and Westmoreland County Community College and obtained the baseline information from them. And they're all comparable in size to ours, and they are implementing one of the vendors that are in our shortlist as well. So, they gave us some valuable information, which we could use it in our process as we go along, so. The second question was, are there any alternative mechanisms to expand the student feedback. Since the last presentation, again, we were able to get 24 more students participate in a review of the vendors, showcasing the student interface for an hour. I want to thank Student Services and Dr. Bryan for organizing the session. The students participated and had discussions between the different vendors and there was a survey that they all participated in. This was in-person session, and they all gave their feedback, which we are currently collecting to report the scoring and awarding members of the implementation process so they could use the information. CHAIR YARBROUGH: Can I ask you a question about that? MR. METTAI: Yes. CHAIR YARBROUGH: Because you asked a question last time about it, but it's really not so much for you, it's for President Bryan. I feel like this is an all-hands issue, it's not a CIO issue, to get student input on this, since the CIO's shop is not really directly interfacing with the students. And I know Student Services has been helpful, but I'm looking at the Provost as well to see how can we lean on our regional departments to assist the CIO in

getting student input across the board in a much broader way. I don't think that's really in your wheelhouse, and so I appreciate you helping, but it seems to me we need a much more aggressive approach to this. I mean, can we go into the classrooms and spend ten minutes before class? I don't know, but I think we need a little more coordination from the others. I don't know how you guys feel about that, but I feel like we need a lot more feedback. VICE CHAIR ZACHARIAH: Well, certainly 24 is certainly better than I think it was three last time. I agree with you, right, because I think at the end of the day, if we don't have proper input from the people that are going to be using this like the amount of resources we're spending on it, I think that would be a big mistake, so. PRESIDENT BRYAN: Well, in the past, faculty have allowed us to come into the classroom and do these types of things so we will work to see if we can get the numbers. Richard will work with us, as well. So we'll come back again and with more robust. VICE CHAIR ZACHARIAH: Did any of these institutions have any sort of student survey feedback on the systems they implemented that they could share with us that we could share with the scoring team? MR. METTAI: We could definitely reach out and ask them. They've given us information on the timeline, budget, and different pitfalls, that we could avoid. VICE CHAIR ZACHARIAH: We can use Student Life as well. Student Life likes to give prizes for participation, so we can get the numbers up internally. TRUSTEE AGRAWAL: That'd be great. And, Dr. Bryan, just as a little background in terms of the conversation, the belief is that much of the interaction with the college for students in the future will be based on interaction with the system. These are digital natives. They don't love talking to people, they don't like going to counselors, we don't call them counselors anymore; we call the advisors, right? They don't like the face-to-face engagement. They look to this interface to be their face of the college. And the idea that we want to minimize the risk that, with all due respect to old people like myself, right, we minimize the risk that we take what we view as the right digital experience and that gets an outside voice compared to what a digital native's view of what that experience should look like are very potentially different, right? And since this is going to be a very significant strategic investment of the College and determining the interface that the students that we have not yet met for the next 20 years are going to be interacting with the College, getting their perspective is really important to the process. So that's the background of the workshop. I think that summarizes it well, right? So that's the perspective that we want to get, so what do digital natives think they would like to see in the interface for their way of interacting with the College, understanding it will, of course, cover all of the requirements of the Registrar's Office and all the other things that we have to from the administrative and legal perspective. But we really want to pick up that student. PRESIDENT BRYAN: Yes, sir. We understand. We will spread out. MR. METTAI: So, the third question was on the backfill positions and what will be needed. So, all departments are engaged in a needs assessment, and so far we have identified 38 positions that are critical for the backfill. And we'll continue to reevaluate these positions during the project. PRESIDENT BRYAN: We do want to add that since the last time we did this as an institution, we had other tools that assisted with the backfill and there can be intervals where if you're on this project, you can still use Zoom, you can still use Teams. I don't think it's going to be as impactful as it was to us about the backfills 30 years ago, because we have assistance with the tools for people to continue to do some of their work, especially critical people. MR. METTAI: The next one, which is also a follow-up question, was a discussion of risk management, like prepare, paying attention to the risks and, what are the major ones. The team did some research and came up with risks and then mitigation strategies that we will be implementing. And the first one is to change management. The mitigation strategy is to launch the change management as a software stream to have good integration, security, and configuration. The change management will be its own subproject within the overall SIS project, and they will be engaged all throughout the process. CHAIR YARBROUGH: Who's going to be on the change management team? MR. METTAI: We have identified resources within the College, Student Services Associate Dean will be leading the team, and probably reporting to the PMO Office, Jose Lopez. He is an associate dean currently at the College. CHAIR YARBROUGH: Are you going to have Communications on the team. This should be a broad cross section to make sure that this is all hands, again I'm trying to make it very clear here that we are relying on I.T., but you are not responsible for the broad based implementation across the College. Communication's really going to be key and for internal purposes, right? MR. METTAI: Yes, change in management and Communication across the board. PRESIDENT BRYAN: I'll

expand to include Communications. MR. METTAI: And the other risk is continuity of the project team. We need to continually engage the departments to identify key positions to backfill, and then provide the backfill as necessary to keep the project on the course. Another one is external support/advisors. The absence of an external SIS expert could present some issues an overall implementation. So, again, the mitigation here will be to engage an external consultant during the implementation, and also continue to collaborate with the institutions that are currently implementing this as well. TRUSTEE AGRAWAL: On the continuity of the project team. I would just say that there is lots of implementations of all kinds and one of probably the most effective tools the is performance bonuses around specific functionality deliverables and getting things up and running to a parallel track. There can be bonuses in days off and there can be bonuses in dollars. There can be lots of ways to think about that. But some way of creating a measurable metric that creates a win for the team that can help tremendously in continuity of teams and participation and maybe retention, again. If the right leaders are involved and have visibility to what's going on, it dramatically changes the participation amount of the folks involved in it and making sure that that person can have a meaningful impact on the careers of the people that are involved. And if they can, it's amazing how much better response you're going to be able to get. MR. METTAI: Right. The next slide. This one talks about our engagement with different public institutions that are currently running the SIS system. These are the takeaways from that engagement. The first one talks about lessons would be the timeframe. Most of them said the plan was two to three years of implementation, but in actuality, they all ended up with three to five years of implementation. And the budget variance on average seems like at least 15 percent more than the actual plan. That's it. I'm happy to answer any questions. CHAIR YARBROUGH: Just one comment. For those in the room that may not know, the board has asked the CIO to present every month on the student information system. That's how important it is to us. I think the comments have been pretty clear that this is not just on the CIO. It's an all hands responsibility to make this effective. And if we don't, it will impact all of our departments across the board, so I probably speak for all of us when I say to all of you, we're counting on each of you to make this effective, not just the CIO or Student Services, but all of you. We are all going to be using this as the platform on which our success will be measured in future years and even beyond. We will continue to monitor it, not just on the technology piece, but on how this is working organizationally.

