

**THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL UNTIL APPROVED BY THE BOARD AT THE SUBSEQUENT MEETING.**

**BROWARD COLLEGE  
Minutes Of The Meeting Of The Board Of Trustees  
February 14, 2024**

**9:00 AM REGULAR MEETING**

**I. CALL TO ORDER**

The regular meeting of the District Board of Trustees of Broward College was called to order at 9:34 a.m. on Wednesday, February 14, 2024, by Chair Alexis Yarbrough at the A. Hugh Adams Central Campus, 3501 Davie Road, Building 19, Room 104, Davie, Florida 33314. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (physical), Trustee Akhil K. Agrawal (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti (physical), and outside General Counsel Scott Cole (physical).

Chair Yarbrough inquired whether the Board had quorum for this meeting. Mr. Cole confirmed that the meeting has quorum.

**II. PLEDGE OF ALLEGIANCE**

Chair Yarbrough called on Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs and College Operations to lead in the Pledge of Allegiance.

Chair Yarbrough welcomed and recognized the Student Government Association South Campus President, Ms. Maryaam Fatima, who was joining the Board of Trustees Meeting under the Student Trustee Initiative.

**III. PRELIMINARIES**

Chair Yarbrough asked if any Trustees would like to make preliminary comments. Hearing none, the Chair moved on to the business of the Board.

**IV. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE**

Chair Yarbrough stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended the following items: Item 5 was updated to include the President's Report; item 11.A.2 was modified to add the executive summary, item 11.B.21 was modified to add backup documentation; item 11.B.22 was modified to add backup documentation; item 12.B.6 was removed from the agenda; item 13.A.3.11 was added to the agenda; and item 11.B.6 was removed from the agenda.

Chair Yarbrough called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Zachariah made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**V. APPROVAL OF THE DISTRICT BOARD OF TRUSTEES MINUTES**

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of December 4, 2023. Trustee Agrawal made the motion with a second by Vice Chair Zachariah.

Chair Yarbrough made a motion to amend the minutes to include Vice Chair Zachariah's abstention from the Regular Meeting of December 4, 2023 as an appendix to the minutes, with a second by Vice Chair Zachariah. The Chair then called for a vote to approve the minutes as amended, and the motion passed unanimously.

<b>RESULT:</b>	<b>ACCEPTED AS AMENDED [UNANIMOUS]</b>
<b>MOVER:</b>	Alexis Yarbrough, Chair
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

## **VI. CONTRACT COMMITTEE REPORT**

Trustee Agrawal gave a report on the January 23, 2024 Contract Committee meeting.

## **VII. PUBLIC SPEAKERS**

Chair Yarbrough called on Mr. Cole for registered speakers. Mr. Cole stated he is not aware of any registered speakers. The Chair asked the audience if there were any registered speakers present. Hearing none, the Chair moved on to the Chair's Report.

## **VIII. DISTRICT BOARD OF TRUSTEES CHAIR'S REPORT**

Chair Yarbrough reported on the status of the Central Campus Development.

The Chair reported that there is a personnel matter that requires the Board's attention, and she made a motion that authority be delegated to the Chair to make any reporting structure changes required by law to protect any complainant or individual involved in the process, and make such decisions that are necessary to be in compliance with federal law to preserve the integrity of the process, subject to ratification by the Board at a later date. Vice Chair Zachariah seconded, and the motion passed unanimously.

The Chair also reported that she terminated the contract of outside General Counsel Levi Williams, and that this action was subject to the Board's ratification. Trustee Agrawal made a motion to ratify the decision of the Chair to terminate the agreement with Mr. Williams. Vice Chair Zachariah seconded, and the motion passed unanimously. The Chair made a motion that in the absence of a General Counsel, the Board approve the provision of General Counsel services by Mr. Cole. Vice Chair Zachariah seconded, and the motion passed unanimously. The Chair made a motion for the Board to authorize the Chair to work with Mr. Cole to secure General Counsel services, and Vice Chair Zachariah seconded. The motion passed unanimously.

The Chair called for a motion to delegate authority to the Chair to work with a staffing company to recruit a temporary Chief Operating Officer (COO). The motion was made by Trustee Agrawal with a second by Vice Chair Zachariah. The motion passed unanimously.

