

THESE MINUTES ARE TENTATIVE AND WILL NOT BECOME OFFICIAL UNTIL APPROVED BY THE BOARD AT THE SUBSEQUENT MEETING.

**BROWARD COLLEGE
Minutes Of The Meeting Of The Board Of Trustees
March 26, 2024**

I. CALL TO ORDER

The regular meeting of the District Board of Trustees of Broward College was called to order at 11:13 a.m. on Tuesday, March 26, 2024, by Chair Alexis Yarbrough at the Judson A. Samuels South Campus, 7200 Pines Boulevard, Building 66, Room 139, Pembroke Pines, FL 33024. In attendance were Chair Alexis Yarbrough (physical), Vice Chair Zachariah P. Zachariah, Jr. (physical), Trustee Akhil K. Agrawal (physical), Trustee Cindy Kushner (physical), Trustee Mario Zanotti (physical), outside General Counsel Scott Cole (physical), and President Dr. Barbara Bryan (physical).

II. PLEDGE OF ALLEGIANCE

Chair Yarbrough called on Dr. Jeffrey Nasse, College Provost and Senior Vice President of Academic Affairs and College Operations to lead in the Pledge of Allegiance.

III. PRELIMINARIES

Chair Yarbrough asked if any Trustees would like to make preliminary comments. Hearing none, the Chair moved on to the business of the Board.

IV. AGENDA AND ACKNOWLEDGEMENT OF PUBLIC NOTICE

Chair Yarbrough stated that Florida Statute 120.525 allows the College to change the published agenda for good cause shown and based upon that authority, the College amended the following items: Item 9.A.22, A6Hx2-5.02 Procedure for Student Code of Conduct, was removed from the agenda; item 9.A.22, 6Hx2-5.02 Policy for Student Code of Conduct, was added to the agenda; item 9.B.3, a recommendation that the Broward College District Board of Trustees authorize the temporary budget amendment for FY2023 -2024 for reclassification of Chief Operating Officer position and recruitment cost for executive search, was moved to the Consent Agenda; item 9.B.12, A6Hx2-3.34 Procedure for Resolution of Complaints of Discrimination and Retaliation, was removed from the agenda; item 9.B.10, 6Hx2-3.34 Policy for Resolution of Complaints of Discrimination and Retaliation, was removed from the agenda; item 9.B.11, a recommendation that the Broward College District Board of Trustees approve the settlement agreement with Nicole Andreu and Leatrice Campbell, was moved to the Consent Agenda; and item 10.A.9, a recommendation that the Broward College District Board of Trustees authorize the Salary Schedule for Fiscal Year 2024-2025 personnel, in alignment with Broward College Policy 6Hx2-3.27 (Annual adoption of Salary Schedule), was removed from the agenda.

Chair Yarbrough called for a motion to accept the amended agenda and acknowledgment of the public notice. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED AS AMENDED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

V. APPROVAL OF THE BOARD OF TRUSTEES MINUTES

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Regular Meeting of February 14, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal.

Vice Chair Zachariah made a motion to amend the minutes to include his abstention form to the Regular Meeting of February 14, 2024 as an appendix to the minutes, with a second by Trustee Agrawal. The Chair then called for a vote to approve the minutes as amended, and the motion passed unanimously.

RESULT:	ACCEPTED AS AMENDED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Special Meeting of March 1, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

Chair Yarbrough called for a motion to approve the minutes of the Board of Trustees Special Meeting of March 11, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ACCEPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

VI. PUBLIC SPEAKERS

Chair Yarbrough called on Mr. Cole for registered speakers. Mr. Cole stated there is one registered speaker. Margetta Geerling, faculty advisor of Panku, the Broward College Literary and Arts magazine, addressed the Board and distributed copies of Panku magazine to the trustees. Ms. Geerling announced that the cover of Panku magazine being distributed won the Florida State Best Cover Award for a student publication. The Chair asked if there were any other public speakers present. Hearing none, the Chair moved on to Board Comments.

