



## **The District Board of Trustees of Broward College, FL Regular Meeting, 8:30 AM**

Tuesday, August 20, 2024 at 8:30 AM EDT to Tuesday, August 20, 2024 at 11:00 AM EDT  
Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

### **Agenda**

#### **I. Call to Order**

#### **II. Pledge of Allegiance**

#### **III. Preliminaries**

#### **IV. Agenda and Acknowledgement of Public Notice**

#### **V. Approval of the Board of Trustees Minutes**

#### **VI. Public Speakers**

#### **VII. Board Comments**

#### **VIII. Presentations**

##### **A. Financials Update**

Presenter: Rabia Azhar, Chief Financial Officer

##### **B. Student Information System Update**

Presenter: Raj Mettai, Chief Information Officer

##### **C. Grants Update and Goals**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

##### **D. Enrollment Update**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

#### **IX. Action Agenda**

##### **A. Board**

##### **1. 2024-2025 Election of the Chair for The District Board of Trustees of Broward College, Florida**

Election of the Chair for The District Board of Trustees of Broward College, Florida

##### **2. 2024-2025 Election of the Vice Chair for The District Board of Trustees of Broward College, Florida**

Election of the Vice Chair for The District Board of Trustees of Broward College, Florida

##### **3. Proposed Board Meetings Schedule Calendar FY2024-2025**

Recommendation that the Broward College Board of Trustees establish its FY2024-2025 Board meeting schedule.

Fiscal Impact: None.

## **B. Administration**

### **1. Second amended Ground Lease Agreement for the South Phase between Broward College and 13th Floor**

Presenter: Ed Pozzuoli, Chief Executive Officer, Tripp Scott

Recommendation that the Broward College District Board of Trustees authorize the second amended Ground Lease Agreement for the South Phase between Broward College and 13th Floor

### **2. Agreement for Non-Exclusive Access Easement**

Presenter: Ed Pozzuoli, Chief Executive Officer, Tripp Scott

Recommendation that the Broward College District Board of Trustees authorize the Agreement for Non-Exclusive Access Easement between Broward College and 13th Floor

### **3. Legal update in the matter of THE DISTRICT BOARD OF TRUSTEES OF BROWARD COLLEGE vs. 13TH FLOOR ADLER BROWARD SOUTH, LLC**

Presenter: Ed Pozzuoli, Chief Executive Officer, Tripp Scott

### **4. Recommendation that the Broward College District Board of Trustees approve the agreement with Broward College Foundation, Inc.**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

### **5. 2026 -2027 Administrative and Instructional Calendars**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

Recommendation that the Broward College District Board of Trustees approve the 2026 - 2027 Administrative and Instructional Calendars.

Fiscal Impact: None.

### **6. Darryl Nobles - Dream Focus Photography - BC CARES**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Darryl Nobles - Dreamfocus Photography for photography, editing and archiving services for BC Cares event on Saturday, September 7, 2024

Fiscal Impact: \$500.00

### **7. Florida Association of Public Procurement Officials (FAPPO) Membership Renewal & Dues FY2024-2025**

Presenter: Rabia Azhar, Chief Financial Officer

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with the FLORIDA ASSOCIATION OF PUBLIC PROCUREMENT OFFICIALS (FAPPO) for membership renewal and dues for FY2024-2025 for the Procurement department.

Fiscal Impact: \$275.00

## **8. Federation of Public Employees (FOPE) 2024 - 2027 Collective Bargaining Agreement (CBA)**

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College District Board of Trustees ratify the 2024 - 2027 Collective Bargaining Agreement with the Federation of Public Employees (FOPE).

Fiscal Impact: \$480,322.00

## **9. 2023 - 2025 United Faculty of Florida (UFF) Collective Bargaining Agreement (CBA)**

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College District Board of Trustees ratify the 2023 - 2025 Collective Bargaining Agreement (CBA) with the United Faculty of Florida (UFF).