## **IX. PRESENTATIONS**

### **1. President's Report**

President Dr. Barbara Bryan gave a report on several topics including legislative updates, State Board of Education changes, the United Faculty of Florida, Broward College chapter, College vacancies, staffing updates, and international campus closures.

**2. Monthly Financial Update**

Rabia Azhar, Chief Financial Officer, gave a presentation on the monthly financial update. Chair Yarbrough made a motion that the Board delegate authority to Vice Chair Zachariah to secure a contract with outside counsel to review BCEduventures, Inc.'s business operations and assist in any potential wind down, subject to ratification of the Board. Trustee Agrawal seconded, and the motion passed unanimously.

**3. Student Information System Update**

Raj Mettai, Chief Information Officer, gave a presentation on the Student Information update.

**4. Broward College Foundation Preliminary Financial Statements as of December 31, 2023**

Hector Ramos, Chief Financial Officer, Direct Support Organizations gave an overview of the Broward College Foundation Preliminary Financial Statements as of December 31, 2023.

**5. Enrollment Presentation**

Janice Stubbs, Vice President of Student Services gave a presentation on enrollment.

**6. College Grants Report**

Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs and College Operations presented a report on College grants. Chair Yarbrough asked that the Grants presentation be postponed to a later date after a waterfall schedule for Grants compliance is developed.

**7. Nova Agreement**

Chair Yarbrough asked that this presentation be postponed until a later date because Mr. Williams, the stated presenter, is no longer with the College.

**X. IDENTIFY VENDOR FOR GRANTS REVIEW**

1. Recommendation that the District Board of Trustees retain an advisor to review the finances and operational controls for the Grants Department utilizing the bid waiver for professional services.

**Presenter(s):** Rabia Azhar, Chief Financial Officer

Rabia Azhar, Chief Financial Officer, presented options to the Board regarding a procurement process for the Board to identify and select a vendor to review the College's grants.

Chair Yarbrough made a motion that the Board proceed with a procurement to identify a vendor to review the finances and operational controls of the Grants Department. Vice Chair Zachariah seconded. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Alexis Yarbrough, Chair
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**XI. ACTION AGENDA**

Trustee Agrawal leaves at 12:14 p.m.; and Trustee Kushner leaves at 12:14p.m.

**A. Academics**

1. Recommendation that the Broward College District Board of Trustees authorize a letter of intent with Broward County Library at the North and South Campus to address collaborative staffing and services. Fiscal Impact: None.

**Presenter(s):** Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

Chair Yarbrough called for a motion to authorize a letter of intent with Broward County Library at the North and South Campus to address collaborative staffing and services. Vice Chair Zachariah made the motion with a second by Trustee Zanotti. The motion passed unanimously. Trustee Agrawal and Trustee Kushner were absent.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Mario Zanotti, Trustee
<b>AYES:</b>	Zachariah, Yarbrough, Zanotti
<b>ABSENT:</b>	Agrawal, Kushner

2. Recommendation that the Broward College District Board of Trustees authorize a facility rental agreement with Representative Marie Woodson at the South Campus. Fiscal Impact: Estimated revenue of \$9,500.00. - *Executive Summary Added*

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to authorize a facility rental agreement with Representative Marie Woodson at the South Campus. Vice Chair Zachariah made the motion with a second by Trustee Zanotti. The motion passed unanimously. Trustee Agrawal and Trustee Kushner were absent.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Mario Zanotti, Trustee
<b>AYES:</b>	Zachariah, Yarbrough, Zanotti
<b>ABSENT:</b>	Agrawal, Kushner

**B. Administration**

Chair Yarbrough called for a ten-minute break. The meeting resumed at 12:34 p.m. with all trustees present.

1. Recommendation that the Broward College District Board of Trustees establish its FY2024-2025 Board meeting schedule. Fiscal Impact: None.  
**Presenter(s):** Dr. Barbara Bryan, President

Chair Yarbrough called for a motion to establish the FY2024-2025 Board meeting schedule. Vice Chair Zachariah made the motion with a second by Trustee Zanotti. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Mario Zanotti, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

2. Recommendation that the Broward College District Board of Trustees modify the March 26th, 2024 Regular Board meeting to start at Time: 11 a.m.  
**Presenter(s):** Dr. Barbara Bryan, President

Chair Yarbrough called for a motion to modify the March 26<sup>th</sup>, 2024 Regular Board meeting to start at Time: 11 a.m.. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