VII. BOARD COMMENTS

Chair Yarbrough commented that the Board has now been fully constituted with five members for the first time in approximately eight years. She also remarked that the Board hired the first woman, Dr. Barbara Bryan, to serve as College President. The Chair recognized Dr. Bryan for coming out of retirement as a servant leader to assist the College in a time of emergency transition. She thanked Dr. Bryan for the accomplishments achieved under her leadership.

Trustee Agrawal thanked Dr. Bryan for moving the College to a culture of greater transparency and accountability. Vice Chair Zachariah thanked Dr. Bryan and the entire team for persevering during a time of incredible change at the College. Trustee Zanotti commented that change is constant, and even though change is difficult, accomplishments and success will be seen over time. Trustee Kushner echoed the comments and said the College is moving on the right path to empower leaders to move the College forward.

VIII. PRESENTATIONS

1. Monthly Financial Update

Rabia Azhar, Chief Financial Officer, gave a presentation on the monthly financial update.

Chair Yarbrough called for a recess at 12:36 p.m. The regular Board meeting resumed at 1:52 p.m.

2. Student Information System Update

Raj Mettai, Chief Information Officer, gave a presentation on the Student Information update. Trustee Zanotti and Vice Chair Zachariah will form a committee to work with Mr. Mettai to develop an Information Technology master plan.

3. Promise Neighborhoods Grant Update

Dr. Steven Tinsley, Vice President, Workforce Development and Strategic Partnerships gave an update on the Promise Neighborhoods Grant. Trustee Zanotti made a motion that a rewind plan for this Grant be developed, with a second by Vice Chair Zachariah. The motion passed unanimously.

IX. ACTION AGENDA

A. Academics

1. Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement (purchase order) with ADP & Associates Professional Inspectors, Inc. for the annual mandatory permit inspection of the ropes course and at Tigertail Lake Center. Fiscal Impact: \$4,000.00.

Presenter(s): Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Chair Yarbrough called for a motion to authorize a non-standard agreement (purchase order) with ADP & Associates Professional Inspectors, Inc. for the annual mandatory permit inspection of the ropes course and at Tigertail Lake Center. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

2. Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Darryl Nobles - Dreamfocus Photography for photography, editing and archiving services for The Village Square Dinner on April 17th, 2024. Fiscal Impact: \$375.00
Presenter(s): Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Darryl Nobles - Dreamfocus Photography for photography, editing and archiving services for The Village Square Dinner on April 17th, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

3. Recommendation that the Broward College District Board of Trustees accept the Florida Postsecondary Comprehensive Transition Program (FPCTP) continuing grant agreement for the Seahawk Navigating Education for Student Transition (NEST) Academy Fiscal Impact: Revenue \$1,500,000 (\$2,400,000 cumulative).
Presenter(s): Dr. Donald Astrab, Vice Provost, Academic Operations, Analytics, and Communication

Chair Yarbrough called for a motion to accept the Florida Postsecondary Comprehensive Transition Program (FPCTP) continuing grant agreement for the Seahawk Navigating Education for Student Transition (NEST) Academy. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

4. Recommendation that the Broward College District Board of Trustees approve the 8th amendment to the agreement with Church World Service Refugee Adult Education, providing funds for refugee adult education services to increase the employment potential of eligible refugee/entrant clients who reside in Broward County. Fiscal Impact: Revenue: \$400,000.00 (Cumulative Revenue: \$2,897,087)
Presenter(s): Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to approve the 8th amendment to the agreement with Church World Service Refugee Adult Education, providing funds for refugee adult

education services to increase the employment potential of eligible refugee/entrant clients who reside in Broward County. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- Recommendation that the Broward College District Board of Trustees authorize the Community Partner Agreement with Sunshine State Health Plan, Inc., to provide student tuition and instructional materials for Continuing Education Health Sciences certification programs. Fiscal Impact: Revenue Generation (\$100,000 for student tuition/scholarship and related educational materials).