3. College Grants Expenditures and Subrecipients

**Presenter(s):** Karen Torres, Vice President, Workforce Education and Innovation

Karen Torres, Vice President, Workforce Education and Innovation gave a presentation on College Grants Expenditures and Subrecipients.

VICE PRESIDENT TORRES: Good afternoon, Madam Chair, Board of Trustees, President Bryan, colleagues, and friends. Today we're going to present on the college grants and expenditures. There are two ways that the College receives grants and allocations. One way is through the Broward College Foundation. There are grants and allocations that require 501(c)(3) Charter organization status, and so lots of those go through the Foundation. The other way is directly to the College. Together, they have a total of 136 grants and allocations a total of 106.3 million dollars. Gants and allocations through the Foundation, make up 12 percent of the total grants and allocations, 12.3 million dollars. Fifty-six of the grants and allocations go directly to the college, making up 88 percent of the total. The total grants directly to the college equal just over \$94,000,000. Each grant and allocation have a different performance period which can be anywhere from one year, two years, five years or more to be spent. We work with the funders to make adjustments and extension that are needed when we need to be able to spend funding. TRUSTEE AGRAWAL: Excuse me, Ms. Torres. Before you move on. VICE PRESIDENT TORRES: Yes. TRUSTEE AGRAWAL: A question on that previous slide chart, 106,000,000, is that multi-year money? VICE PRESIDENT TORRES: Yes. TRUSTEE AGRAWAL:

106,000,000 per annum? VICE PRESIDENT TORRES: Yes, so it depends on all the different grants and allocations are in different years, and so some of them are one year, some of them could be up to five years. So that's a total of \$106,000,000. TRUSTEE AGRAWAL: Got it, so some is one year, some is two years, some is three year is there a way to get an idea as to what the annual spend would be? Like how does that break down in terms of just by how much annually do you think is it? Is it better to think of it as one-fifth of that or is there a way. VICE PRESIDENT TORRES: It's really hard to tell, again, because of the different performance period and they're not exactly on the fiscal year of the College. But we can work on a report for you and try to break it down by year. TRUSTEE AGRAWAL: It would be great to get an idea of like kind of what it looks like annually, because we can sort of think of resourcing to match it. Sort of thinking about how big this enterprise is. VICE PRESIDENT TORRES: Right. Okay. TRUSTEE AGRAWAL: Thank you, ma'am. VICE PRESIDENT TORRES: This slide is a listing of the grants and allocations under the Foundation. Of the \$12,000,000, a little over 5.8 million dollars has been spent as of October 31<sup>st</sup>, 2023. This list shows the purpose of the funders of gifts and then the grants for the funders, rather than the donors' names, due to privacy laws and the donors' wishes to remain anonymous. But you can see that the high category for the spending is Broward UP, followed by the Health Science Pathways. Student Services, and Health Science Pathways are tied for the number of grants and allocation. For the College grants, this represents a list of all of the College grants. And it's listed by funders. We have about 18 different funding agencies, mostly federal and state funding. Of the \$94,000,000, a total of \$25,000,000 has been spent as of October 31<sup>st</sup>, 2023. In addition, a little over \$17,000,000 went to subrecipients, of which either they are implementing a portion of the grant or we serve as a fiscal agent, sort of a pass through, to those entities. The US Department of Education gives us our highest award, followed by the US Department of Labor and the Florida Department of Education. In the US Department of Education awards, you will find the Promise Neighborhoods grants, which received a \$30,000,000 grant. That grant is ending December 31<sup>st</sup> of 2026, with the possibility of a two-year extension on the grant. We wanted to just kind of pull this one out because it's the largest one for the College. We are currently on our second year of the grant. The College is responsible for a dollar-for-dollar match by the end of the grant period, which can be cash or in-kind services, which means that we are looking at personnel, the value of personnel, volunteer hours, any expenses that we're doing within the Broward UP six ZIP Codes. Each subrecipient is also responsible for their own match, and so whatever money that they receive, they also have to match that. As of October 31<sup>st</sup>, the College realized matching cash funds in the amount of 3.3 million dollars, I'm sorry, that's cash and in-kind funds. And, again, that is supplemented by volunteer hours, indirect costs, and other costs. CHAIR YARBROUGH: How long have we had that grant? VICE PRESIDENT TORRES: January 2022. CHAIR YARBROUGH: Not '21? VICE PRESIDENT TORRES: No, 2021 last year. We're on our second year. CHAIR YARBROUGH: So, in two years, we've only spent 3.3 million of our 30 million? VICE PRESIDENT TORRES: Yes. CHAIR YARBROUGH: Why? VICE PRESIDENT TORRES: I will say the first year, obviously, we have to hire staff and start up. The subrecipients, and you're going to see it here the subrecipients in the process have been able to do the contracts and get those things up and running. Broward County Public Schools just approved their subrecipient agreement in their last meeting, and so they haven't spent that money. So, we're looking at them to give us a plan on what they're going to be able to do. CHAIR YARBROUGH: The 3.3 million, is that ours, Broward College, have we individually matched that or is this 3.3 million what the pass through organizations have matched? VICE PRESIDENT TORRES: So, the 3.6 million dollars is what we have spent. CHAIR YARBROUGH: Is it three 3.3. Can you go back a slide? It's 3.6? 3.3 it says. Because we've matched. VICE PRESIDENT TORRES: That's the match, yeah. CHAIR YARBROUGH: Okay. So, what is it? Is it 1.1, 3.3, or 3.6? VICE PRESIDENT TORRES: 3.3 million right now is what we have as match. The 1.1, I believe was a yearly allocation. CHAIR YARBROUGH: So, where did 3.6 come from just now? VICE PRESIDENT TORRES: 3.6 is the amount of expenditures that we have. CHAIR YARBROUGH: Is that a match or not a match. Is 3.6 a match or is 3.3 the match? I'm really getting confused. VICE PRESIDENT TORRES: See, if you see here, these are expenditures. So, October 31<sup>st</sup>, we have 3.6 million dollars in expenditures. So, we have realized 3.3 because it's a dollar for dollar match, and so we're at 3.3 right now. We are looking and trying to get the remaining funds to be able to match. So, we should be at

