



The District Board of Trustees of Broward College, FL Regular Meeting, 11:00 AM

Broward College

Tuesday, January 7, 2025 at 11:00 AM EST to 1:00 PM EST

Willis Holcombe Center, 111 East Las Olas Boulevard, Room 1208, Fort Lauderdale, FL 33301

Agenda

I. Call to Order

II. Pledge of Allegiance

III. Preliminaries

IV. Agenda and Acknowledgment of Public Notice

V. Approval of the Board of Trustees Minutes

VI. Public Speakers

VII. Board Comments

VIII. Presentations

A. Financials Update

Presenter: Rabia Azhar, Chief Financial Officer

B. Student Information System Update

Presenter: Raj Mettai, Chief Information Officer

IX. Action Agenda

A. Administration

1. CSPi Technology Solutions (ITN-2023-072-OA - IT Managed Services) Amendment 1

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize Contract Amendment #1 with CSPi Technology Solutions (ITN-2023-072-OA- IT Managed Services) for the deployment of the Nutanix hyper-converged infrastructure, as well as for network systems, and information security support requiring specialized expertise. Fiscal Impact: \$2,153,000.00, Cumulative amount: \$7,217,000.00.

2. HVAC Energy Management System Services (ITB-2021-051-EH) 1st Renewal

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the extension of the contracts with Thermal Concepts and Pilar Services for one (1) year, amending Thermal Concepts contract to increase pricing during the one (1) year renewal term, and increasing total fiscal authority under HVAC Energy Management

System Services (ITB-2021-051-EH) to provide HVAC maintenance, services, and repairs to equipment collegewide.

Fiscal Impact: Estimated \$3,000,000.00 (cumulative \$9,527,000.00).

3. Commercial Painting Services (RFP-2019-147-EH) Contract Extension

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the contract amendment to the contract RFP-2019-147-EH with Pro Painting Enterprises, Inc. and Thousand and One Painting Corp. to provide commercial painting services and building envelope water proofing projects collegewide.

Fiscal Impact: Not seeking additional fiscal authority (Cumulative \$4,600,000.00).

4. Promise Neighborhood Subaward for expenses prior to October 1st.

Did not go through Contract Committee

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Recommendation that the Broward College District Board of Trustees authorize the Subaward agreement with Florida Atlantic University for Promise Neighborhoods grant expenses prior to October 1.

Total Grant Amount: \$739,711.07, Match Required: Yes, Match Amount: \$739,711.07

B. Academics

1. Bookstore Management Services (ITN-2023-161-OA)

Presenter: John Thornton, Vice Provost, Academic Operations

Recommendation that the Broward College District Board of Trustees authorize the Standard Contract for Services with Barnes & Noble College Booksellers LLC for Bookstore Services and Management, online, North, Central and South Campus bookstores. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$6,500,000.00

C. Student Activity Fees

1. Charles F. Dodge City Center - 2025 Student Life Awards Banquet - Venue Rental (STUDENT ACTIVITY FEES)

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with CHARLES F. DODGE CITY CENTER for the venue rental for the 2025 Student Life Awards Banquet by utilizing bid-waiver (single/source).

Fiscal Impact: Estimated \$26,472.05.

2. Woody's Burgers LLC - Food Truck Services - March 2025 (STUDENT ACTIVITY FEES)

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Recommendation that the Broward College District Board of trustees authorize the service agreement with Woody's Burgers LLC for Student Life Department college wide events. Estimated Cumulative amount: \$7,911.20, Revenue: \$0.00

3. Delou Africa, Inc. - Student Life Event (Black History Performance Presentation) (STUDENT ACTIVITY FEES)

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Recommendation that the Broward College District Board of Trustees authorize the service agreement with Delou, Inc for college wide student events for Black History Month. Fiscal Impact: \$1,500.00, Cumulative amount: \$4,500.00, Revenue: \$0.00

X. Consent Agenda

A. Administration

1. Policy 6Hx2-1.18 DSOs

Presenter: Scott Cole, General Counsel

Recommendation that the Broward College District Board of Trustees accept the revisions to Policy 6Hx2-1.18 DSOs.

2. Broward College Foundation 2023 Audit

Presenter: Scott Rivinius, Vice President and Executive Director, Broward College Foundation

Recommendation that the Broward College District Board of Trustees accept the Broward College Foundation 2023 Audited Financials.

Fiscal Impact: None.