Presenter(s): Dr. Jeffrey Nasse, Provost and Senior Vice President of Academic Affairs

Chair Yarbrough called for a motion to authorize the Community Partner Agreement with Sunshine State Health Plan, Inc., to provide student tuition and instructional materials for Continuing Education Health Sciences certification programs. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Agrawal, Yarbrough, Zanotti, Kushner
ABSTAIN:	Zachariah

- Recommendation that the Broward College District Board of Trustees ratify the amendment to the agreement with EdCERT LLC DBA ACUE for GenAI Series Institutional license. Fiscal Impact: \$35,000.00 (cumulative \$480,000.00)

Presenter(s): Dr. Stephanie Etter, Vice Provost, Academic Services and Learning

Chair Yarbrough called for a motion to ratify the amendment to the agreement with ACUE for GenAI Series Institutional license. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- Recommendation that the Broward College District Board of Trustees authorize the bid waiver (piggyback) of State of Florida DMS contract 25100000-23-STC for purchase of Motor Vehicles on an as-needed basis. Fiscal Impact: \$200,000.00

Presenter(s): Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize the bid waiver (piggyback) of State of Florida DMS contract 25100000-23-STC for purchase of Motor Vehicles on an as-

needed basis. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 8. Recommendation that the Broward College District Board of Trustees authorized a standard agreement (purchase order) with All-American Commercial Laundry for linen pick-up and delivery services for the Health Sciences, Nursing at South Campus. Fiscal Impact: Estimated \$500.00 Until End of Current FY

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize a standard agreement (purchase order) with All-American Commercial Laundry for linen pick-up and delivery services for the Health Sciences, Nursing at South Campus. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 9. Recommendation that the Broward College District Board of Trustees authorize the increase in fiscal authority with Treasure Coast Medical Institute, Inc. to provide the EMT Exam Review Class and Paramedic Exam Review Class for Spring 2024 by utilizing bid-waiver (professional services). Fiscal Impact: Estimated \$10,060.00 per course (cumulative \$20,120.00)

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize the increase in fiscal authority with Treasure Coast Medical Institute, Inc. to provide the EMT Exam Review Class and Paramedic Exam Review Class for Spring 2024 by utilizing bid-waiver (professional services). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 10. Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with Scorebuilders to provide the PTA students review course for their board exam/licensure. Fiscal Impact: \$3,500.00

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize the standard contract for services with Scorebuilders to provide the PTA students review course for their board exam/licensure.

Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 11. Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with RTS Publishing (Kettering National Seminars) to provide students with a review course to help them pass their NBRC (CRT/RRT) examination (licensure). Fiscal Impact: \$4,485.00.

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize the standard contract for services with RTS Publishing (Kettering National Seminars) to provide students with a review course to help them pass their NBRC (CRT/RRT) examination (licensure). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 12. Recommendation that the Broward College District Board of Trustees authorize a standard contract with Funclick USA LLC to provide photobooth services for ArtFest 2024. Fiscal Impact: \$850.00.

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize a standard contract with Funclick USA LLC to provide photobooth services for ArtFest 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 13. Recommendation that the Broward College District Board of Trustees authorize a standard contract with Gonzalo Fuenmayor Studio LLC to provide professional services as a visiting artist and lecturer for ArtFest 2024. Fiscal Impact: \$450.00.

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize a standard contract with Gonzalo Fuenmayor Studio LLC to provide professional services as a visiting artist and lecturer for ArtFest 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 14. Recommendation that the Broward College District Board of Trustees authorize a standard contract with Addison Wolff Studio, LLC to provide professional services as a visiting artist for ArtFest 2024. Fiscal Impact: \$450.00.

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize a standard contract with Addison Wolff Studio, LLC to provide professional services as a visiting artist for ArtFest 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 15. Recommendation that the Broward College District Board of Trustees authorize a standard contract with Trio Negronis Corp. to provide a musical performance (concert) at North Campus on April 23, 2024. Fiscal Impact: \$3,500.00.