the same amount of expenditures. And that's just on our portion. So, part of the Promise Neighborhoods and three other grants and is that they have subrecipients, obviously. As I mentioned, those are partners that are either implementing or that the College is an agent on. From Promise Neighborhood, the College received a little over \$19,000,000, and has spent 3.6 million dollars. And, again, we are on our second year, with a possibility of a two-year extension, and that's for the reason of that the first year was almost a planning year, and we're starting up. And so, they have extended that we will be able to receive a two-year extension on the grant if we would want that. CHAIR YARBROUGH: Shouldn't we be spending this money as fast as possible to help people? Why are we taking so long to hire people? I don't get that. VICE PRESIDENT TORRES: It takes a little time. And once we got it on January 1<sup>st</sup>, I think we received the notice the December before. And so, it did take some time to be able to hire all the staff. CHAIR YARBROUGH: Okay. So, I see our spend is 3.6 of 19; is that right? VICE PRESIDENT TORRES: Correct. CHAIR YARBROUGH: Okay. And then all of these subrecipients, we're looking at Children's Services Council, we passed through 2.3 million and they have only matched 351,000? VICE PRESIDENT TORRES: So, this is over five years. CHAIR YARBROUGH: I'm confused. What does that mean? VICE PRESIDENT TORRES: The allocation is over five years. CHAIR YARBROUGH: The allocation for five years is in this left column? VICE PRESIDENT TORRES: Yes. CHAIR YARBROUGH: Okay, but to date, this is what they've spent? VICE PRESIDENT TORRES: Yes. CHAIR YARBROUGH: And so, on this column over here, we've got 2.3 million and we've spent 351,000. And then we go down to Urban League at two and a half million, the highest recipient here, and only spent 75,000. What's going on? VICE PRESIDENT TORRES: I will say again that the agreements did go out a little late, and so for the Urban League. CHAIR YARBROUGH: What does that mean, the agreements went out late? Who was responsible for sending them out? VICE PRESIDENT TORRES: Well, we have to go through Legal. CHAIR YARBROUGH: Broward College is responsible for sending it out. VICE PRESIDENT TORRES: Yes. CHAIR YARBROUGH: Whose team is responsible for that? VICE PRESIDENT TORRES: I guess it's the Project Director. CHAIR YARBROUGH: Who is that? I don't know who does this? President Bryan, who does this? PRESIDENT BRYAN: That resides under Workforce Education. CHAIR YARBROUGH: Okay. So, when did these agreements go out to the subrecipients? VICE PRESIDENT TORRES: There are different times for each of them. But I will say we probably were working on the subrecipient agreements for about six months, so we had teams for that. We agreed on the scope of work, we agreed on their budget, all of those things. The School Board has been the longest. We've had to go back and forth with their Legal and our Legal to be able to get that agreement. And then the School Board has now approved it at their last meeting. And so that is a little late. We are going to be going back to the Urban League and the school district and see what their plan is to spend the money, and, if not, we will reduce their award. CHAIR YARBROUGH: Who is responsible for staying on top of all the subrecipients? VICE PRESIDENT TORRES: So that particular grant has four directors and an associate vice president. And so, the directors are responsible for several of these subrecipients, and they monitor that, as well as Grants and Accounting. CHAIR YARBROUGH: Okay. President Bryan, can you get to the Board a report on every one of the people that's responsible for the subrecipient agreements and monitoring implementation? I think we need to know what the communication plan is, what and when these agreements went out, what and when was the last time we monitored this, and what is the structure for accountability, because this seems like it's just catch as catch can, by the look of these numbers. Am I missing something? TRUSTEE AGRAWAL: And can we also have the spend plan of the subrecipients and our spend plan to get to the numbers. And first of all, VP Torres, let me congratulate you, right? A hundred and six million bucks in grant money is absolutely commendable. That's the wonderful news, right? The the downside is, right, we are now responsible for \$106,000,000 of somebody else's money that we promised to do something with, right? No pun intended, it's a Promise grant that we promised to do something with. And so now we actually have to do it. VICE PRESIDENT TORRES: Right. TRUSTEE AGRAWAL: Right? And which is wonderful, right, because we're in a place to make a difference. The worry is, right, if you're sitting on our side of the table, the questions is, are we doing it, right? And how are we doing it, right? And I'd love to add, Madam Chair, to what you said in terms of kind of understanding it, is I'd love to know who the finance professionals are that are responsible for monitoring those milestones and those risks, because



I'm going to ask the same questions, I asked the same thing about CFOs, right, which is what are our risks associated with, right, the budget, or if we have anything we need to be worried about, or is this sort of normal course of business, right? And what the spend plan is for all five years, right? And it's wonderful to look at these numbers in five years, but it's impossible for us to know because the number on the right is a two-year number. The number to the left is a five-year number. So, is really hard to tell, right? Because if year three is the big program, right, every hard for us to judge from what we're seeing where we are. But we really need to know, President Bryan, the risks associated with, right, we made a bunch of promises to a bunch of people. We took their money. I want to make sure we do what we said we'd do. PRESIDENT BRYAN: Well, you'll see, as we go forward, some of the things that we've already identified as accountability issues, deficiencies, and some solutions that we're suggesting. And in my report, you will hear more about some of the structural changes that I've made. CHAIR YARBROUGH: And in disclosure and giving credit for raising this money, too, or getting it somehow, I know I've spoken privately with the President, but obviously not with you all because of Sunshine, but I've had a very significant donor tell me recently they're prepared to give us another tranche of money, but our camp is incapable of providing the spending plan, so they're not giving us the money. So, this is not working. PRESIDENT BRYAN: Yes, ma'am. CHAIR YARBROUGH: So, we'll get it working? PRESIDENT BRYAN: Yes. Yes, ma'am. TRUSTEE KUSHNER: I do agree with that. I agree with everything that has been said. I also am aware of a donor that actually withdrew their continued donations. And I can tell you who that is, separately. But it would be good to know how many of these donations and grants have not continued with us over the last five years. PRESIDENT BRYAN: Noted, Trustee Kushner. VICE PRESIDENT TORRES: Yes. So, I will also talk about the Florida Governor's job growth grant. That's when the Florida Department of Economic Opportunity or now they're called the Commerce who are launching the CDL program. This grant ends February 29, 2025. The College is a lead for this grant. We received a total of 2.6 million dollars, of which 1.8 million dollars went to our training provider, FleetForce. And so, you'll see a combination of what FleetForce in spending and our spending combined. And so, we're not even at a full year, and we've spent over 50 percent of that grant. We have 700 people on the waiting list to do that program, so it's an awesome program. There are other colleges, Daytona and Northwest and Valencia, who received a total of 4.1 million dollars. And so, we are a pass through for those agencies. We just pass through the money and we receive their invoices and we do the reporting for them. Their purchase orders have just been issued and we're receiving invoices and we're in the process of looking at that. So, they have started to spend some of the money. CHAIR YARBROUGH: And what is our responsibility as the pass through agent on a grant? VICE PRESIDENT TORRES: So, we do monitor those expenses, obviously. So, it has to be allowable expenses, and they send us the invoice. The agreement is actually between us, the funder, and the college. And so, we just have to make sure that they're implementing it. They do have numbers that the report to us each quarter, and we're getting those numbers. And so all of the colleges have started their program. All of the college are serving their program. They do have some outcomes and we're monitoring those outcomes as well. So, whether it's 250 that they have to serve or 150 that they have to serve, and so we do monitor those things. CHAIR YARBROUGH: Do we give them the money first and then they have to spend it, or they spend us an invoice and we reimburse? VICE PRESIDENT TORRES: It's reimbursement. So, they send us the invoice, we make sure that they're spending it on what they're supposed to be spending it on. We have documentation. And we submit that to the state. CHAIR YARBROUGH: And what happens if they don't spend it? Do we have any risk? VICE PRESIDENT TORRES: No, because it's a reimbursement. CHAIR YARBROUGH: And what is the oversight on the invoices? VICE PRESIDENT TORRES: That is in the Grant Accounting Office that reviews the invoices and looks at the budget and the contracts between us and the funder and the college as well. CHAIR YARBROUGH: President Bryan, are you confident that the system is working as it should and that they are accountable and there's appropriate oversight? PRESIDENT BRYAN: No, I'm not. We learned a lot getting this together. For example, the match requirements and the risks associated with that. So, you will see some of the things that we're recommending, and I do not know yet that those are positions and functions that should have been in place first. We are also going to institute a committee and so, we're vetting what grants we're actually going after. We've received some grants where the campuses had to find a way to make them work