Fiscal Impact: A recurring 3% with fringe in the amount of \$825,342.35 and a one-time non-recurring payment with fringe in the amount of \$1,761,322.00. Total Fiscal Impact is \$2,586,664.35

## **10. Workday Deployment Tenant Yearly Subscription (FY2024-2025)**

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize the contract renewal with Workday Inc. to utilize the Deployment Tenant to perform testing of various release enhancements used by various College departments, utilizing the bid waiver exception for information technology.

Fiscal Impact: \$43,200.00 spent over one year (cumulative \$2,615,856.00).

## **11. Accenture LLP Piggyback Amendment-Renewal (FY2024-2025)**

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize the amendment and annual agreement renewal with Accenture LLP (ITN 19M-006 - Enterprise Resource Planning Implementation Program) for information technology professional services related to the implementation of new Workday features and enhancements to assist in College financial and operational needs utilizing the bid waiver (piggyback)

Fiscal Impact: Estimated \$50,000.00 (cumulative \$358,000.00).

## **12. QLess, Inc. - Queue Management Software System - Renewal (2024-2027)**

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize the renewal agreement with QLess, Inc. for their web-based queue management software system used college-wide, utilizing the bid waiver (information technology).

Fiscal Impact: Estimated \$163,693.00. Requesting fiscal authority in the amount of \$46,000.00 only as fiscal authority was previously granted via MT 11229. Cumulative contract total will be \$579,844.97.

**13. Crown Castle Fiber LLC (ITB-2019-068-JH) Renewal and Amendment #4**

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize the final one-year renewal option and agreement with Crown Castle Fiber LLC (ITB-2019-068-JH) for internet circuit services in various college-wide locations.

Fiscal Impact: Estimated \$81,840.00 (cumulative \$484,540.00).

**14. W.W. Grainger dba Grainger - FLDMS Contract Amendment and Renewal**

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that Broward College District Board of Trustees authorize an increase in fiscal authority and extension of the agreement (piggyback) of the State of Florida DMS Contract 31160000-20-NASPO-ACS for Facilities Maintenance, Repair, and Operations (MRO) and Industrial Supplies with W.W. Grainger dba Grainger through December 31, 2024.

Fiscal Impact: Estimated \$250,000.00 (cumulative \$1,430,969.62)

**15. Promise Neighborhoods Grant (U.S. Department of Education)**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Recommendation that the Broward College District Board of Trustees authorize the Promise Neighborhood Grant Transfer Agreement between Broward College, Florida Atlantic University & the U.S. Department of Education.

Fiscal Impact: Approximately \$19,982,762.00; in remaining grant funds to be transferred

**16. City of Deerfield Beach - Community Partnership Agreement**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Recommendation that the Broward College District Board of Trustees ratify the Community Development Block Grant Coronavirus (“CDBG-CV”) Sub Recipient Partnership Agreement with the City of Deerfield Beach - Ready2Work Program to provide Workforce & Continuing Education training programs to the residents of the City of Deerfield Beach.

Revenue Generation \$78,405.60 for student tuition/scholarship.

**17. Church World Services Refugee Adult Education - Amendment 0009**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Recommendation that the Broward College District Board of Trustees approve the 9th amendment to the agreement with Church World Service Refugee Adult Education, providing funds for refugee adult education services to increase the employment potential of eligible refugee/entrant clients who reside in Broward County.

Fiscal Impact: Revenue: \$621,720.00 (Cumulative Revenue: \$2,318,807.00)

**C. Academics**

**1. BlackBeltHelp LLC (ITN-2023-055-TP - Contact Center Services)**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with BlackBeltHelp LLC for ITN-2023-055-TP- CONTACT CENTER SERVICES to provide Broward College with Contact Center-as-a-Service for the One-Stop

and Help Desk lines of business for an initial term of three (3) years for FY2024/2025, FY2025/2026 and FY2026/2027.

Fiscal Impact: Est. \$2,750,171.91 for the initial three (3) year contract.

## **2. NASPA Membership Renewal and Dues FY2024-2025**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the National Association of Student Personnel Administrators (NASPA) for membership renewal and dues FY2024-2025 for Student Services.