Presenter(s): Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Chair Yarbrough called for a motion to authorize a standard contract with Trio Negronis Corp. to provide a musical performance (concert) at North Campus on April 23, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 16. Recommendation that the Broward College District Board of Trustees authorize the increase in fiscal authority and amendment to the non-standard agreement with Salesforce.com Inc. for the purchase of 10,000 additional monthly logins for the TargetX Recruitment Suite - CRM Solution plus \$6,500 in contingency for additional services as needed. Fiscal Impact: \$39,000.00 (Cumulative: \$901,146.67)

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to authorize the increase in fiscal authority and amendment to the non-standard agreement with Salesforce.com Inc. for the purchase of 10,000 additional monthly logins for the TargetX Recruitment Suite - CRM Solution plus \$6,500 in contingency for additional services as needed. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Agrawal, Yarbrough, Zanotti, Kushner
ABSTAIN:	Zachariah

- 17. Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Cocktail Hour Entertainment Inc to provide services for the Student Life Awards Banquet 2024 on April 17, 2024. Fiscal Impact: Estimated \$3,775.00

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Cocktail Hour Entertainment Inc. to provide services for the Student Life Awards Banquet 2024 on April 17, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 18. Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Esther Budebo dba Terry's Face Painting Inc to provide services for the College-Wide Event "The End of Spring Celebration" during the month of April 2024. Fiscal Impact: Estimated \$4,700.00

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Esther Budebo dba Terry's Face Painting Inc. to provide services for the College-Wide Event "The End of Spring Celebration" during the month of April 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 19. Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Haute Couture Nail Lounge dba Couture Mobile Spa to provide services for collegewide de-stress events in April, 2024. Fiscal Impact: Estimated \$3,897.00,

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Haute Couture Nail Lounge dba Couture Mobile Spa to provide services for collegewide de-stress events in April, 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

20. Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with WOODY'S BURGERS LLC to provide services for the College-Wide Event "The End of Spring Celebration" during the month of April 2024. Fiscal Impact: Estimated \$7,865.00

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with WOODY'S BURGERS LLC to provide services for the College-Wide Event "The End of Spring Celebration" during the month of April 2024. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

21. Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Noble Sheep LLC to support TRIO Upward Bound program participants in their preparation for college entrance. Fiscal Impact: Estimated \$5,000.00.

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to authorize the standard agreement (purchase order) with Noble Sheep LLC to support TRIO Upward Bound program participants in their preparation for college entrance. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

22. Recommendation that the Broward College District Board of Trustees accept the revisions to Policy 6Hx2-5.02 Student Code of Conduct. Fiscal Impact: None. - *Add-On*

Presenter(s): Janice Stubbs, Vice President of Student Services

Chair Yarbrough called for a motion to accept the revisions to Policy 6Hx2-5.02 Student Code of Conduct. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

B. Administration

1. Recommendation that the Broward College Board of Trustees selects a vendor for BCEdventures Audit.

Presenter(s): Rabia Azhar, Chief Financial Officer

Chair Yarbrough made a motion to select Carr, Riggs & Ingram to perform an audit of BCEdventures, Inc. Vice Chair Zachariah seconded. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alexis Yarbrough, Chair
SECONDER:	Zachariah Zachariah, Vice Chair
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

2. Recommendation that the Broward College Board of Trustees selects a vendor for grants review

Presenter(s): Rabia Azhar, Chief Financial Officer

Chair Yarbrough called for a motion to select Carr, Riggs & Ingram to perform a review of Grants at Broward College. Vice Chair Zachariah seconded. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

3. Recommendation that the Broward College District Board of Trustees authorize the contract amendment and second renewal with LinkedIn Corporation (RFP-2020-003-JH - Computer Based Training Services) for the LinkedIn Learning Full Campus for Community Colleges and Vocational Schools. Fiscal Impact: Estimated \$185,000.00 spent over two years (cumulative \$867,808.00).