because they weren't necessarily included when we wrote the grant. So we've got to change our approach to choosing grants and make sure we're staffed for them and write that staffing into the grants. CHAIR YARBROUGH: Do you have a plan? PRESIDENT BRYAN: Yes. TRUSTEE ZANOTTI: Madam Chair. I wonder if we should not have a plan actually before accepting the grant, so we already know what we're going to spend the money on. And actually, that should also inform our searching for grants, right? PRESIDENT BRYAN: Yes. CHAIR YARBROUGH: Yes. VICE PRESIDENT TORRES: So, every federal grant that we submit, we submit a full plan, a full budget. And that is done with a department. And that's how we actually choose the project director. TRUSTEE ZANOTTI: If that is the case, then how is it that the money's not spent if we already have a plan and a budget and everything? VICE PRESIDENT TORRES: I will say some grants that go through the Foundation don't follow that same process. Sometimes we do work with donors and it's not exactly a full plan. The donors say, okay, this is the purpose and we're able to do that. But we can definitely work on and work with VP Cottle to make sure that all of those grants have a full plan as well. PRESIDENT BRYAN: We're actually going to restructure the department and take a new approach. And it was eye-opening for me that you asked for this. We do need to have plans before we go after grants and accept them, even if people come to us saying there was one that came through the other night, they sent an email saying, oh, this is great, we'd like to partner with the College. We're going to take a new approach to this. But in the meantime, we're also going to make sure that we meet the requirements for what we have involved ourselves in. TRUSTEE ZANOTTI: In addition, I was thinking perhaps it's interesting to see if there are grants that we already know that we're not going to use. Perhaps be proactive and approach the donor. So, I mean, I'm talking about preserving the reputation of the College. Rather than let it expire and then the money is not used. PRESIDENT BRYAN: Yes, sir. CHAIR YARBROUGH: And is it true that the Foundation has been implementing some of the money as well, on our side of the shop? VICE PRESIDENT COTTLE: Yes, we have been, since I arrived in June, we've been trying to wrap our heads around some of the same issues, because, obviously, our job is to raise money. And if we don't spend the money, we can't go ask for more. And so, trying to set up assessment meetings so everybody who has not spent our Foundation dollar allocations has been a priority in my first six months. CHAIR YARBROUGH: Okay. So, President Bryan, and I'm saying this out loud, looking for input from colleagues, too, it seems to me that the Foundation should be 100 percent laser focused on raising dollars every minute of the day, and we should not be distracted in overseeing implementation on how to spend those dollars. Second, in order to have credibility in the community to raise money, they should know that they can rely on their colleagues on the College side of the shop to spend the money in accordance with how it was given. Is that fair? Can we agree that that's the way that we should be doing business? And can we do that? PRESIDENT BRYAN: We can do that. CHAIR YARBROUGH: Thank you, VP Cottle. We appreciate. TRUSTEE AGRAWAL: Can I add something real quick? CHAIR YARBROUGH: Sure. TRUSTEE AGRAWAL: I, also think we have an obligation to both public entities that give us grants and private donors that give us grants to provide transparency and visibility so they can see exactly what they're getting for their money, right? We go out and raise money at the Foundation and through the Grants Office, right, which is wonderful. I applaud your success in doing it. We make a promise to people that we're going to use your money for something, right? There has to be some level of accountability that we can go back and tell them, right, with a lot of conviction, that this is what we used your money for, here's the good that it did, here's the benefits that your community derived from your investment. Where does this Accounting Grants Office report to? Is it part of the CFO's office? TRUSTEE AGRAWAL: Is it part of our audit function that gets audited? MS. AZHAR: Yes, they are auditing for allowable versus non-allowable using regulations that are federal regulations and federal guidelines. So, the same thing that we do for the rest of the College in terms of allowable expense. For instance, say travel. Something comes to us, we look at it, we vet it against regulation. But that office is specifically focused on grants accounting and grants compliance, but they have a different set of regulations that they adhere to. PRESIDENT BRYAN: But, it also creates the same burden that we're talking about regarding the \$159,000,000 and don't staff for it. CHAIR YARBROUGH: And to the extent that this is a lot of money and every month we ask for a financial statement from the CFO on Fund 1, Fund 7, all of that, we don't do it on the grant money, which is a significant pot of money. Can you come