3. Recommendation that the Broward College District Board of Trustees modify the date of the May 21st, 2024 Regular Board meeting to May 14th, 2024. Time: 11 a.m.  
**Presenter(s):** Dr. Barbara Bryan, President

Chair Yarbrough called for a motion to modify the date of the May 21st, 2024 Regular Board meeting to May 14<sup>th</sup>, 2024. Time: 11 a.m.. Trustee Agrawal made the motion with a second by Trustee Kushner. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Cindy Kushner, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

4. Recommendation that The District Board of Trustees approve an orderly dissolution of BCEduventures, Inc., a Direct Service Organization to the District Board of Trustees of Broward College, Florida, was established on or about September 20, 2016. It was created to raise funds for the benefit of Broward College exclusively for educational purposes. Under review and analysis by all stakeholders, it has been determined that the DSO has met its original intent. BCEduventures does not have an active Chair at this time, its future leadership is uncertain, and BCEduventures audit findings indicated specific vulnerability to Broward College should the DSO continue to operate in its current state.  
**Presenter(s):** Dr. Barbara Bryan, President

Chair Yarbrough called for a motion to approve an orderly dissolution of BCEduventures, Inc., a Direct Service Organization to the District Board of Trustees of Broward College, Florida, that was established on or about September 20, 2016. Trustee Kushner made a motion to table this item, with a second by Vice Chair Zachariah. The motion to table passed unanimously.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 3/26/2024 11:00 AM</b>
<b>MOVER:</b>	Cindy Kushner, Trustee	
<b>SECONDER:</b>	Zachariah Zachariah, Vice Chair	
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner	

- 5. Recommendation that the Broward College District Board of Trustees authorize contract negotiations with Ellucian Company L.P. for the Student Information System (SIS)- ITN-2023-123-ZR. Fiscal Impact: N/A Return on Investment: N/A  
**Presenter(s):** Raj Mettai, Chief Information Officer

Chair Yarbrough called for a motion to authorize contract negotiations with Ellucian Company L.P. for the Student Information System (SIS)- ITN-2023-123-ZR. Trustee Agrawal made the motion with a second by Trustee Zanotti. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee
<b>SECONDER:</b>	Mario Zanotti, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 7. Recommendation that the Broward College District Board of Trustees authorize an increase in fiscal authority for the previously approved agreement with CollegeNET, Inc. for the classroom and event scheduling software collegewide by utilizing the bid waiver for information technology. Fiscal Impact: Estimated additional \$150,000.00 (cumulative \$895,802.92).  
**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize an increase in fiscal authority for the previously approved agreement with CollegeNET, Inc. for the classroom and event scheduling software collegewide by utilizing the bid waiver (information technology). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- Recommendation that the Broward College District Board of Trustees authorize the second renewal on the previously approved Commercial Painting Services (RFP-2019-147-EH) contracts with Pro Painting Enterprises, Inc. and Thousand and One Painting Corp. for commercial painting services and building envelope water proofing projects collegewide. Fiscal Impact: Additional Fiscal Increase of \$2,050,000.00 (estimated cumulative \$4,600,000.00).

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize the second and final renewal option of the standard contract for services with Pro Painting Enterprises, Inc. and Thousand and One Painting Corp. (RFP-2019-147-EH) for commercial painting services. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. After discussion Trustee Agrawal made a motion to table this item, with a second by Trustee Kushner. The motion to table passed unanimously.

<b>RESULT:</b>	<b>TABLED [UNANIMOUS]</b>	<b>Next: 3/26/2024 11:00 AM</b>
<b>MOVER:</b>	Akhil Agrawal, Trustee	
<b>SECONDER:</b>	Cindy Kushner, Trustee	
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner	

- Recommendation that the Broward College District Board of Trustees authorize a second renewal of the non-standard agreement (piggyback) with APi National Service Group for inspections involving fire and life safety. Fiscal Impact: Estimated \$250,000.00 (cumulative \$1,000,000.00).

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize a second renewal of the non-standard agreement (piggyback) with APi National Service Group for inspections involving fire and life safety. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Agrawal, Yarbrough, Zanotti, Kushner
<b>ABSTAIN:</b>	Zachariah

- Recommendation that the Broward College District Board of Trustees authorize an increase of fiscal authority and renewal with Santa Fe College (RFP #03-20C piggyback) awarded to TFR Enterprises Inc. To provide debris clearance and removal services in the event of a natural disaster. Fiscal Impact: Estimated \$200,000.00 (Cumulative \$400,000.00).