3. Crown Castle Fiber LLC (ITB-2019-068-JH) Amendment #2

Presenter: Raj Mettai, Chief Information Officer

Recommendation that the Broward College District Board of Trustees authorize Contract Amendment #2 with Crown Castle Fiber LLC (ITB-2019-068-JH) for Internet Circuit Services in various college-wide locations to revise the College's invoice contact and extend payment terms from Net 30 to Net 60, allowing adequate time to process payments without late fees.

Fiscal Impact: 0.00 (cumulative amount \$484,540.00).

4. Gun Range Specialized Cleaning Services (ITB-2024-103-OA)

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the standard agreement with Best Technology Systems, Inc. (ITB-2024-103-OA - Gun Range Specialized Cleaning Services) to provide labor and materials for the specialized cleaning at the Institute of Public Safety (IPS) gun ranges. Fiscal Impact: \$579,780.00, Cumulative amount: \$0.00, Revenue: \$0.00

5. Gun Range Equipment Services (ITS-2025-009-OA)

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the standard contract for services with Action Target, Inc. for ITS-2025-009-OA - Gun Range Equipment Services to provide gun/firing range equipment services. Fiscal Impact: \$90,000.00, Cumulative amount: \$0.00, Revenue: \$0.00

6. United Rentals Inc. (Equipment Rental & Repair) FY2024-2025

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with United Rentals Inc. for rentals, repairs and maintenance of machines on as needed basis during FY2024-2025.

Fiscal Impact: Estimated \$35,000.00

7. Sullivan Electric & Pump, Inc. (Equipment, Parts and Repairs) FY2024-2025

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Sullivan Electric & Pump, Inc. for irrigation, domestic water, booster stations and sewage lift station parts repairs and service as needed collegewide for FY2024-2025.

Fiscal Impact: Estimated \$10,000.00

8. Rechten International Trucks, Inc. (Heavy Duty Commercial Truck Parts & Services)

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (blanket purchase order) with Rechten International Trucks, Inc. for Heavy Duty Commercial Truck Parts and Services on as needed basis during FY2024-2025 for the Fleet Department.

Fiscal Impact: Estimated \$10,000.00

9. City of Pembroke Pines South Campus Sports Complex MOU

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees (i) authorize the Memorandum of Understanding with the City of Pembroke Pines for one (1) additional year of shared use of the South Campus Sports Complex and (ii) give authorization to the President to explore a longer term lease agreement with the City of Pembroke Pines, subject to Board of Trustees final approval. Fiscal Impact: \$0.00, Cumulative amount: \$0.00, Revenue: \$0.00

10. Battersby Golf LLC (Summary of Basic Lease Information)

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the President to (i) negotiate a non-binding Letter of Intent with Battersby related to the operation and management of a golf driving range and instruction center on the North Campus based on substantially the same terms set forth in the Executive Summary and any additional terms determined to be in the best interest of the College and (ii) negotiate a final lease agreement with Battersby based on the Letter of Intent, subject to Board of Trustees final approval. Fiscal Impact: \$0.00, Cumulative amount: \$0.00, Revenue: \$0.00

11. Representative Marie Woodson Facility Lease Agreement

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Recommendation that the Broward College District Board of Trustees authorize the Facility Lease Agreement with Representative Marie Woodson for the use of office space, storage, and lobby area at South Campus Bldg. 73. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$9,129.33

12. National Institute of Governmental Purchasing (NIGP) Membership Renewal & Dues FY2024-2025

Presenter: Rabia Azhar, Chief Financial Officer

Recommendation that the Broward College Board of Trustees authorize a standard agreement (purchase order) with the National Institute of Governmental Purchasing (NIGP) for membership renewal and dues for FY2024-2025 for the Procurement department.

Fiscal Impact: \$595.00

13. 2025 FPELRA Membership and Renewal Dues

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Florida Public Employer Labor Relations Association (FPELRA) for membership and renewal dues for 2025 for Accessibility Resources. Fiscal Impact: \$225.00, Cumulative amount: \$225.00, Revenue: \$0.00

14. Gehring Group (RFP-2021-005-OA - Employee Benefits and Insurance/Brokerage Consulting Services) Amendment

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation that the Broward College District Board of Trustees authorize the contract amendment with Gehring Group, Inc. (RFP-2021-005-OA - EMPLOYEE BENEFITS AND INSURANCE/BROKERAGE CONSULTING SERVICES) to revise the statement of work and pricing based on the College transferring to the State Group Insurance Program effective January 1, 2025. Fiscal Impact: \$3,865.00, Cumulative amount: \$0.00, Revenue: \$0.00

15. Employment of Full-Time & Part-Time Personnel and Resignation & Termination of Personnel

Presenter: Dr. Sophia Galvin, Vice President, Human Resources, Talent and Culture

Recommendation for the Broward College District Board of Trustees to authorize the employment of full-time and part-time personnel and resignation and termination of personnel, in alignment with Broward College Policy 6Hx2-3.25 (Resignation and Termination of Non-Instructional Personnel) and Policy 6Hx2-3.01 (Appointment of Personnel).