back to the Board, President Bryan, with a plan for oversight and accountability of these funds and does the Board need to have a monthly report on it like we do on the other buckets of money? I don't know what the answer is, but, you know, we zealously guard money here, from the state, from the feds, from our students, and so we should probably likewise be zealously guarding money from grant holders, whatever form they take. Do you guys have any thoughts on a mechanism for that? TRUSTEE AGRAWAL: This goes back, Madam Chair to the discussion we had. So, the purview of this Board, right, we were told two years ago was limited to Fund 1, right? We then added Fund 3 and Fund 7 as well. It doesn't matter. It's just historical, right? Then we've added a little bit of visibility around the direct support organizations, right? And now the next sort of missing piece that we sort of start to piece together a broader financial picture of the health of the College is to add the grant piece on it, right? It's not hard, it's a lot of dollars, so we have an obligation to do it. But in terms of providing visibility and transparency, right, if it's a hundred million dollars over a five-year period, maybe it's \$30,000,000 in one year or \$40,000,000 or \$20,000,000 in one year, adding that to the oversight function that we finally have cranked up and working. TRUSTEE AGRAWAL: CFO Azhar, thank you, we that cranked up and working now, adding that it is less than a ten percent difference what we're looking at. But, to not have visibility to it, I think is malpractice on our part, right, to let something like this so large escape our view all together. VICE CHAIR ZACHARIAH: And let me just add one suggestion on how I would view it, or in terms of what the mechanism is, but I think whenever these come in, right, there needs to be a waterfall because there's not going to be an even straight line over five years. So, there needs to be a waterfall. And whatever that report looks like, right, with all of these, here's the waterfall and here's the variance and here's the notes on why we are doing better or worse in a waterfall, anything like that, I think that's the useful report that it's not even just for us and the public, but I would imagine for planning purposes here, right, I think that's the kind of report we should be looking at. TRUSTEE AGRAWAL. And it's the accountability report back to the donors, and it's the accountability report that the President needs to make sure that people are doing their jobs. So, I think it's just an area that needs a lot of transparency and we're thinking about it. I love the way we're thinking about these issues. We've just got to understand them well and evaluating our partnerships with the subrecipients. That's the compliance piece I was so worried about, right? Who's approving these invoices, right? Because ultimately, we are telling the Department of Education that this is where the money needs to go, right? We issue a purchase order to anyone of these either not-for-profits or public institutions, and then we're taking the responsibility. So, whether we want to admit it or not, right, we are also putting the College at risk on a compliance level because we are ultimately adjudicating whether it's an acceptable expenditure or it's not compliant within the overall variance. So, these are real exposure, real liabilities, right? And, again, we don't know, right? And I'm not saying good or bad, right? But I don't know what FLITE, PACE, YMCA, Urban League, OIC, or what their internal control practices look like, right? So, our oversight in approving those invoices is de facto the gatekeeper because we are the ones that are speaking, and the pass-through money sounds great. You know, raise our numbers and it sounds wonderful. But there's a lot of responsibility that comes with that compliance perspective that I'm sure we take seriously, but I will just tell you, from my perspective, not seriously enough based on the lack of details to Trustee Zachariah's point, right? The fact that there isn't a waterfall, that there aren't milestones, and there probably is in the background and not in the report. MS. TORRES: Yes, I mean, we do have that report with the variance, and it looks at the target time for spending and what the difference is. I will say, in that report, there's about ten grants that I believe are a little bit more underspent than they should be, and those are the grants that we really target to try to get them, you know, course correction or whatever we have to get them on target. VICE CHAIR ZACHARIAH: To me, the report should be attached and we should be using our time here to discuss those items that you're talking about, because that's the stuff we're going to be asking that exact question anyway, so I think that's what we should be focused on, the timing of the report that we can look at before, you know, asking any other questions about that. CHAIR YARBROUGH: Do you all want to do a workshop on it, we can go through the first waterfall. VICE CHAIR ZACHARIAH: I think it's a good idea. TRUSTEE AGRAWAL: I think it would be great. CHAIR YARBROUGH: Trustee Zanotti, Trustee Kushner, do you guys want to do a workshop on it? TRUSTEE KUSHNER: That sounds good. I do. TRUSTEE ZANOTTI: Sounds good, yes. I agree. TRUSTEE KUSHNER:

I do want to add, so I did get permission. So, as an example, Cross Country Healthcare, they decided to discontinue partnering with us on the nursing program, and they did share with me, the issues. And I think that that's the kind of thing that I would like for us to understand better, and whether we're at risk for anything else coming up. And then also revisiting did we lose anyone like that over the last five years that we can revisit and get them back on board. TRUSTEE ZANOTTI: But not without a plan. TRUSTEE KUSHNER: With a plan, correct. But it's also good feedback to understand what went wrong on accountability and transparency side. CHAIR YARBROUGH: So, will each of the Trustees, get with President Bryan and make sure she knows what we want to hear at our next regularly scheduled workshop, and this will be an item on the next regularly scheduled workshop, okay? Thank you.

## VIII. PRESIDENT'S REPORT

- Contract Lifecycle Management
- Risk Management
- Staffing Update
- Contracts Committee – Accountability Model
- Administrators and Faculty Executive Salary Study
- Consulting Expenditures
  - Marketing
  - Information Technology
  - Legal
- Community Relations Consulting and Memberships
- Health Science Simulation Center Agreement -NOVA
- Facilities – Status Post Flooding Event
- Update on International Campus Closures
- Status of Mackenzie Scott Funds
- Legislative Updates – State and Federal
- Aspen Prize Application Status
- Recission of Authority All Leaders
- Recission of Authority BC Foundation
- BCEduventures Inc. Direct Support Organization

## IX. ACTION AGENDA

### A. Administration

1. BCEduventures, Inc., a Direct Service Organization to the District Board of Trustees of Broward College, Florida, was established on or about September 20, 2016. It was created to raise funds for the benefit of Broward College exclusively for educational purposes. Under review and analysis by all stakeholders, it has been determined that the DSO has met its original intent. BCEduventures does not have an active Chair at this time, its future leadership is uncertain, and BCEduventures audit findings indicated specific vulnerability to Broward College should the DSO continue to operate in its current state. Therefore, I recommend that an orderly dissolution occurs in the next 45 days. The dissolution shall occur within all applicable laws, rules, policies, and corporate documents.  
**Presenter(s):** Dr. Barbara Bryan, acting President

Chair Yarbrough called for a motion to table the dissolution of BCEduventures, Inc. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 2/14/2024 9:00 AM</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee	
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair	
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanolotti, Kushner	

- Recommendation that the Broward College Board of Trustees authorize the renewal and bid waiver (piggyback) with Innovate Audio Visual, Inc. for the procurement of multimedia audio visual equipment and installation services utilizing Miami Dade College contract ITB-2020-WP-01. Fiscal Impact: Not to exceed \$250,000.00. (cumulative total \$575,000.00).  
**Presenter(s):** Raj Mettai, Chief Information Officer

Vice Chair Zachariah called for a motion to authorize the renewal and bid waiver (piggyback) with Innovate Audio Visual, Inc. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanolotti, Kushner

- Recommendation that the Broward College Board of Trustees authorize the one-year renewal with Comcast Cable Communications Management, LLC d/b/a Comcast (RFP-2020-080-JH) to deliver Direct Internet Access (DIA) circuits. Fiscal Impact: None.  
**Presenter(s):** Raj Mettai, Chief Information Officer

Vice Chair Zachariah called for a motion authorize the one-year renewal with Comcast Cable Communications Management, LLC. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Agrawal, Yarbrough, Zanolotti, Kushner
<b>ABSTAIN:</b>	Zachariah

- Recommendation that the Broward College Board of Trustees authorize the bid waiver (piggyback) and the State of Florida Department of Management Services contract (80101507-23-STC-ITSA) for information technology staff augmentation services. Fiscal Impact: Not to exceed \$1,300,000.00.  
**Presenter(s):** Raj Mettai, Chief Information Officer

Vice Chair Zachariah called for a motion to authorize authorize the bid waiver (piggyback) and the State of Florida Department of Management Services contract (80101507-23-STC-ITSA) for information technology staff augmentation services. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 5. Recommendation that the Broward College Board of Trustees authorize an amendment and renewal agreement with AVI-SPL, LLC (RFP-2018-089-JH) for audiovisual communications and installation services college-wide. Fiscal Impact: \$831,666.31 (cumulative \$6,750,000.00).