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize an increase of fiscal authority and renewal with Santa Fe College (RFP #03-20C) awarded to TFR Enterprises Inc. to provide debris clearance and removal services in the event of a natural disaster by utilizing bid waiver (piggyback). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 11. Recommendation that the Broward College District Board of Trustees authorize an increase in fiscal authority and second renewal option of the contract (RFP-2020-042-EH) with Xpert Elevator Services, Inc. to provide college-wide elevator maintenance, repairs, and inspection services for elevators and wheelchair lift(s). Fiscal Impact: Estimated \$150,000.00 (Cumulative \$870,000.00).

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize an increase in fiscal authority and a second renewal option of the contract (RFP-2020-042-EH) with Xpert Elevator Services, Inc. to provide college-wide elevator maintenance, repairs, and inspection services for elevators and wheelchair lift(s). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 12. Recommendation that the Broward College District Board of Trustees authorize the Amendment of the Facility Use Agreement with Florida Atlantic University (FAU) for one (1) additional year for the use of (4) classrooms and one (1) office space in the Educational & Science Building (Bldg. 52) on the University's Davie Campus (Broward College Central Campus). Fiscal Impact: None.

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize the Amendment of the Facility Use Agreement with Florida Atlantic University (FAU) for one (1) additional year for the use of (4) classrooms and one (1) office space in the Educational & Science Building (Bldg. 52) on the University's Davie Campus (Broward College Central Campus). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.



**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Zachariah Zachariah, Vice Chair  
**SECONDER:** Akhil Agrawal, Trustee  
**AYES:** Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 13. Recommendation that the Broward College District Board of Trustees authorize the Amended and Restated Utility Easement with The School Board of Broward County. Fiscal Impact: None.

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize the Amended and Restated Utility Easement with The School Board of Broward County. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Zachariah Zachariah, Vice Chair  
**SECONDER:** Akhil Agrawal, Trustee  
**AYES:** Agrawal, Yarbrough, Zanotti, Kushner  
**ABSTAIN:** Zachariah

- 14. Recommendation that the Broward College District Board of Trustees authorize the 4th renewal, additional fiscal authority and Amendment # 2 on the previously approved Gun Range Specialized Cleaning Service (ITB-2019-106-EH) contract with Best Technology Systems, Inc. to provide labor and materials for the specialized cleaning at the Institute of Public Safety (IPS). Fiscal Impact: Estimated \$225,280.00 (Estimated cumulative \$1,261,280.00).

**Presenter(s):** Ana Ovalles, Associate Vice President, Facilities Planning

Chair Yarbrough called for a motion to authorize a second amendment of price increase, fiscal authority, and renewal second contract amendment for ITB-2019-EH Gun Range Specialize Cleaning Services with Best Technology Systems, Inc. To continue specialized cleaning at the gun ranges. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

Vice Chair Zachariah made a motion to reopen the item for discussion, with a second by Trustee Zanotti. The motion passed unanimously.

After further discussion the Chair moved to table this item, with a second by Trustee Agrawal. The motion to table passed unanimously.

**RESULT:** TABLED [UNANIMOUS] **Next: 3/26/2024 11:00 AM**  
**MOVER:** Alexis Yarbrough, Chair  
**SECONDER:** Akhil Agrawal, Trustee  
**AYES:** Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 15. Recommendation that the Broward College District Board of Trustees authorize the second amendment to the subrecipient agreement with Hispanic Unity of Florida for the Unity for Teens project for the Broward UP Promise Neighborhoods Grant via the U.S. Department of Education. Fiscal Impact: \$200,000 (\$275,000 cumulative) - Subrecipient Agreement

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to authorize the second amendment to the subrecipient agreement with Hispanic Unity of Florida for the Unity for Teens project for the Broward UP Promise Neighborhoods Grant via the U.S. Department of Education. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 16. Recommendation that the Broward College District Board of Trustees authorize the second amendment to the Subrecipient Agreement with Children's Services Council of Broward County for the Youth FORCE program for the Broward College Promise Neighborhoods Grant via the U.S. Department of Education. Fiscal Impact: \$1,500,000 pass through to grant subrecipient (\$2,300,000 cumulative)

