

**Collective Bargaining Agreement 2023-2025**

**Appendix F-1**

**Learning Community Preapproval Application**

**Section A: Applicants' Information**

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The Faculty submitting the proposal should be listed below:

First Name: _____	Last Name: _____
Course Name/Number: _____	Modality: _____
Course Credit Hours: _____	BC E-mail: _____
Campus: _____	Maximum # of Students: _____
Department: _____	Associate Dean: _____

First Name: _____	Last Name: _____
Course Name/Number: _____	Modality: _____
Course Credit Hours: _____	BC E-mail: _____
Campus: _____	Maximum # of Students: _____
Department: _____	Associate Dean: _____

**Are you willing to teach the LC for at least 2 consecutive semesters?**

- Yes
                                 
  No
                                 
  Maybe

**In which semesters or terms would you like the LC to run?**
                 
  Fall \_\_\_\_/(year)
                 
  Spring \_\_\_\_/(year)
                 
  Summer \_\_\_\_/(year)

Session\_\_\_\_
                                 
 Session\_\_\_\_
                                 
 Session\_\_\_\_

**Section B: Learning Community Proposal**

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**LC Proposal Type (select one):**

- New
                                 
  Adaptation (Repeat with changes)
                                 
  Repeat

**Which pedagogies of engagement will be used to integrate the material from the two or more disciplinary courses?**

- |  |  |  |
|--|--|--|
| <input type="checkbox"/> Student-led discussions | <input type="checkbox"/> Innovative use of technology/software | <input type="checkbox"/> Student speeches or presentations |
| <input type="checkbox"/> Creative projects       | <input type="checkbox"/> Community-based learning              | <input type="checkbox"/> Reflective essays/journaling      |
| <input type="checkbox"/> Student performances    | <input type="checkbox"/> Field trips                           | <input type="checkbox"/> Research paper/project            |
| <input type="checkbox"/> Online learning         | <input type="checkbox"/> Guest speakers                        | <input type="checkbox"/> Service or volunteer projects     |
| <input type="checkbox"/> Contextualization       | <input type="checkbox"/> Short-term travel                     | <input type="checkbox"/> Other:                            |

**Describe proposed LC Theme and LC Purpose. Describe the benefits to students of linking these courses.**

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## **Collective Bargaining Agreement 2023-2025**

### **Section C: Acknowledgements**

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A learning community (LC) weaves together the learning, skills, and assignments for a shared cohort of students of two or more classes into a unified mosaic of educational objectives by blending the instruction of two or more disciplines. The same cohort of students enrolls in all classes within the LC while the Faculty of the paired courses work together, communicating a unified mission or theme of the LC.

At BC, LCs are paired courses. Paired courses are courses in which students must register for all courses of the LC cohort. They are individually scheduled.

If Faculty decide to cancel their planned LC prior to the start of the semester or term, they must notify the LC coordinators and appropriate ADs in writing.

Faculty acknowledge the following must be completed before payment is processed:

- Submit F2 form no later than 60 days prior to the first class meeting day of the semester/term
- Submit complete syllabi including assignment schedules to LC coordinators by Friday of first full week of classes
- Will or have attended an LC Orientation since 2022
- Will consult with LC partner before LC Partner Training, once formally approved
- Will attend an LC Partner Training for each new LC or new LC partner
- Will meet regularly with LC partner throughout the semester to coordinate LC functions
- Will follow the LC guidelines and submit the appropriate forms and surveys, once formally approved
- Understand if the LC courses do not make due to enrollment, the courses may be unlinked or faculty may be assigned another course at the discretion of Associate Dean(s); LC courses are not guaranteed
- Understand for attending any of the above training sessions faculty will receive PD credit and not monetary



## **Collective Bargaining Agreement 2023-2025**

### **Compensation**

- Zone 1 stipend for each Faculty member in paired LC courses.
- Payment will be processed after the end of the semester upon completion of the Learning Community, submission of all LC forms, syllabi, and exit survey.

### **Next Steps**

Upon completion and approval of this form, LC Faculty shall:

1. Meet with LC faculty partner to complete LC Partnership Consultation Form
2. Sign up for LC Orientation or LC Partner Training, as needed
3. Develop LC by appropriate deadlines

Upon completion and approval of this form, Associate Deans shall:

1. Schedule course sections
2. Create co-requisite links for course sections
3. Add any necessary notes or indicators on LC sections

### **Signature**

By signing this form, you confirm the acknowledgements and agree to complete the next steps for each party listed above:

Faculty Member(s)	Date:
_____	_____
	Date:
_____	_____
Learning Community Coordinator(s)	Date:
_____	_____
	Date:
_____	_____
Associate Dean(s)	Date:
_____	_____
	Date:
_____	_____
Pathway Dean(s)	Date:
_____	_____
	Date:
_____	_____