Fiscal Impact: None.

16. AHEAD Membership and Renewal Dues FY2024-2025

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer
Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with AHEAD (Association on Higher Education And Disability) for membership and renewal dues for FY2024-2025 for Accessibility Resources.
Fiscal Impact: \$1,775.00.

17. Promise Neighborhoods - Subrecipient Agreement with FAU

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships
Recommendation that the Broward College District Board of Trustees authorize a subrecipient agreement with Florida Atlantic University for the project “Broward UP Promise Neighborhoods”
Fiscal Impact: Grant Revenue Amount: \$998,015.00 (for year 1) Cumulative Grant Revenue Amount \$3,120,648 (over three years) Cumulative Grant Cost Share/Match: \$3,120,648 (over three years)

18. Sunshine State Health Plan, Inc. - Community Partner Agreement

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships
Recommendation that the Broward College District Board of Trustees authorize the Community Partner Agreement with Sunshine State Health Plan, Inc., to provide student tuition and instructional materials for Continuing Education Health Sciences certification programs. Fiscal Impact: \$0.00, Cumulative Amount: \$0.00, Revenue: \$100,000.00

19. American Databank LLC - Clinical Compliance Solutions FY2024-2025

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships
Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with American Databank LLC to provide clinical compliance solutions including background checks, drug screenings, and immunization tracking, for clinical externship placements on an on-needed basis during FY2024-20205.
Fiscal Impact: Cost \$9,408.00

B. Academics

1. Philips Healthcare - Ultrasound System 5300G (ITS-2024-197-YR)

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President
Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Philips Healthcare (ITS-2024-197-YR - ULTRASOUND SYSTEM) for the purchase of Philips ECompact Ultrasound System 5300G utilizing the bid waiver exception (single/sole source).
Fiscal Impact: \$71,233.76

2. Image Access, Inc. dba Digital Library Systems Group - KIC Scanner

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President
Recommendation that the Broward College District Board of Trustees authorize the non-standard agreement with Image Access, Inc. dba Digital Library Systems Group for the

purchase of a multi-purpose scanner for student and archival use, along with a 3-year service agreement.

Fiscal Impact: \$9,603.47

3. Emergency Educational Training Institute, Inc. - Paramedic Program Training (FY2024-2025)

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with Emergency Educational Training Institute, Inc. to provide Advanced Cardiac Life Support (ACLS) and Pediatric Life Support (PALS) training and certifications for Health Science Paramedic students during FY2024-2025

Fiscal Impact: Estimated \$9,975.00

4. The Commission on Accreditation for Respiratory Care (CoARC) - On Site Visit Accreditation Fee

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize the standard agreement (purchase order) with COMMISSION ON ACCREDITATION FOR RSP CARE for Respiratory Care Accreditation. Fiscal Impact: \$2,754.72, Cumulative amount: \$0.00, Revenue: \$0.00

5. Scribendi, Inc. - Content Editing

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a non-standard agreement with Scribendi for content editing.

Fiscal Impact: \$1,302.38

6. HealthFirst - Annual Membership Dues and Renewal (FY2024-2025)

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Recommendation that the Broward College District Board of Trustees authorize a standard agreement (purchase order) with HealthFirst for membership dues and renewal for the Dental Assisting/ Dental Hygiene Program.

Fiscal Impact: \$1,059.00

XI. Information Items

A. President's Report

B. Report of Contracts Authorized and Executed per Policy 6Hx2-1.14

1. Revenue Generating

a. POCKET NURSE ENTERPRISES, INC. - Virtual Simulation Software

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with POCKET NURSE ENTERPRISES, INC. for software subscription of Body Interact Educational for Continuing Education Health Sciences courses.

Fiscal Impact: \$8,455.00 (Estimated Revenue \$29,982.00)

b. Brevo Theatre Inc. (rental agreement)

Presenter: Deborah Czubkowski, Vice President of Facilities Management

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the FACILITY RENTAL AGREEMENT with BREVO THEATRE, INC. for RENTAL OF BAILEY HALL and breakout rooms.

Fiscal Impact: Revenue \$3,000.00

2. Expenditures

a. Hyland Software, Inc. Software Subscription

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept a non-standard agreement with Hyland Software, Inc. to secure technology for converting print transcripts to the OCR technology by utilizing a bid-waiver (information technology).