**Presenter(s):** Raj Mettai, Chief Information Officer

Vice Chair Zachariah called for a motion to authorize an amendment and renewal agreement with AVI-SPL, LLC (RFP-2018-089-JH). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 6. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority and third renewal option of the contract with Shenandoah General Construction Company for Storm Drain Cleaning, Repairs, and Maintenance (RFP-2018-167-EH). Fiscal Impact: Estimated \$175,000.00 (cumulative \$500,000.00).

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Vice Chair Zachariah called for a motion authorize an increase in fiscal authority and third renewal option of the contract with Shenandoah General Construction Company for Storm Drain Cleaning, Repairs, and Maintenance (RFP-2018-167-EH). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 7. Recommendation that the Broward College Board of Trustees authorize the Off-Duty Detail Request with Coconut Creek Police Department for special detail law enforcement services at North Campus. Fiscal Impact: \$99,000.00.

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Vice Chair Zachariah called for a motion to authorize the Off-Duty Detail Request with Coconut Creek Police Department. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 8. Recommendation that the Broward College Board of Trustees authorize the Off-Duty Detail Request with Davie Police Department for providing special detail law enforcement services at A. Hugh Adams Central Campus. Fiscal Impact: \$90,750.00.  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Vice Chair Zachariah called for a motion to authorize the Off-Duty Detail Request with Davie Police Department. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 9. Recommendation that the Broward College Board of Trustees authorize the Off-Duty Detail Request with Pembroke Pines Police Department to provide special detail law enforcement services at Judson A. Samuels South Campus. Fiscal Impact: \$82,582.50.  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Vice Chair Zachariah called for a motion to authorize the Off-Duty Detail Request with Pembroke Pines Police Department. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 10. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Maxifood Gourmet Corporation d/b/a U Cheff to provide branded food service operations on the Central Campus of Broward College. Fiscal Impact: Estimated revenue of \$10,000.00 per year.  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Vice Chair Zachariah called for a motion to authorize a standard contract for services with Maxifood Gourmet Corporation d/b/a U Cheff. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 11. Recommendation that the Broward College Board of Trustees authorize an underground easement with Florida Power & Light as part of the move-out of Buildings 1 and 2, and relocation of the transformer on Central Campus. Fiscal Impact: None.  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Vice Chair Zachariah called for a motion to authorize an underground easement with Florida Power & Light. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 12. Recommendation that the Broward College Board of Trustees authorize a renewal of the previously approved agreement with the State of Florida Department of Management Services utilizing the Alternate Contract Source (ACS) No. 30161700-20-ACS for Flooring Materials, and Related Supplies and Services by utilizing bid waiver (piggyback). Fiscal Impact: Estimated \$325,000.00.  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Vice Chair Zachariah called for a motion to authorize a renewal of the previously approved agreement with the State of Florida Department of Management Services utilizing the Alternate Contract Source (ACS) No. 30161700-20-ACS. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 13. Recommendation that the Broward College Board of Trustees authorize the piggyback agreement with Ditto Sales, Inc. d/b/a Versteel to utilize the National Cooperative Purchasing Alliance (NCPA) Contract # 07-127 to purchase routine, budgeted office and classroom furniture collegewide by utilizing bid waiver (piggyback). Fiscal Impact: Estimated \$300,000.00 spent over two years.  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management



Vice Chair Zachariah called for a motion to authorize the piggyback agreement with Ditto Sales, Inc. d/b/a Versteel. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

14. Recommendation that the Broward College Board of Trustees authorize the First Amendment to the Theater Building and Office Use Agreement with the Fort Lauderdale Children's Theatre d/b/a Florida Children's Theatre (FLCT) for the lease of the classroom, office, and theater space in Building 6 on Central Campus. Fiscal Impact: Estimated loss of approximately \$187,092.00.  
**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Vice Chair Zachariah called for a motion to table the First Amendment to the Theater Building and Office Use Agreement with the Fort Lauderdale Children's Theatre d/b/a Florida Children's Theatre (FLCT). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 2/14/2024 9:00 AM</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair	
<b>SECONDER:</b>	Akhil Agrawal, Trustee	
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner	

- 15. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority for the HVAC Energy Management Systems Services agreements (ITB-2021-051-EH) with Thermal Concepts and Pilar Services to procure HVAC maintenance, service, and repair to equipment. Fiscal Impact: Estimated \$500,000.00 (cumulative \$6,527,000.00).

**Presenter(s):** Kenneth Klindt, Senior Associate Vice President, Facilities Management

Vice Chair Zachariah called for a motion to authorize an increase in fiscal authority for the HVAC Energy Management Systems Services agreements (ITB-2021-051-EH) with Thermal Concepts and Pilar Services. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

- 16. Recommendation that the Broward College Board of Trustees authorize Amendment 1 and Amendment 2 to revise pricing and renew the standard contract for services for one year with Gehring Group (RFP-2021-005-OA) for the College transition to a fully insured plan. Fiscal Impact: \$118,475.00 (cumulative \$433,838.00). - *Add-On*

**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture

Vice Chair Zachariah called for a motion to authorize Amendment 1 and Amendment 2 to revise pricing and renew the standard contract for services for one year with Gehring Group (RFP-2021-005-OA). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

17. Recommendation that the Broward College Board of Trustees accept the final 2022-2023 Annual Performance Evaluation results for Gregory Adam Haile, J.D. In doing so, you will allow us to submit the evaluation to the State Board of Education. Fiscal Impact: None.  
**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture  
 Sophia Galvin, Vice President, Talent and Culture

Vice Chair Zachariah called for a motion to accept the final 2022-2023 Annual Performance Evaluation results for Gregory Adam Haile, J.D. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