Fiscal Impact: \$1,456.00

## **3. Xandra Marketing LLC - Alexandra Labarr - Dream Big Workshops**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize the standard contract (purchase order) with Xandra Marketing LLC to conduct three workshops college-wide for mental health awareness and suicide prevention for students.

Fiscal Impact: \$1,500.00 (for three workshops, funded by the Suicide Prevention Grant)

## **4. Supersports of Broward County Inc. - Student Life Intramurals Sports Program 2024-2025**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Supersports of Broward County, Inc. for the Student Life Collegewide Intramurals Program on an on-need basis during FY2024-2025. Fiscal Impact: Estimated \$9,000.00

## **5. Four Rivers Miami LLC dba Frost 321- Interstellar Fall 2024 Ice Cream Services**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Four Rivers Miami LLC dba Frost 321 to provide ice cream services for the Student Life Fall 2024 events in September 2024.

Fiscal Impact: Estimated \$6,735.00

## **6. Dance South Florida LLC - Baila Events Fall 2024**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Dance South Florida LLC to provide educational entertainment services for the Student Life Fall 2024 events.

Fiscal Impact: Estimated \$7,650.00

## **7. Alfred Clayton Photography, Inc. dba Downtown Photo (Photography Services Student Life FY2024-2025)**

Presenter: Janice Stubbs, Vice President of Student Services

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (blanket purchase order) with Alfred Clayton Photography Inc. dba

Downtown Photo for photography services for Student Life Department on an as-needed basis during FY2024-2025.

Fiscal Impact : Not exceeding \$9,000.00

**8. Florida Organization of Associate Degree Nursing Membership and Renewal Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Florida Organization of Associate Degree Nursing for membership and renewal dues for FY2024-2025.

Fiscal Impact: \$75.00

**9. Aviation Technician Education Council (ATEC) Renewal and Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Aviation Technician Education Council (ATEC) for AMTS membership renewal dues from January 2024 to December 2024 for the Aviation Program.

Fiscal Impact: \$600.00

**10. Florida Imaging Experts LLC (Maintenance Services) FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Florida Imaging Experts LLC for routine preventive maintenance for the Gamma Camera utilized in the Nuclear Medicine Program labs.

Fiscal Impact: \$1,800.00

**11. 240Tutoring, Inc. - Preparation Resources**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with 240Tutoring, Inc to provide preparation and study materials for student participation in the Florida Department of Education teacher education apprenticeship program. Fiscal Impact: \$7,200.00

**12. Society of Diagnostic Medical Sonography (SDMS) Membership Renewal & Dues (FY2024-2025)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with the Society of Diagnostic Medical Sonography (SDMS) for membership and renewal dues for the Ultrasound Program.

Fiscal Impact: \$725.00

**13. American Physical Therapy Association (APTA) Membership Renewal & Dues (FY2024-2025)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with American Physical Therapy Association (APTA) for membership and renewal dues for the Physical Therapist Program for FY2024-2025.

Fiscal Impact: \$530.00

**14. Sterling Biomedical FY 2024-2025 Dental Program Microscopes Services**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Sterling Biomedical to provide maintenance/repair for laboratory microscopes for the Dental Hygiene and Dental Assisting Program on an on-needed basis during FY2024-2025.

Fiscal Impact: Estimated \$500.00

**15. Florida Virtual Campus (FLVC) Membership and Renewal dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Florida Virtual Campus (FLVC) for the statewide consortium Quality Matters membership and renewal dues FY2024-2025 for Broward College Online.

Fiscal Impact: \$177.00

**16. QM Quality Matters, Inc. - Membership Renewal Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with QM Quality Matters, Inc. for membership renewal and dues for Broward College Online.

Fiscal Impact: \$1,275.00

**17. FL-SARA Institution Application Membership Renewal Dues**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize submittal of an application to the Postsecondary Reciprocal Distance Education Coordinating Council to re-authorize participating in FL-SARA and payment of required fees for FY2024-2025 for Broward College Online.