Fiscal Impact: Estimated \$172,446.72

b. NVR Solutions, Inc. - Software Renewal FY2024-2025

Presenter: Dr. Donald Astrab, Interim President and Executive Vice President, Chief Operating Officer

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with NVR Solutions, Inc for the renewal delivery tracking software service during FY 2024-25 by utilizing bid-wavier (information technology)

Fiscal Impact: \$1,595.00 (Cumulative \$16,660.00)

c. Avaap USA LLC - Workday Support and Advisory Services (Amendment #4)

Presenter: Raj Mettai, Chief Information Officer

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute a Fourth Amendment to the Master Service Agreement Statement of Work with Avaap USA LLC for post-production support related to the implementation of new Workday features and enhancements to assist in College operational needs.

Fiscal Impact: \$39,775.00 (cumulative total \$117,275.00).

d. Maxient LLC - Case Management Software - Renewal 2025-2029

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the renewal of the non-standard agreement with Maxient LLC for case management software by utilizing bid waiver (information technology).

Fiscal Impact: \$48,750.00 spent over 5 years (Cumulative: \$112,950.00)

e. Ingmar Medical Ltd - RespiPro® Educational Package

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with INGMAR MEDICAL LTD. to purchase RespiPro® Educational Package for the Respiratory Care program (ITS-2024-179-OA - RESPIRATORY SIMULATION SOLUTION) by utilizing a bid waiver exception (single/source source).

Fiscal Impact: Estimated \$75,223.00

f. CollegeBoard ACCUPLACER Placement Exam Units (FY2024-2025)

Presenter: Priscilla Suarez, Vice Provost, Academic Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with CollegeBoard for ACCUPLACER exam units for collegewide placement testing for FY2024-2025 by utilizing the bid waiver (sole source).

Fiscal Impact: 45,000.00

g. Florida Virtual Campus OCLC Group License Agreement

Presenter: Priscilla Suarez, Vice Provost, Academic Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with Florida Virtual Campus (FLVC) for the statewide consortium OCLC Group License and renewal for FY2024-2025 for Broward College Libraries by utilizing bid waiver (Information technology).

Fiscal Impact: \$30,130.74

h. Certiport - Adobe Pro Classroom, Apple Swift Classroom, and Cisco Exam Site Licenses

Presenter: Priscilla Suarez, Vice Provost, Academic Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept a non-standard agreement with Certiport for the purchase of Adobe Pro Classroom License Full Suite, Apple Swift Classroom License and Cisco Exam Site License by utilizing bid waiver (information technology).

Fiscal Impact: \$15,003.00

i. WOnline, Inc - Product Subscription FY2024 -2025

Presenter: Priscilla Suarez, Vice Provost, Academic Services

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to accept a non-standard agreement with WOnline, Inc. to license the annual access to the tutoring and appointment platform.

Fiscal Impact: \$3,750.00 (cumulative \$9,350.00)

j. 240Tutoring, Inc. - Professional Development and Educational Services

Presenter: Jeffrey Guild, Vice Provost, Academic Affairs

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with 240Tutoring, Inc. to provide preparation and study materials for TEP students to take and pass the FTCE exams. Fiscal Impact: \$8,325.00

k. Method Test Prep, Inc. dba Method Learning - Software Platform

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Broward College exercised the authority delegated by the Board to issue a standard agreement (purchase order) with Method Test Prep, Inc. dba Method Learning for Methodize Online College and Career Readiness Platform for the subscription for the Workforce Education Department. Fiscal Impact: \$7,500.00

3. No Fiscal Impact

a. BC-Barry University BFA

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the articulation agreement with Barry University for a Bachelor of Fine Arts degree with a specialization in Studio Art/Bachelor of Fine Arts with a specialization in Graphic Design.

Fiscal Impact: None

b. Atlantic Physical Therapy at Atlantic Plaza

Presenter: Dr. Jamonica Rolle, College Provost and Senior Vice President

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the clinical affiliation agreement with Atlantic Physical Therapy at Atlantic Plaza for the Physical Therapist program.

Fiscal Impact: None.

c. Florida Department of Corrections Memorandum of Agreement Renewal

Presenter: Dr. Steven Tinsley, Vice President, Workforce Education and Strategic Partnerships

Pursuant to Broward College Policy 6Hx2-1.14 and Procedure A6Hx2-1.14, Dr. Donald Astrab exercised the authority delegated by the Board to execute the amendment to renew the memorandum of understanding with The Florida Department of Corrections for educational opportunities for the residents at the correctional facility

Fiscal Impact: No cost to college

XII. Adjournment