18. Recommendation that the Broward College Board of Trustees authorize the Representation Agreement with Tripp Scott, P.A. for legal representation through bid waiver exemption (professional services). Fiscal Impact: \$10,000.00. - *Add-On*  
**Presenter(s):** Mr. Levi Williams, General Counsel

Vice Chair Zachariah called for a motion to authorize the Representation Agreement with Tripp Scott, P.A. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

## **B. Academics**

1. Recommendation that the Broward College Board of Trustees authorize an increase in fiscal authority and renewal with VWR International LLC d/b/a Ward's Science (E&I Contract RFP 683309) for the purchase of laboratory supplies and services by utilizing bid waiver (piggyback). Fiscal Impact: \$180,000.00 (cumulative \$372,740.00 for two years with the option to renew three additional years until 2028).  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Vice Chair Zachariah called for a motion to authorize an increase in fiscal authority and renewal with VWR International LLC d/b/a Ward's Science (E&I Contract RFP 683309). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

2. Recommendation that the Broward College Board of Trustees authorize the second renewal option for up to six months (on a month-to-month basis) with Tutor.com (RFP-2019-082-JH) for remote online tutoring services. Fiscal Impact: None.  
**Presenter(s):** Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

Vice Chair Zachariah called for a motion to authorize the second renewal option for up to six months (on a month-to-month basis) with Tutor.com (RFP-2019-082-JH). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

3. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Brainfuse LLC (ITN-2022-119-OA) to provide remote online tutoring services to students. Fiscal Impact: Estimated \$810,000.00 spent over three years.  
**Presenter(s):** Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

Vice Chair Zachariah called for a motion to authorize a standard contract for services with Brainfuse LLC (ITN-2022-119-OA). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

4. Recommendation that the Broward College Board of Trustees authorize the first renewal with Parchment LLC for digital and print diploma services for certificate, bachelor, and associate degree students; and includes graduate access to a tracking portal for diplomas and provides digital badging credentials. Fiscal Impact: Estimated \$81,164.00 (cumulative \$180,762.00).  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Vice Chair Zachariah called for a motion to authorize the first renewal with Parchment LLC. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

5. Recommendation that the Broward College Board of Trustees authorize the 1st renewal with Blackboard Ally, a cloud-based remediation tool that gauges the accessibility of electronic content and automatically creates alternative versions of documents. Fiscal Impact: Estimated \$107,214.78 spent over one year (cumulative \$652,532.30).  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Vice Chair Zachariah called for a motion to authorize the 1st renewal with Blackboard Ally. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

6. Recommendation that the Broward College Board of Trustees authorize the first renewal to the standard contract for services with 1) Azur CART & Captioning, 2) Interpreting Services for the Deaf, LLC and 3) Verbit, Inc. (RFP-2020-109-OA, ASL & CART Services) to provide American Sign Language Services, Video Remote Interpreting Services, and/or Communication Access Realtime Translation (CART) Services. Fiscal Impact: Estimated \$184,100.00 (cumulative \$736,400.00). - *Add-On*  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Vice Chair Zachariah called for a motion to authorize the first renewal to the standard contract for services with 1) Azur CART & Captioning, 2) Interpreting Services for the Deaf, LLC and 3) Verbit, Inc. (RFP-2020-109-OA, ASL & CART Services). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 7. Recommendation that the Broward College Board of Trustees authorize an increase in the spending authority to the standard contract for services with Cay Industries, Inc. d/b/a Print Dynamics (ITN-2021-006-EH) for college-wide printing services. Fiscal Impact: Estimated \$125,000.00 (cumulative \$1,961,000.00). - *Add-On*  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Vice Chair Zachariah called for a motion to authorize an increase in the spending authority to the standard contract for services with Cay Industries, Inc. d/b/a Print Dynamics (ITN-2021-006-EH). Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 8. Recommendation that the Broward College Board of Trustees authorize the proposed laboratory fee modifications for the 2024-25 Academic Year. Fiscal Impact: Decrease of \$30,354.00.  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Vice Chair Zachariah called for a motion to authorize the proposed laboratory fee modifications for the 2024-25 Academic Year. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**X. CONSENT AGENDA**

Vice Chair Zachariah asked if anyone would like to remove any items from the Consent Agenda for separate discussion. Hearing none, Chair Yarbrough called for a motion to approve the Consent Agenda. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously, and a list of those items are:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**A. Academics**

1. Recommendation that the Broward College Board of Trustees approve the 2025 - 2026 Administrative and Instructional Calendars. Fiscal Impact: None.  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
2. Recommendation that the Broward College Board of Trustees authorize the Curriculum Committee recommendations. Fiscal Impact: None.  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
3. Recommendation that the Broward College Board of Trustees authorize a change in professional title from Associate Professor to Professor for Natalie Butto. Fiscal Impact: None.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
4. Recommendation that the Broward College Board of Trustees authorize a change in professional title from Professor to Senior Professor for Jacqueline A. Donovan. Fiscal Impact: None.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
5. Recommendation that the Broward College Board of Trustees authorize a change in professional title from Associate Professor to Professor for Tai L. Houser. Fiscal Impact: None.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
6. Recommendation that the Broward College Board of Trustees authorize a change in professional title from Associate Professor to Professor for Abushieba A. Ibrahim. Fiscal Impact: None.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
7. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Karl Roeder to provide piano tuning services in Bailey Hall during 2024. Fiscal Impact: \$450.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
8. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Artist Stephanie Mercedes Greene at the Rosemary Duffy Larson Gallery to exhibit artwork in 2024. Fiscal Impact: \$2,000.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

9. Recommendation that the Broward College Board of Trustees authorize a standard contract for services for Erin St. John to provide professional choreographic services for the Spring 2024 Dance Concert. Fiscal Impact: \$1,150.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
10. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Shaina Kaim to provide professional choreographic services for the Spring 2024 Dance Concert. Fiscal Impact: \$1,150.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
11. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Ileana Tolibia for display of works in the South Gallery and associated public lecture for the exhibition 'The Impossibility of Nostalgia.' Fiscal Impact: \$350.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
12. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Kandy G Lopez-Moreno to act as juror of the 45th Annual Student Art Exhibition in 2024. Fiscal Impact: \$200.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
13. Recommendation that the Broward College Board of Trustees authorize a standard contract with Arts28 to provide two classical musical performances for its Rosemary Duffy Larson Classical Concert Series for the Visual & Performing Arts Department. Fiscal Impact: \$8,000.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
14. Recommendation that the Broward College Board of Trustees authorize a standard contract for services for Avi Nagin to provide classical performances for its Rosemary Duffy Larson Classical Concert Series for Visual Performing Arts. Fiscal Impact: \$900.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
15. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Michael Klotz to provide classical performances for its Rosemary Duffy Larson Classical Concert Series for Visual Performing Arts. Fiscal Impact: \$900.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
16. Recommendation that the Broward College Board of Trustees authorize a standard contract for services with Michael Vitenson to provide an Amernet String Quartet concert for the Rosemary Duffy Larson Classical Series for the Visual Performing Arts Department. Fiscal Impact: \$900.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic
17. Recommendation that the Broward College Board of Trustees authorize the standard contract for services with Treasure Coast Medical Institute, Inc. to provide the EMT and Paramedic exam review. Fiscal Impact: Estimated \$10,060.00. - *Add-On*  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs



18. Recommendation that the Broward College Board of Trustees authorize the purchase order with Therapy Equipment Technical Services for the yearly annual safety check and calibration on the therapy equipment for the Physical Therapy Assistant Program. Fiscal Impact: \$1,950.00. - *Add-On*  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
19. Recommendation that the Broward College Board of Trustees authorize the standard contract for services with G-Men Corp. d/b/a South Florida Bounce & Slide for Collegewide events January 16, 17, and 18, 2024. Fiscal Impact: Estimated \$5,280.00.  
**Presenter(s):** Janice Stubbs, Vice President of Student Services
20. Recommendation that the Broward College Board of Trustees authorize the agreement with Supersports of Broward County, Inc. for the Student Life Collegewide Intramurals Program starting October 2023. Fiscal Impact: Estimated \$9,000.00.  
**Presenter(s):** Janice Stubbs, Vice President of Student Services
21. Recommendation that the Broward College Board of Trustees authorize the purchase order with Rope Works, Inc. for annual training and certification for ropes course facilitators at Tigertail Lake Center. Fiscal Impact: \$3,450.00. - *Add-On*  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

#### **B. Administration**

1. Recommendation that the Broward College Board of Trustees accept the Broward College Foundation 2022 Audited Financials. Fiscal Impact: None.  
**Presenter(s):** Megan Cottle, Vice President, Advancement and Executive Director of the Broward College Foundation
2. Recommendation that the Broward College Board of Trustees authorize the 2022 Audit and 990 Report for BCEduventures, Inc. Fiscal Impact: None.  
**Presenter(s):** Hector Ramos, Chief Financial Officer, Direct Support Organizations
3. Recommendation that the Broward College Board of Trustees authorize the October 2023 warrants. Fiscal Impact: \$26,098,499.00.  
**Presenter(s):** Rabia Azhar, Chief Financial Officer
4. Recommendation that the Broward College Board of Trustees authorize disposal, trade in, donation or sale by bid of surplus property assets for the months of October 2023 and November 2023. Fiscal Impact: None.  
**Presenter(s):** Rabia Azhar, Chief Financial Officer
5. Recommendation that the Broward College Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel, in alignment with Broward College Policy 6Hx2-3.25 (Resignation and Termination of Personnel) and Policy 6Hx2-3.01 (Appointment of Personnel). Fiscal Impact: None.  
**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture

6. Recommendation that the Broward College Board of Trustees ratify the purchase order agreement with Florida Ice Manufacturing Corp. to provide Snow and Slide for the Annual Ft. Lauderdale Winter Fest. Fiscal Impact: Estimated \$8,995.00.  
**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs
7. Recommendation that the Broward College Board of Trustees authorize the contract for services with Capital Equity Innovations for the development, implementation, and facilitation of the PNG BCEx Bootcamp program (non-credit workshop). Fiscal Impact: \$5,000.00.  
**Presenter(s):** Karen Torres, Vice President, Workforce Education and Innovation
8. Recommendation that the Broward College Board of Trustees authorize the agreement with Arthur J. Gallagher Risk Management Services, Inc. for the College's enterprise risk and compliance management software subscription. Fiscal Impact: \$7,000.00.  
**Presenter(s):** Mr. Levi Williams, General Counsel

## XI. INFORMATION ITEMS

### A. *Report of Contracts Authorized and Executed per Policy 6Hx2-1.14*

## XII. ADJOURNMENT

There being no further business and no objection to adjourn, the meeting was adjourned at 4:40 p.m.

The videos can be found here:

[https://broward-edu.zoom.us/rec/play/yyr361hByxjgxpaweqHIUgcRAkqXRIjbfjR\\_oljCMEwwmRXGI1AD7qfWwLPboJgI7nNzkus3sAQX3h-.Jgd7ownjFxKzUJg4?canPlayFromShare=true&from=share\\_recording\\_detail&startTime=1701712517000&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2Fu0yRij7p\\_UvK-aRUuqZ6H9eVUsxxK2FiK-k5LPyq4M1MNDHD8MTWWmI6Pnb5bei9.IMJW7zfouNg2eIS6%3FstartTime%3D1701712517000](https://broward-edu.zoom.us/rec/play/yyr361hByxjgxpaweqHIUgcRAkqXRIjbfjR_oljCMEwwmRXGI1AD7qfWwLPboJgI7nNzkus3sAQX3h-.Jgd7ownjFxKzUJg4?canPlayFromShare=true&from=share_recording_detail&startTime=1701712517000&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2Fu0yRij7p_UvK-aRUuqZ6H9eVUsxxK2FiK-k5LPyq4M1MNDHD8MTWWmI6Pnb5bei9.IMJW7zfouNg2eIS6%3FstartTime%3D1701712517000)

[https://broward-edu.zoom.us/rec/play/xznNu49b8rDPofPh\\_83bAkTP8KxCn18uwHMO9mh-FpimPHUsB7uvyrIwIIsG5Y5M62F1oUILJ1u3rb7d.8-WBtvIdhu72At3M?canPlayFromShare=true&from=share\\_recording\\_detail&startTime=1701723188000&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2Fu0yRij7p\\_UvK-aRUuqZ6H9eVUsxxK2FiK-k5LPyq4M1MNDHD8MTWWmI6Pnb5bei9.IMJW7zfouNg2eIS6%3FstartTime%3D1701723188000](https://broward-edu.zoom.us/rec/play/xznNu49b8rDPofPh_83bAkTP8KxCn18uwHMO9mh-FpimPHUsB7uvyrIwIIsG5Y5M62F1oUILJ1u3rb7d.8-WBtvIdhu72At3M?canPlayFromShare=true&from=share_recording_detail&startTime=1701723188000&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2Fu0yRij7p_UvK-aRUuqZ6H9eVUsxxK2FiK-k5LPyq4M1MNDHD8MTWWmI6Pnb5bei9.IMJW7zfouNg2eIS6%3FstartTime%3D1701723188000)

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Dr. Barbara Bryan  
President, Broward College

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Alexis Yarbrough  
Chair, Board of Trustees