Fiscal Impact: \$4,250.00

**18. National Association of Schools of Theatre (NAST) Membership Renewal and Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the National Association of Schools of

Theatre (NAST) for accreditation services, membership renewal and dues for FY2024-2025 for AHCD Arts, Humanities, Communication & Design Pathway.

Fiscal Impact: \$1,470.00

**19. Rosa Naday Garmendia - Visiting Artist Series 2024**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Rosa Naday Garmendia to provide professional services as a visiting artist in November 2024.

Fiscal Impact: \$600.00

**20. NASM (National Association of Schools of Music) Memberships FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with NASM (National Association of Schools of Music) for membership and renewal dues for the Music and Music Technology Programs.

Fiscal Impact: \$1,199.00.

**21. American Society of Composers Authors and Publishers - Membership Renewal and Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the American Society of Composers Authors and Publishers for Music membership renewal and dues for Broward College utilizing the bid waiver for sole source.

Fiscal Impact: \$14,439.53.

**22. Aubry Art & Design - Visiting Artist Series 2024**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with Aubry Art & Design to provide professional services as a visiting artist in November 2024.

Fiscal Impact: \$600.00

**23. NASAD Membership Renewal and Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with NASAD (National Association of Schools of Art and Design) for membership renewal and dues for FY2024-2025 for V&PA (Visual & Performing Arts).

Fiscal Impact: \$3,046.00



**24. Jeremy Miller DBA Philharmonia, Inc. (Guest Artist Services for FY2024-2025)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Jeremy Miller DBA Philharmonia, Inc. to provide guest artist services for the Fall 2024 music program.

Fiscal Impact: \$1,599.00.

**25. Film Emporium, Inc. FY2024-2025 Liability Insurance**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Film Emporium, Inc. to grant students and faculty liability insurance.

Fiscal Impact: Estimated \$2,817.50.

**26. KX2 ART LLC FY2024-2025 Art Work Exhibit**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (contract for services) with KX2 ART LLC to exhibit the art work at the Rosemary Duffy Larson Gallery for the Art program during the 2024-2025 academic year.

Fiscal Impact: \$2,500.00

**27. SEFLIN Membership Renewal and Dues FY2024-2025**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with the Southeast Florida Library Information Network (SEFLIN) for membership renewal and dues for FY2024-2025 with Broward College Libraries.

Fiscal Impact: Estimated \$4,400.00

**28. All American Commerical Laundry, Inc. - Health Sciences Laundry Services (FY2024-2025)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (blanket purchase order) with All American Commercial Laundry, Inc. for pick up and drop off linen services on an as-needed basis during FY2024-2025 for the Ultrasound and Radiography Program.

Fiscal Impact: \$3,000.00

**29. All American Commerical Laundry Inc. FY2024-2025 Nursing Program)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (blanket purchase order) with All American Commercial Laundry, Inc. for linen pick up and delivery services for the Nursing Department on an as-needed basis during FY2024-2025.

Fiscal Impact : Estimated of \$2,000.00

### **30. All-American Commercial Laundry, Inc. FY2024-2025 (Sim Center)**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer  
Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with All-American Commercial Laundry, Inc. for linen pick-up/deliver services for the Simulation Center on an-needed basis during FY2024-2025.

Fiscal Impact: Estimated \$1,000.00

### **31. SACRAO Membership and Renewal Dues FY2024-2025**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer  
Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with the Southern Association of Collegiate Registrars & Admissions Officers (SACRAO)

for membership and renewal dues for FY 2024-2025 for the Registrar's Office.

Fiscal Impact: \$300.00.