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to authorize the second amendment to the Subrecipient Agreement with Children's Services Council of Broward County for the Youth FORCE program for the Broward College Promise Neighborhoods Grant via the U.S. Department of Education. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 17. Recommendation that the Broward College District Board of Trustees authorize the subrecipient agreement with The School Board of Broward County, FL for Teacher Professional Development, Peer Tutoring, and College & Career Readiness Projects for the Broward UP Promise Neighborhoods Grant via the U.S. Department of Education. Fiscal Impact: \$500,000.00 Pass Through

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to authorize the subrecipient agreement with The School Board of Broward County, FL for Teacher Professional Development, Peer Tutoring, and College & Career Readiness Projects for the Broward UP Promise Neighborhoods Grant via the U.S. Department of Education. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Zachariah Zachariah, Vice Chair  
**SECONDER:** Akhil Agrawal, Trustee  
**AYES:** Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

18. Recommendation that the Broward College District Board of Trustees authorize a standard contract for services with Florida State University to serve as administrator for the AmeriCorps Volunteers In Service To America (VISTA) Grant for capacity-building activities to support the Broward UP Promise Neighborhoods Grant and other college-wide areas by utilizing the sole source bid waiver. Fiscal Impact: \$19,500.00.

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to authorize a standard contract for services with Florida State University to serve as administrator for the AmeriCorps Volunteers In Service To America (VISTA) Grant for capacity-building activities to support the Broward UP Promise Neighborhoods Grant and other college-wide areas by utilizing bid waiver (sole source). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Zachariah Zachariah, Vice Chair  
**SECONDER:** Akhil Agrawal, Trustee  
**AYES:** Agrawal, Yarbrough, Zanotti, Kushner  
**ABSTAIN:** Zachariah

19. Recommendation that the Broward College District Board of Trustees authorize the renewal of the agreement with ODP Business Solutions LLC - City of Tamarac RFP 19-12R (Piggyback) for the purchase of multiple routines, budgeted expenditures for office supplies. Fiscal Impact: Estimated \$150,000.00 spent over four years (cumulative \$292,508.00).

**Presenter(s):** Rabia Azhar, Chief Financial Officer

Chair Yarbrough called for a motion to authorize the renewal and bid waiver (piggyback) with ODP Business Solutions LLC - City of Tamarac RFP 19-12R for the purchase of multiple routine, budgeted expenditures for office supplies. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

**RESULT:** ADOPTED [UNANIMOUS]  
**MOVER:** Zachariah Zachariah, Vice Chair  
**SECONDER:** Akhil Agrawal, Trustee  
**AYES:** Agrawal, Yarbrough, Zanotti, Kushner  
**ABSTAIN:** Zachariah

20. Recommendation that the Broward College District Board of Trustees authorize two-month extensions with Pace Communications Group, Inc. and Beber Silverstein & Partner Advertising, Inc. to continue current advertising spend, marketing services, and public relations services through April 30, 2024. Fiscal Impact: Estimated \$138,400.00.

**Presenter(s):** Joslyn Cassano, Associate Vice President, Public Relations and Communication

Chair Yarbrough called for a motion to authorize two-month extensions with Pace Communications Group, Inc. and Beber Silverstein & Partner Advertising, Inc. to continue current advertising spend, marketing services, and public relations services through April 30, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 21. Recommendation that the Broward College District Board of Trustees authorize the agreement with Passageways Inc. dba OnBoard for a board management software. Fiscal Impact: Estimated \$55,040.00 spent over three years. - *Back-up Updated*  
**Presenter(s):** Raj Mettai, Chief Information Officer

Chair Yarbrough called for a motion to authorize the agreement with Passageways, INC., d/b/a OnBoard for their board management software for three years. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 22. Recommendation that the Broward College District Board of Trustees authorize the piggyback agreement with Cobblestone Software for the Contract Insight Enterprise Contract Management Software utilizing the Miami-Dade College contract ITN-2023-RM1-13. Fiscal Impact: Estimated \$60,000.00. - *Back-up Updated*  
**Presenter(s):** Raj Mettai, Chief Information Officer

Chair Yarbrough called for a motion to authorize the piggyback agreement with Cobblestone for their Contract Insight Enterprise Contract Management Software for one year utilizing the Miami-Dade College contract ITN-2023-RM1-13. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 23. Recommendation that the Broward College District Board of Trustees select a vendor to perform a review of operational controls of the Grants department  
**Presenter(s):** Rabia Azhar, Chief Financial Officer

Chair Yarbrough confirmed with Mr. Cole that the process to select a vendor to review operational control of the Grants Department was already discussed and voted on under item 10-1. Mr. Cole confirmed that is correct and there is no need to vote on this again.