Presenter(s): Raj Mettai, Chief Information Officer

Chair Yarbrough called for a motion to authorize the contract amendment and second renewal with LinkedIn Corporation (RFP-2020-003-JH - Computer Based Training Services) for the LinkedIn Learning Full Campus for Community Colleges and Vocational Schools. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Agrawal, Yarbrough, Zanotti, Kushner
ABSTAIN:	Zachariah

- Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with Dr. Mehran Basiratmand for executive coaching services for the new Chief Information Officer (CIO). Fiscal Impact: Estimate \$9,000.00
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

Chair Yarbrough called for a motion to authorize the standard contract for services with Dr. Mehran Basiratmand for executive coaching services for the new Chief Information Officer (CIO). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. After discussion, Chair Yarbrough made a motion to table this item, with a second by Vice Chair Zachariah. The motion to table this item passed unanimously.

RESULT:	TABLED [UNANIMOUS]	Next: 4/23/2024 1:00 PM
MOVER:	Alexis Yarbrough, Chair	
SECONDER:	Zachariah Zachariah, Vice Chair	
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner	

- Recommendation that the Broward College District Board of Trustees authorized the renewal agreement (purchase order) with Graystone Group Advertising to provide job posting for faculty, administrator, and professional technical staff positions on discipline specific websites and publications/journals to attract talented and viable candidates to the College. Fiscal Impact: Estimated \$9,000.00 (FY2014-FY2024 cumulative amount \$172,000.00)
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

Chair Yarbrough called for a motion to authorize the renewal agreement (purchase order) with Graystone Group Advertising to provide job posting for faculty, administrator, and professional technical staff positions on discipline specific websites and publications/journals to attract talented and viable candidates to the College. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- Recommendation that the Broward College District Board of Trustees authorize a renewal with LinkedIn Corporation for job posting with career page subscription by using bid waiver (professional services). Fiscal Impact: Approximately \$59,150.03 (cumulative \$344,227.20, 2017-2024)
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

Chair Yarbrough called for a motion to authorize a renewal with LinkedIn Corporation for job posting with career page subscription by using bid waiver (professional services).

Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Agrawal, Yarbrough, Zanotti, Kushner
ABSTAIN:	Zachariah

- 7. Recommendation that the Broward College District Board of Trustees authorize the selection of a search firm for the national presidential search. Fiscal Impact: None
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

Chair Yarbrough made a motion to select Myers McRae as the search firm for the national presidential search. Vice Chair Zachariah seconded. The motion passed unanimously.

The trustees had a discussion on the minimum requirements for the position. The Chair called for a recess at 3:47 p.m. The meeting resumed at 4:13 p.m. Chair Yarbrough called for a motion to table further discussion on the minimum requirements until later in the meeting. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

Chair Yarbrough called for a motion to delegate authority to the Chair to negotiate a contract with the search firm to conduct the search for President and then bring it back to the Board for ratification. Trustee Agrawal made the motion with a second by Vice Chair Zachariah. The motion passed unanimously.

The discussion regarding the presidential search resumed at 4:45 p.m. Chair Yarbrough made a motion to appoint Dr. Donald Astrab, Chief Operating Officer, as acting President until the College secures a new permanent President. Vice Chair Zachariah seconded. The motion passed unanimously. Chair Yarbrough made a motion to delegate authority to the Chair to negotiate a contract with Dr. Astrab, if needed, to perform presidential services and bring it back to the Board for ratification. Vice Chair Zachariah seconded. The motion passed unanimously. Chair Yarbrough made a motion to delegate authority to the Chair to work with the search firm to prepare the advertisement of the position. Vice Chair Zachariah seconded. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Alexis Yarbrough, Chair
SECONDER:	Zachariah Zachariah, Vice Chair
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 8. Recommendation that the Broward College District Board of Trustees authorize the approval of the updated standard Annual Contract of Employment for Administrative Personnel of Colleges. Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

Chair Yarbrough called for a motion to authorize the approval of the updated standard Annual Contract of Employment for Administrative Personnel of Colleges. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 9. Recommendation that the Broward College Board of Trustees accept the revisions to Policy 6Hx2-3.25 Resignation and Termination of Non-Instructional Personnel. Fiscal Impact: None.

Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

Chair Yarbrough called for a motion to accept the revisions to Policy 6Hx2-3.25 Resignation and Termination of Non-Instructional Personnel. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 10. Recommendation that the Broward College District Board of Trustees adopt the Policy 6Hx2-7.23 Safety in Private Spaces Act. Fiscal Impact: None.

Presenter(s): Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Yarbrough called for a motion to adopt the Policy 6Hx2-7.23 Safety in Private Spaces Act. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 11. Recommendation that the Broward College District Board of Trustees authorize the second renewal on the previously approved Commercial Painting Services (RFP-2019-147-EH) contracts with Pro Painting Enterprises, Inc. and Thousand and One Painting Corp. for commercial painting services and building envelope water proofing projects collegewide. Fiscal Impact: Additional Fiscal Increase of \$2,050,000.00 (estimated cumulative \$4,600,000.00).

Presenter(s): Kenneth Klindt, Senior Associate Vice President, Facilities Management

Chair Yarbrough called for a motion to authorize the second renewal on the previously approved Commercial Painting Services (RFP-2019-147-EH) contracts with Pro Painting Enterprises, Inc. and Thousand and One Painting Corp. for commercial painting services and building envelope water proofing projects collegewide. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 12. Recommendation that the Broward College District Board of Trustees authorize the 4th renewal, additional fiscal authority and Amendment # 2 on the previously approved Gun Range Specialized Cleaning Service (ITB-2019-106-EH) contract with Best Technology Systems, Inc. to provide labor and materials for the specialized cleaning at the Institute of Public Safety (IPS). Fiscal Impact: Estimated \$225,280.00 (Estimated cumulative \$1,261,280.00).

Presenter(s): Ms. Ana Ovalles, Associate Vice President, Facilities Planning & Capital Budgets

Chair Yarbrough called for a motion to authorize the 4th renewal, additional fiscal authority and Amendment #2 on the previously approved Gun Range Specialized Cleaning Service (ITB-2019-106-EH) contract with Best Technology Systems, Inc. to provide labor and materials for the specialized cleaning at the Institute of Public Safety (IPS). Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT:	ADOPTED [UNANIMOUS]
MOVER:	Zachariah Zachariah, Vice Chair
SECONDER:	Akhil Agrawal, Trustee
AYES:	Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

- 13. Recommendation that the Broward College District Board of Trustees authorize the negotiations with Prime ABA Buyer, Inc. dba Zyscovich LLC for the solicitation RFQ-2024-014-OA - Architectural and Engineering Services for North Campus Buildings 56 & 57 Remodel into STEM and Nursing Expansion Project. Fiscal Impact: Estimated \$3,800,000.00.

Presenter(s): Ms. Ana Ovalles, Associate Vice President, Facilities Planning & Capital Budgets

Chair Yarbrough called for a motion to authorize the negotiations with Prime ABA Buyer, Inc. dba Zyscovich LLC for the solicitation RFQ-2024-014-OA - Architectural and Engineering Services for North Campus Buildings 56 & 57 Remodel into STEM and Nursing Expansion Project. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. Vice Chair Zachariah abstained from the vote due to a conflict of interest. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Agrawal, Yarbrough, Zanotti, Kushner
ABSTAIN: Zachariah

14. Recommendation that the Broward College Board of Trustees authorize the new Riverwalk Center Garage Parking Permit Agreement with the City of Fort Lauderdale for Parking Access. Fiscal Impact: Estimated Cumulative of \$337,500.00 over 5 Years.
Presenter(s): Ms. Ana Ovalles, Associate Vice President, Facilities Planning & Capital Budgets

Chair Yarbrough called for a motion to authorize the new Riverwalk Center Garage Parking Permit Agreement with the City of Fort Lauderdale for Parking Access. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously.