### **32. Airgas USA LLC - FY2024-2025 (Sim Center)**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer  
Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with AIRGAS USA LLC for rental of cylinders for Oxygen in the Health Sciences Simulation Center on an-needed basis during FY2024-2025. Fiscal Impact: Estimate \$5,000.00

## **X. Information Items**

### **A. President's Report**

### **B. Report of Contracts Authorized and Executed per Policy 6Hx2-1.14**

#### **1. Revenue Generating**

##### **a. BARNES & NOBLE BOOKSELLERS, LLC (Amendment 4- 6 month extension)**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute a 6 month extension (180 day extension authorized in the RFP) with BARNES & NOBLE BOOKSELLERS, LLC (ITN 2014-171-ZR) for Comprehensive Bookstore Service.  
Fiscal Impact: Revenue \$550,00.00 (based on revenue generating from July to October FY2023).

##### **b. Certiport - Site Licenses and Exam Vouchers**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with Certiport to purchase the Project Management Institute (PMI) Project Management Ready (PMR) e-course license and exam vouchers for Broward College-Continuing Education. This provides access for students to become certified in the field of Project Management.  
Fiscal Impact: \$5,025.00. Estimated Revenue: \$249,750.00.

**c. POCKET NURSE ENTERPRISES, INC. (Software Subscription Service)**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize standard agreement (purchase order) with POCKET NURSE ENTERPRISES, INC. for software subscription of Body Interact Educational for Continuing Education Health Sciences courses.

Fiscal Impact: \$5,250.00 Estimated Revenue: 19,750.00

**d. Association of Operating Room Nurses, Inc. - ELearning Site Licenses**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the non-standard agreement with Association of Operating Room Nurses, Inc. (AORN) to purchase E-Learning site licenses (curriculum) for software that is embedded in the Perioperative Nursing Program utilizing the bid waiver exception for educational materials and supplies.

Fiscal Impact: The estimated fiscal impact is between \$62,000 - \$72,000 (site license cost), anticipated revenue: \$252,220.00.

**2. Expenditures**

**a. Symplicity Corporation - Amendment 1**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the amendment, increasing fiscal authority with Symplicity Corporation for a custom Security Assertion Markup Language (SAML), including a one-time set up fee and continuing maintenance fee by utilizing the bid waiver information technology.

Fiscal Impact: \$5,500.00 (cumulative \$43,041.26)

**b. Simple Systems Group LLC DBA Simple Syllabus**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the PO (non-standard agreement) with Simple Systems Group LLC DBA Simple Syllabus for a syllabus management software utilizing the bid waiver (information technology).

Fiscal Impact: Estimated \$30,600.00 spent over one year.

**c. OneSourceVirtual FY2024-2027 - Renewal Agreement for Federal Payroll Tax Reports**

Presenter: Rabia Azhar, Chief Financial Officer

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute a three (3) years renewal of the non-standard agreement with OneSource Virtual, Inc. to file Federal Payroll Tax Reports by utilizing the bid waiver exception for professional services. Fiscal impact: Estimated \$99,917.00 (Cumulative \$239,217.00)

**d. GlideScope (Verathon)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize a non-standard agreement with GlideScope (Verathon) for Health Science Respiratory students.

Fiscal Impact: 8,166.00

**e. ZOLL Medical Corporation - Replacement Batteries**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with ZOLL Medical Corporation for two AutoPulse Mechanical Resuscitator Li-Ion replacement batteries.

Fiscal Impact: Estimated \$1,971.76.

**f. West Publishing Corporation/Thomson Reuters - Westlaw Subscription**

Presenter: Elizabeth Beavin, Senior Director, Legal and Public Policy Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize an Order Form with West Publishing Corporation/Thomson Reuters to upgrade the product mix for subscription services to Westlaw, an online software for legal research on an as-needed basis (blanket purchase order) until October 2026 by utilizing a bid waiver for information technology..

Fiscal Impact: Estimated \$19,500.00

**g. inMotionNow.Inc dba Lytho. Inc. (Software Subscription FY2024-2025)**

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the one-year standard agreement (purchase order) with inMotionnow Inc. dba Lytho, Inc for Creative Services project management and proofing/tracking ability.

Fiscal Impact: \$18,652.00

**h. Florida State University - AmeriCorps VISTA Program (FY2023-2024)**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute an amendment to the memorandum of understanding with Florida State University to serve as administrator for the AmeriCorps Volunteers In Service To America (VISTA) Grant for capacity-building activities to support the Broward UP Promise Neighborhoods Grant and other college-wide areas by utilizing the sole source bid waiver.