- 24. Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with Thomas J. Tobin to be the Guest Speaker on the Topic of Universal Design of Learning for the College's Annual Professional Development Day hosted jointly by the Center for Teaching Excellence & Learning and Workplace Learning. The author substantially discounted his standard fee Fiscal Impact: Estimated \$9,999.00.

**Presenter(s):** Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

This item was removed from the Consent Agenda and moved to the Action Agenda for separate discussion.

Chair Yarbrough called for a motion to authorize a non-standard agreement with Thomas J. Tobin to be the Guest Speaker on the Topic of Universal Design of Learning for the College's Annual Professional Development Day hosted jointly by the Center for Teaching Excellence & Learning and Workplace Learning. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. After discussion, all trustees voted no and the item was defeated.

<b>RESULT:</b>	<b>DEFEATED [0 TO 5]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>NAYS:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 25. Recommendation that the Broward College District Board of Trustees authorize the agreement with Karmic Ice Cream for an ice cream truck with 2-3 servers for the College's Annual Professional Development Day hosted by the Center for the Teaching and Learning Excellence and Workplace Learning. Fiscal Impact: \$2,800.00.

**Presenter(s):** Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

This item was removed from the Consent Agenda and moved to the Action Agenda for separate discussion.

Chair Yarbrough called for a motion to authorize the agreement with Karmic Ice Cream for an ice cream truck with 2-3 servers for the College's Annual Professional Development Day hosted by the Center for the Teaching and Learning Excellence and Workplace Learning. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. After discussion, all trustees voted no and the item was defeated.

<b>RESULT:</b>	<b>DEFEATED [0 TO 5]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>NAYS:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**C. Other**

1. Recommendation that the Broward College District Board of Trustees authorize the Endowed Scholarships Gift Agreement in the amount of \$200,000.00 between JM Family Enterprises, Inc., Broward College, and Broward College Foundation for Endowed Funds and Current Use Scholarships. Fiscal Impact: None  
**Presenter(s):** Megan Cottle, Vice President, Advancement & Executive Director of Broward College Foundation

Chair Yarbrough called for a motion to authorize the Endowed Scholarships Gift Agreement in the amount of \$200,000.00 between JM Family Enterprises, Inc., Broward College, and Broward College Foundation for Endowed Funds and Current Use Scholarships. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

2. Recommendation that the Broward College District Board of Trustees authorize the Program Gift Agreement in the amount of \$300,000.00 between JM Family Enterprises, Inc., Broward College, and Broward College Foundation, for underwriting the salary and benefits of a full-time Career Pathway Navigator at the College for four (4) years. Fiscal Impact: None.  
**Presenter(s):** Megan Cottle, Vice President, Advancement & Executive Director of Broward College Foundation

Chair Yarbrough called for a motion to authorize the Program Gift Agreement in the amount of \$300,000.00 between JM Family Enterprises, Inc., Broward College, and Broward College Foundation, for underwriting the salary and benefits of a full-time Career Pathway Navigator at the College for four (4) years. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

**XII. CONSENT AGENDA**

Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion.

Chair Yarbrough made a motion to remove Consent Agenda items 12-A-9, a non-standard agreement with Thomas J. Tobin to be the Guest Speaker on the Topic of Universal Design of Learning for the College's Annual Professional Development Day and 12-A-10, an agreement with Karmic Ice Cream for an ice cream truck with 2-3 servers for the College's Annual Professional Development Day, and move those items to the Action Agenda for separate discussion as items 11-B-24 and 11-B-25, respectively. Trustee Agrawal seconded and the motion passed unanimously.