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

X. CONSENT AGENDA

Chair Yarbrough asked if anyone would like to remove any items from the Consent Agenda for separate discussion. Hearing none, Chair Yarbrough called for a motion to approve the Consent Agenda. Vice Chair Zachariah made the motion with a second by Trustee Agrawal. The motion passed unanimously, and a list of those items are:

RESULT: ADOPTED [UNANIMOUS]
MOVER: Zachariah Zachariah, Vice Chair
SECONDER: Akhil Agrawal, Trustee
AYES: Zachariah, Agrawal, Yarbrough, Zanotti, Kushner

A. Administration

1. Recommendation that the Broward College District Board of Trustees authorize the temporary budget amendment for FY2023 -2024 for reclassification of Chief Operating Officer position and recruitment cost for executive search. Fiscal Impact: \$186,000.00
- Item Moved to Consent Agenda
Presenter(s): Rabia Azhar, Chief Financial Officer
2. Recommendation that the Broward College District Board of Trustees authorize the January 2024 warrants. Fiscal Impact: \$21,553,300.00.
Presenter(s): Rabia Azhar, Chief Financial Officer
3. Recommendation that the Broward College Board of Trustees authorize disposal, trade in, donation or sale by bid of surplus property assets for the month of January 2024. Fiscal Impact: None.

Presenter(s): Rabia Azhar, Chief Financial Officer

4. Recommendation that the Broward College Board of Trustees authorize Disposal, trade in, donation or sale by bid of surplus property assets for the month of February 2024. Fiscal Impact: None
Presenter(s): Rabia Azhar, Chief Financial Officer
5. Recommendation that the Broward College Board of Trustees authorize the renewal of annual faculty contracts for 2024-2025. Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture
6. Recommendation that the Broward College Board of Trustees authorize the award of continuing faculty contracts for 2024-2025. Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture
7. Recommendation that the Broward College Board of Trustees authorize the renewal of administrator contracts for 2024-2025. Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture
8. Recommendation that the Broward College District Board of Trustees authorize the employment of full-time and part-time personnel and resignation and termination of personnel, in alignment with Broward College Policy 6Hx2-3.25 (Resignation and Termination of Non-Instructional Personnel) and Policy 6Hx2-3.01 (Appointment of Personnel). Fiscal Impact: None.
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture
9. Recommendation that the Broward College District Board of Trustees approve the settlement agreement with Nicole Andreu and Leatrice Campbell. Fiscal Impact: \$666.90. - *Item Moved to Consent Agenda*
Presenter(s): Sophia Galvin, Vice President, Human Resources, Talent and Culture

XI. INFORMATION ITEMS

A. *President's Report*

1. Commencement Speaker -Update (No attachments)
2. Legislative Updates (No attachments)
3. Congressman Wasserman Schultz – Congressional Record Honoring – George W. Young
4. iSTEM Mobile Unit - (No attachments)
5. The Aspen Prize Update (No attachments)
6. Staffing Update (No attachments)
7. Thank you letter

B. Report of Contracts Authorized and Executed per Policy 6Hx2-1.14**C. Other**

1. Three short-term faculty led Study Abroad Programs for the summer of 2024, from May 15, 2024 to August 15, 2024. Fiscal Impact: Travel costs for both faculty-leaders are built into program cost assuming minimum enrollment is met.
Presenter(s): Dr. David Moore, Dean, International Education

XII. ADJOURNMENT

There being no further business and no objection to adjourn, the regular meeting was adjourned at 5:21 p.m.

The video for the regular meeting can be found here:

https://broward-edu.zoom.us/rec/play/mB63PU272PkK6ns94i2zNzzQmf3CIGp3X6rgxkLA73MpTDa3Tejxx_xUEfv82ejjyyZ7VnkHE-KkcF6.IJSduOE_M_nakvMu?canPlayFromShare=true&from=share_recording_detail&startTime=1711464811000&componentName=rec-play&originRequestUrl=https%3A%2F%2Fbroward-edu.zoom.us%2Frec%2Fshare%2FSQiQqCiWdzUAILpZQirXBWvdnLNgokTJh8ffiUBDQcOg32Oxmfc0ScCjYnhn1JUV.FkNfN_6hsC5KZfVw%3FstartTime%3D1711464811000

Dr. Donald Astrab
President, Broward College

Alexis Yarbrough
Chair, Board of Trustees