Fiscal Impact: \$19,500.00.

**i. Pearson VUE - SOCE Vouchers for FY 2024-2027 (3 years)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute a standard agreement (purchase order) with Pearson VUE to purchase vouchers for the FDLE mandated State Officer Certification Exam for Basic Recruit Training at the Institute of Public Safety by utilizing bid waiver -educational materials.

Fiscal Impact: Total Estimated cost of \$150,000.00.

**j. College Summit, Inc. DBA PeerForward 2024**

Presenter: Janice Stubbs, Vice President of Student Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) with College Summit, Inc. dba PeerForward for a Mentoring Service Management Technology Software.

Fiscal Impact: \$33,333.00

**k. CareerAmerica LLC dba Ocelot - FY2024-2025 - Virtual Platform**

Presenter: Janice Stubbs, Vice President of Student Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement and renewal with CareerAmerica, LLC dba Ocelot, featuring FATV to provide students with informational videos about financial aid on the College's website.

Fiscal Impact: \$14,157.00 (cumulative \$139,113.00)

**l. Qualtrics LLC - FY2024-2025 - Survey Tool Subscription Renewal**

Presenter: Raj Mettai, Chief Information Officer

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to authorize the standard agreement (purchase order) and renewal with Qualtrics, LLC for the subscription of a survey tool, utilizing the bid waiver (information technology).

Fiscal Impact: \$35,257.95 (Cumulative \$99,257.95)

**3. No Fiscal Impact**

**a. TASS Conference Amendment**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the amendment to agreement 10495 TASS (Teaching Academic Survival & Success) Conference MOU

Fiscal Impact: None.

**b. Assessment Technologies Institute, L.L.C., dba National Healthcareer Association ("NHA")**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the agreement with Assessment Technologies Institute LLC dba National Healthcareer Association (NHA) to offer Pre-Externship testing allowing Phlebotomy Technician students to access certification exams before externship placement.  
Fiscal Impact: None.

**c. Florida Atlantic University (FAU) Memorandum of Understanding B33 Weather Monitoring System**

Presenter: Ana Ovalles, Associate Vice President, Facilities Planning & Capital Budgets  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the Memorandum of Understanding between Broward College and Florida Atlantic University (FAU) for the installation of a weather monitoring system at the Downtown Fort Lauderdale Joint-Owned Building.  
Fiscal Impact: None.

**d. Dr. Michael Maruri**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the affiliation agreement with Dr. Michael Maruri for the Dental Hygiene and Dental Assisting Program.  
Fiscal impact: None.

**e. Assessment Technology Institute, LLC dba ATI (Amendment 2)**

Presenter: Dr. Jamonica Rolle, Vice Provost, Academic Affairs  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the second amendment to extend the contract with Assessment Technologies Institute LLC dba ATI for provide NCLEX Predictor Testing and Live Review Solution services by using a bid-waiver educational materials and supplies. Fiscal Impact: None (Cumulative: \$283,614.00)

**f. Non-MinuteTraq Bid Waivers Report FY2023-2024**

Presenter: Rabia Azhar, Chief Financial Officer  
Broward College District Board of Trustees authorized the bid waivers and report pursuant to College Procedure 6Hx2.6.34 for FY2023-2024.  
Fiscal Impact: \$1,852,786.53.

**g. EMSI (Lightcast): Alumni Pathways Amendment 1**

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the amendment to acquire signatory authorization for a previously approved non-standard agreement with EMSI (dba Lightcast) for the Alumni Pathways Software Subscription, a web-based software package for Broward College alumni employment outcome data.

Fiscal Impact: None

**h. Arthritis@Work Web Portal**

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture  
Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the non-standard agreement with the Arthritis@Work for access to the Arthritis@Work web portal containing educational materials.

Fiscal Impact: None

**XI. Adjournment**