Vice Chair Zachariah made a motion to approve the Consent Agenda as amended, with a second by Trustee Agrawal. The motion passed unanimously, and a list of those items are:

<b>RESULT:</b>	<b>ADOPTED [UNANIMOUS]</b>
<b>MOVER:</b>	Zachariah Zachariah, Vice Chair
<b>SECONDER:</b>	Akhil Agrawal, Trustee
<b>AYES:</b>	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

#### A. *Academics*

1. Recommendation that the Broward College District Board of Trustees authorize the donation of equipment to the Lubavitch Hebrew Academy. Fiscal Impact: None  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
2. Recommendation that the Broward College District Board of Trustees authorize the final renewal with Expert Repair for maintenance of commercial kitchen equipment and service college-wide per ITB-2019-087-EH for maintenance of commercial kitchen equipment. Fiscal Impact: None. (No additional funds are required as currently budgeted. CC0132, FD300, GL62500, FY 2023-24 has a budget of \$50,000.00 for repairs, maintenance, and services as needed.)  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
3. Recommendation that the Broward College District Board of Trustees authorize the purchase order with Airways Cleaning and Fireproofing for servicing and maintenance of exhaust hoods college-wide. Fiscal Impact: Estimated \$4,120.00.  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
4. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with All-American Commercial Laundry, Inc. for linen pick-up and delivery services for the SIM center. Fiscal Impact: \$1,000.00 for one year.  
**Presenter(s):** Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication
5. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Being-On-Purpose LLC for the delivery of a series of Test Anxiety workshops. Fiscal Impact: \$1,200.00.  
**Presenter(s):** Janice Stubbs, Vice President of Student Services

6. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Collectively- A Radlauer Venture to conduct one workshop at Professional Development Day for Faculty, Staff, and Administrators. Fiscal Impact: \$2,000.00 funded by the Suicide Prevention Grant.  
**Presenter(s):** Janice Stubbs, Vice President of Student Services
7. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Shine Mojo, LLC: Katherine Coder, Ph.D., to conduct a two-part workshop for faculty to build positive psychological assets. Fiscal Impact: \$2000.00; Funded by the Suicide Prevention Grant.  
**Presenter(s):** Janice Stubbs, Vice President of Student Services
8. Recommendation that the Broward College District Board of Trustees authorize the purchase order with Cortney Barlow: Therapy Made Me Do It, for the delivery of a series of mental health workshops for students. Fiscal Impact: \$1,500.00; funded by the Suicide Prevention Grant.  
**Presenter(s):** Janice Stubbs, Vice President of Student Services
11. Recommendation that the Broward College District Board of Trustees authorize the agreement with Uniquely Abled Project (UAP) for licensing and other services to recruit and support students with autism into the College's Engineering Technology Associate of Science program. A philanthropic donation from Helping Adults with Autism Perform and Excel (HAAPE) will cover the costs of the program. Fiscal Impact: \$10,000.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
12. Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with R.L. Wilson Training Consultants LLC to teach the Line Supervision Class for Professional and Executive Development at the Institute of Public Safety. Fiscal Impact: Estimated cost of \$9,000.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
13. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for Jason Calloway to provide guest artist performance services for the classical concert series. Fiscal Impact: \$900.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
14. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Love Shine Studio to provide professional photography services for the FY2023-2024 Theatre Productions. Fiscal Impact: \$900.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
15. Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with Emergency Educational Training Institute, Inc. to provide Advanced Cardiac Life Support(ACLS) and Pediatric Life Support (PALS) training and certifications for Health Science Paramedic students by utilizing bid waiver (professional services). Fiscal Impact: Estimated \$10,450.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs



16. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Adrian Alvarez for a display of works in the South Campus Gallery and associated public lecture for the exhibition 'Borders & Gutters Art Exhibition. Fiscal Impact: \$300.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
17. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Carina Irastorza for display of works in the South Gallery and associated public lecture for the exhibition 'Borders & Gutters Art Exhibition. Fiscal Impact: \$300.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
18. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Isaiah Torok for a display of works in the South Campus Gallery and associated public lecture for the exhibition 'Borders & Gutters Art Exhibition. Fiscal Impact: \$300.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
19. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Israel Lee for a display of works in the South Campus Gallery and the exhibition 'Borders & Gutters Art Exhibition.' Fiscal Impact: \$150.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
20. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Jonathan Rowson for the display of works in the South Campus Gallery and associated public lecture for the exhibition 'Borders & Gutters Art Exhibition.' Fiscal Impact: \$300.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
21. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Mariana Gonzalez for display of works in the South Campus Gallery 'Borders & Gutters Art Exhibition.' Fiscal Impact: \$150.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
22. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Michael Aponte for display of works in the South Campus Gallery public exhibition 'Borders & Gutters Art Exhibition.' Fiscal Impact: \$150.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
23. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Ray Reynet for the display of works in the South Campus Gallery for the exhibition 'Borders & Gutters Art Exhibition.' Fiscal Impact: \$150.00.  
**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs
24. Recommendation that the Broward College District Board of Trustees authorize the amendment to the flight training agreement with Phoenix East Aviation Fort Lauderdale, LLC for flight training services. Fiscal Impact: None.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

25. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Allison Conner to provide a college-wide professional lecture and writing workshop for English students during SpringFest 2024. Fiscal Impact: \$500.00.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

26. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Nathan Moyer d/b/a Free Plastic, Inc. to provide professional guest speaker services for SpringFest 2024. Fiscal Impact: \$300.00.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

27. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) for services with Marci Calabretta Cancio-Bello to provide professional guest speaker services for SpringFest 2024. Fiscal Impact: \$800.00.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

28. Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Vicky Santiesteban to provide professional guest speaker services for SpringFest 2024. Fiscal Impact: \$500.00.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

29. Recommendation that the Broward College District Board of Trustees authorize a standard contract for services (purchase order) with Andrew Furman to provide professional guest keynote speaker services for SpringFest 2024. Fiscal Impact: \$1,500.00.

**Presenter(s):** Dr. Jamonica Rolle, Vice Provost, Academic Affairs

#### **B. Administration**

1. Recommendation that the Broward College District Board of Trustees authorize disposal, trade-in, donation, or sale by bid of surplus property assets for December 2023. Fiscal Impact: None.

**Presenter(s):** Rabia Azhar, Chief Financial Officer

2. Recommendation that the Broward College District Board of Trustees authorize Florida Department of Education Project Award 062-1614P-4CP01. Fiscal Impact: Grant Award \$2,010,661.00

**Presenter(s):** Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

3. Recommendation that the Broward College District Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel, in alignment with Broward College Policy 6Hx2-3.25 (Resignation and Termination of Non-Instructional Personnel) and Policy 6Hx2-3.01 (Appointment of Personnel). Fiscal Impact: None.

**Presenter(s):** Sophia Galvin, Vice President, Talent and Culture

4. Recommendation that the Broward College District Board of Trustees authorize the November 2023 warrants. Fiscal Impact: \$24,282,090.00.  
**Presenter(s):** Rabia Azhar, Chief Financial Officer
5. Recommendation that the Broward College District Board of Trustees authorize the December 2023 warrants. Fiscal Impact: \$19,337,245.00.  
**Presenter(s):** Rabia Azhar, Chief Financial Officer
6. Recommendation that the Broward College District Board of Trustees authorize the Representation Agreement with Fisher & Phillips LLP for legal representation through bid waiver exemption (professional services). Fiscal Impact: Up to \$65,000  
**Presenter(s):** Mr. Levi Williams, General Counsel

### **XIII. INFORMATION ITEMS**

#### **A. *Report of Contracts Authorized and Executed per Policy 6Hx2-1.14***

### **XIV. ADJOURNMENT**

There being no further business and no objection to adjourn, the regular meeting was adjourned at 2:30 p.m.

The videos for the regular meeting can be found here:

[Part 1 Broward College Board of Trustees Regular Meeting 2.14.24](#)

[Part 2 Broward College Board of Trustees Regular Meeting 2.14.24](#)

### **STUDENT SHOWCASE**

A Student Showcase was presented immediately following the regular meeting on Wednesday February 14, 2024, starting at 2:46 p.m.

Students spoke to the District Board of Trustees about their experience attending Broward College. The student showcase ended at 3:14 p.m.

The video for the Student Showcase can be found here:

[Broward College Student Showcase 2.14.24](#)

### **WORKSHOP**

Immediately following the Student Showcase the Board attended a Budget Workshop to discuss the elements of the Fiscal Year 2024-2025 Budget. The Workshop started at 3:30 p.m. and ended at 4:33 p.m.

The video for the Budget Workshop can be found here:

[Broward College Board of Trustees Budget Workshop 2.14.24](#)

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Dr. Barbara Bryan  
President, Broward College

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Alexis Yarbrough  
Chair, Board of Trustees